

# Your Path to Learning This Summer!

Lifelong Learning  
Career & Personal Development



***Summer Camps for Kids & Adults!***



Community Education  
Summer 2018 Schedule • Classes through August 2018  
Register Online: [www.laspositascollege.edu/communityed](http://www.laspositascollege.edu/communityed)






# Welcome to Summer!

Las Positas College  
COMMUNITY EDUCATION

Welcome To Summer 2018! It's a special year for Community Education at Las Positas College. We've been serving the Tri-Valley for 20 years!

Community Education started off in 1998 with a few computer classes advertised on a photocopied flyer, and has grown into a program that serves thousands of students from the Tri-Valley and beyond. Our life-long learning mission has resonated within our Community, and we've provided unique and valuable opportunities over these 20 years for students to learn and for teachers to do what they love.

We would like to express our thanks for your support of the program over the years. During Spring, Summer and Fall 2018, we'll be offering a series of \$20 classes for your professional and personal benefit. Look for this symbol  for our special anniversary classes. Never taken a class with us before? It's your year! Enroll today.



In Learning,  
Frances DeNisco  
Program Coordinator

**"What we learn with pleasure, we never forget."**

**— Alfred Mercier**



## Celebrating 20 years of instructors from our community



Teri Donat has over 30 years' experience teaching technology classes through workshops and as a part-time instructor at Las Positas College. Through her business, Ez 4 U Computers, she consults with small businesses helping them improve productivity by automating Microsoft Excel Workbooks and developing applications in Microsoft Office ACCESS. Two words students use to describe her are patient and knowledgeable.

**Here's what they said about her!**

"Instructor was great. The hands on training is what i appreciate."  
"great examples, direct answers to questions, explanation of utility."

Tri-Valley Haven hosts Self-Defense Workshops for women and teens quarterly at Las Positas College. Tri-Valley Haven's self-defense training is based on the Women's Empowerment Model of Self Defense. In each 3-hour class, the instructor will cover awareness, assertiveness, boundary setting and concrete physical techniques with participants. There are also opportunities to practice assertive communication that can be used to interrupt or de-escalate violent situations. Physical defense techniques that are simple to learn and effective when other options have been exhausted are also practiced in class. For more information please see this bulletin page 16 or call Tri-Valley Haven at (925) 449-5845.



**Be sure to join us on August 18... Assemblymember Catharine baker  
will be there to learn along with you!**

Expanded class descriptions on Website • Classes take place on campus unless noted

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**Community Education Registration Form can be found on page 23.**

No college credit is offered. Classes do not require admission to the college, and do not involve exams. There are no transcripts or grades and classes are not transferable. Minimum enrollment is required for classes to start. Community Education is a self-supporting entity of LPC and is not funded by taxpayer dollars. Community Education classes are offered in addition to the LPC instructional program. Community Education classes do not necessarily reflect the views or policies of Las Positas College. Las Positas College does not endorse any person or product.

## Chabot-Las Positas Community College District Board of Trustees

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## Las Positas College Community Education Staff

Sylvia Rodriguez, Dean of Enrollment Services • Frances DeNisco, Program Coordinator

## We have an Early Childhood Development Center at Las Positas College!

*At the Early Childhood Development Center, we recognize that the family is the child's first teacher, we believe in partnership with the child and their family is essential and healthy. Integral to our philosophy is recognizing that children are competent learners who develop socially, emotionally, physically, creatively, and cognitively in an authentic learning environment.*



**Enroll your child today—Toddler and Preschool Programs are available!**  
**Call 925-424-1560 for more information!**

Expanded class descriptions on Website • Classes take place on campus unless noted.

**Register Now! • Telephone 925.424.1467**

# SUMMER CAMPS FOR ADULT

**NEW!**

## Why should the kids have all the fun?

Come to Summer camp with Sutherland Distilling Co., and Community Education. We are offering a series of three classes, each with a different focus on spirits! All classes will be held at Sutherland Distilling Co., located at 3189 Independence Dr., Livermore, CA. Must be 21+ to enroll. Take one class, or the whole summer camp for a discounted price of \$129 per participant!



### The Science of Distilling

Join Master Distiller Ryan Sutherland as he explains and demonstrates the process and science of distilling spirits. Participate hands-on from the milling of the grain to tasting the final product. *Ryan Sutherland is an award-winning Master Distiller, with 10 years of distilling experience. He is the Treasurer of the California Artisanal Distillery Guild, an amateur chef, and carpenter.*

**SDS411 7/18 Wed 6:00 - 8:00pm \$49**  
Material Fee (in class) \$20

### Spirit & Food Pairing

A feast of knowledge! Join us for an evening of education and fine dining. Master Distiller Ryan Sutherland will take you through a three course meal and demonstrate how to best pair each course with spirits and cocktails.

**SDS412 7/25 Wed 6:00 - 8:00pm \$49**  
Material Fee (in class) \$30

### The Art of Cocktail Making

This class will take you through the basics of cocktail making, like when to shake your cocktail and when it's okay to stir. Come prepared to have fun and leave feeling like a true mixologist!

**SDS413 8/1 Wed 6:00 - 8:00pm \$49**  
Material Fee (in class) \$20

**NEW!**

## Figure Drawing and Painting Weekend

Join fellow art professionals and dedicated art students in this un-instructed session on Saturday and Sunday. Sign up for 1 or both days. Professional, nude models. Saturday morning short poses, 1 to 20 minutes. Saturday afternoon 3 hour pose. Sunday, 6 hour pose. Spacious studio with 12 foot ceilings, unobstructed floor area 30' x 30'. Arrive at 9:30 am to set up. Model starts at 10:00 am promptly. Lunch break 1:00 to 1:45. Session ends at 4:45pm. No instruction, not pro-rated. No refunds. No photography. All non-odorous painting, drawing, or sculpting media welcome. Bring your favorite portable easels, equipment, art supplies. Classroom aluminum easels, stools, drawing horses available. Las Positas full time students, no fee (call the office to enroll).

**AL478 7/14 Sat 9:30am - 5:00pm \$35**

**AL478 7/15 Sun 9:30am - 5:00pm \$35**

**NEW!**

## Build a NonProfit Camp!

### Fund Raising 101

Class is appropriate for both the organizations who need to use volunteer fundraising, individuals who are starting up businesses that might rely on fundraising and also the volunteers who want to understand the process better, and not be afraid to ask for gifts in support of a cause that they love. Many small and mid-sized charities rely on volunteers to do their fundraising for them. Whether through participatory fundraising, like walk-a-thons and candy bar sales, or through major donor groups or small volunteer-hosted events, many non-profits generate a significant portion of their revenue thanks to the efforts of a dedicated group of volunteers. It is difficult at times to help volunteers lose their fear of asking for gifts. Come learn how to make this process smooth for everyone! *Dr. Wittich has authored 10 books in the volunteer management field. His first book, The Care and Feeding of Volunteers, is now in its second printing and continues to sell around the world.*

**FR564 8/25 Sat 12:30 - 3:30pm \$39**  
Material Fee (in class) \$20

### Stop Recruiting/Start Attracting

Class helps you build a more successful volunteer program or begin one. Simply stated, that's it. But the task is not simple. It requires a large dose of common sense, combined with a solid understanding of people, a dab of contemporary management and leadership theory, plus a large amount of praise and recognition. If your volunteer program is not fun and rewarding to a number of volunteers, you might as well stop recruiting. Attraction has to come first. The question we will answer in this class: How do we entice guests to visit us and be converted into committed and dedicated volunteers? Come work it all out! *Wittich*

**VL632 8/25 Sat 3:45 - 5:00pm \$39**  
Material Fee (in class) \$20

### How to Make Money as a Meeting Planner

Are details and logistics your cup of tea? Become involved in the exciting world of meeting planning. Start your own meeting planning business at home or improve your salary with new skills. Learn to plan conventions, workshops, fundraising events, and corporate/association events. Meeting planners work for small businesses, corporations, associations, travel agencies, hotels, and as independent contractors. Course will walk you through the essential steps of planning a successful large-scale meeting (and the tips and tricks apply to small scale meetings too!) *Wittich*

**MP523 8/25 Sat 9:00am - 12:00pm \$39**  
Material Fee (in class) \$20

*Dave Wagner, Artist, Professor of Art at Las Positas College. MFA from The New York Academy of Art, undergraduate California College of Art, Oakland and Cal Poly, San Luis Obispo. [www.davewagnerart.com](http://www.davewagnerart.com). Carolyn Lord, Artist. BA from Principia College, IL. Currently part-time student at Golden Gate Atelier. Teaches at Mendocino Art Center, Carmel Visual Arts. Member of California Art Club and National Watercolor Society. <https://carolynlord.com/>*

Expanded class descriptions on Website • Classes take place on campus unless noted





# SUMMER CAMPS FOR KIDS & TEENS

## Sports Medicine Camp

If you are interested in athletic training, or any area of sport medicine, this is the camp for you. Sports Medicine and Athletic Training careers are one of the fastest growing fields in the allied health care profession. According to the Bureau of Labor Statistics, athletic training is projected to grow 23 percent from 2016 to 2026. Sports Medicine clinicians specialize in the prevention, recognition and treatment of activity related injuries and illnesses. Many work in educational settings, hospitals, private clinics, corporate settings, fitness centers and professional sports teams. At the Las Positas College Sports Medicine Camp, campers will have the opportunity to learn day to day procedures of a sports medicine professional. Preventive and rehabilitative methods used in common athletic injuries, such as taping and wrapping, therapeutic modalities and emergency care are just a few of the things this camp will focus on. The hands-on LPC Sports Medicine Camp is an all-inclusive program designed to prepare students for a future in sports medicine. *Anela is the Head Athletic Trainer at Las Positas College.*

SPC236	6/18 - 6/21	M-Th 10:00am - 2:00pm	\$225
OR			
SPC236	6/25 - 6/28	M-Th 10:00am - 2:00pm	\$225

## Real Coding for Real Kids: Web Design, HTML, CSS

Web design for kids is focused on teaching programming basics and web design skills. This unique program is taught in 3 sessions where kids will learn end to end web designing skills starting from the basics of HTML to JavaScript and jQuery Animation. Exercise-based class where kids write their own code to develop mini projects and interactive web pages. Kids will work on one project at the end of each session. This class in the series is focused on web designing, HTML tags, forms, tables, navigation, styling and creating layouts. Kids learn how to develop mobile friendly responsive webpages and embed pictures and videos and how to upload it online. Note: Laptops will be provided. Cash or check payable to "Progressive Kids." (For kids grades 5th to 8th) *Progressive Kids is a team of programmers and leaders with extensive experience in computer programming as well as teaching. We are dedicated to empowering kids by teaching them the world's most powerful language, computer programming, in the easiest way possible!*

PPP101	6/11 - 6/22	M-F	12:00 - 1:30pm	\$325
				Material Fee (in class) \$35

## Real Coding for Real Kids: Java Introduction

Course provides complete coverage of the core Java programming language with object-oriented programming principles and giving students the strong language foundation required for any Java-based development environment. Course covers core coding skills in Java like variables, loops, conditions, class, void method, GUI programming widgets like buttons, and labels. Course is current to Java 8. Note: Laptops will be provided. Cash or check payable to "Progressive Kids." (For kids grades 5th to 8th). *Progressive Kids*

PPP101	6/11 - 6/22	M-F	1:45 - 3:15pm	\$325
				Material Fee (in class) \$35

## Real Coding for Real Kids: JavaScript

Web design for kids is focused on teaching programming basics and web design skills. This unique program is taught in 3 sessions where kids will learn end to end web designing skills starting from the basics of HTML to JavaScript and jQuery Animation. Exercise-based class where kids write their own code to develop mini projects and interactive web pages. Kids will work on one project at the end of each session. This class in the series covers JavaScript programming basics like conditioning, looping, arrays, function, image animation, integration with HTML & CSS and logical development of games. Towards the end of the session, kids will develop reaction tester games. Note: Laptops will be provided. Cash or check payable to "Progressive Kids." (For kids grades 5th to 8th). *Progressive Kids*

PPP101	7/9 - 7/20	M-F	12:00 - 1:30pm	\$325
				Material Fee (in class) \$35

## Real Coding for Real Kids: Python Beginner

Python for Kids is specifically designed to help kids understand the basics of programming, data analysis, game coding and GUI interface using Tkinter. The program is exercise-based, where kids write their own code in real-time programming environments. Beginner level addresses installations, variables, conditions, functions, string, looping, Tkinter widgets like frame, button, level and canvas and Game. Students work on many mini-projects and develop one fun game. Note: Laptops will be provided. Cash or check payable to "Progressive Kids." (For kids grades 5th to 8th) *Progressive Kids.*

PPP101	6/11 - 6/22	M-F	10:00 - 11:30am	\$325
				Material Fee (in class) \$35

OR				
PPP101	7/9 - 7/20	M-F	1:45 - 3:15pm	\$325
				Material Fee (in class) \$35

## Real Coding for Real Kids: Python Intermediate

Python for Kids is specifically designed to help kids understand the basics of programming, data analysis, game coding and GUI interface using Tkinter. The program is exercise-based, where kids write their own code in real-time programming environments. The intermediate session focuses on string as object, file operations, list, Tkinter text animation, object creation, object collision, keys control, event binding and animation. They will work on many fun projects and develop one fun game. Note: Laptops will be provided, (For kids grades 5th to 8th) *Progressive Kids.*

PPP101	7/9 - 7/20	M-F	10:00 - 11:30am	\$325
				Material Fee (in class) \$35

## French Language Summer Camp

Take a few weeks and get introduced to French language and culture! Discover if you want to pursue the French language in school, and stretch your language skills, or improve those skills before you start French again next year. Grab you friends and "travel"...through language this summer! Parents, French is a great language to learn for travel and for fun. Class is easy and fun and challenging to keep your teen busy this summer! For beginning and elementary level students. *Sonia was born in Tunisia, and she has studied French since she was 7 years old. She traveled in France extensively. She is studying languages and teaching her children French at home in Pleasanton.*

AL662	7/30 - 8/16	MTh	3:30 - 5:00pm	\$139
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## BioTech Boot Camp Summer 2018 (Grades 10,11)

BioTech BootCamp is for students who want to change the future. Participate in labs to learn basic DNA investigation and transformation skills that are used for crime scene investigations, gene testing and gene modification. *Taught by Las Positas College biology faculty.*

**BBC17 7/9 - 7/12 M-Th 9:00am - 3:00pm \$100**

## BioTech Boot Camp Summer 2018 (Advanced)

BioTech BootCamp is for students who want to change the future. Participate in labs to learn basic DNA investigation and transformation skills that are used for crime scene investigations, gene testing and gene modification. This class is for students going into 10th and 11th grade, who had bootcamp last year. Or students who are continuing from this summer's camp (2018). *Biology faculty.*

**BBC17 7/16 - 7/19 M-Th 9:00am - 3:00pm \$100**

## Video Coding & Game Camp

**Enroll all day for \$300!**

### Video Game Coding and Design

Students will work on a PC with a friend or in-class partner to learn the basics of video game design. Working with Clickteam Fusion 2.5, they'll learn the conditional coding necessary to make a video game creation work! Create characters, game environments and a whole lot of fun!! Ages 9 to 12. Freshi's educational unit focuses on mentored, kid-directed programs (8-14 weeks) designed for elementary, middle and high school students. *Freshi places cameras and computers right into the hands of young filmmakers and gamers, allowing them to imagine, plan, shoot, edit and then watch or play their own films and games. Through the very nature of digital media creation, students are forced to develop planning skills, teamwork, and patience. It is a skills-building program that extends into all areas of the students' lives.*

**YC234 8/6 - 8/10 M-F 9:00am - 12:00pm \$169**

### Video Game Design: Platform Games

Students will work with a partner and will create unique levels, characters and an original plot line. Give your characters gravity and create interesting and original ad guys to challenge you through your game. Working with design, animation and programming tools, students will create a fun and engaging platform adventure! Ages 9 to 12. *Shoemaker*

**YC234 8/6 - 8/10 M-F 1:00 - 4:00pm \$169**



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## STEM Camp

**Enroll all day for \$489!**

### Tinkering with Chemistry!

Experiment with variations of the same chemicals! Is it plant or animal? Does it move by itself? Yes, this is chemistry. Is it hot or cold? Can we change it? Look at the Periodic Table--can you make an element? Electrons, neutrons and protons will be explored and transferred during this week long camp. Will your goo glitter? Can we make a lot of mess with explosions? The answer is YES OF COURSE...this is chemistry! Come learn STEM lessons in a fun and creative environment this summer. *Spectrum of Science*

**SS12 7/30 - 8/3 M-F 8:30am - 12:30pm \$249**

### Full Tilt Physics!

Bend the rules and create with curves. Join in this mish mash of destruct and reconstruct that is physics. Your imagination, your design, your project! Will it become a robot or a space explorer? Make it move or light up. This is a hands-on, physics-in-action class. Study sameness of scale from hills to mountains. Know about fractals? Find order in the chaos with these STEM skills learned in a fun and creative environment. Launch it, fling it, chuck it—motion moves in Physics! Science Spectrum of Science offers young students the chance to roll up their sleeves & get hands on test & experiment – to have actual experiences early & often! *We feature interactive & unique curriculum developed by the Spectrum of Science staff. Future scientists will be engrossed in science activities which are designed with STEM basics. We believe that liberal arts including history & art help develop the well rounded student & include these activities in our exceptional program.*

**SS13 7/30 - 8/3 M-F 1:00 - 5:00pm \$259**

## STEM Camp

**Enroll all day for \$489!**

### Micro Drone Camp!

Hands-on learning, innovation and adventure! How does the Magnus Effect and Bernoulli's Principle modify your flight pattern? What is a 6-axis gyroscope and how will it affect your drone's stability? Drone flight control, aerobatics, racing challenges, and flight engineering will be investigated. Be sure to register early, includes your very own micro drone to take home! Students will learn the drone basic development and history, as well as what the FAA rules say about flying drones in airspace in our community. *Spectrum of Science*

**SS12 7/23 - 7/27 M-F 8:30am - 12:30pm \$259**

### Science'rrific Sparkling Science!

Looking your best may be as much a science as it is an art! Learn the chemistry behind your favorite spa and hair products. Follow your nose on a fragrant journey through the science, history and art behind creating your own aromatic bath goodies, shimmering lip glosses and sweet-smelling sachets with your new science'rrific knowledge. Experience the beautiful side of biology and chemistry with this unique collection of experiments. Learn to create chemical concoctions and how to utilize oils, gels and lotions to make a scents you can wear. Discover information about women in science. Who were they? Have you heard of Rosalind Franklin, Dian Fossey or Barbara McClintock? Please call this number if you have questions about allergies or ingredients: 925-980-2415. Each participant will make and take home a chemistry collection of perfumes, bath fizzes, sachets, recipes and more! *Spectrum of Science programs*

**SS12 7/23 - 7/27 M-F 1:00 - 5:00pm \$249**



## SAT/ACT Test Preparation ONLINE COURSES



Courses  
start as low as  
**\$99**

Learn More at:  
[www.ed2go.com/lpccommed](http://www.ed2go.com/lpccommed)



Introduction Level CyberPatriots Camp

Cyber camp is a 5-day technology event designed to excite students new to cybersecurity about STEM career opportunities, and teach them important cyber defense skills through hands-on instruction and activities. Through the camp, students learn how to protect their personal devices and information from outside threats, as well as how to harden networks running Windows and Ubuntu operating systems. Daily sessions include instructor demonstrations, team-oriented research, hands-on lab activities, plus peer team building. Cyber camp culminates in an exciting final team competition that simulates real cybersecurity situations faced by industry professionals and mimics AFAs CyberPatriot National Youth Cyber Defense Competition. No experience necessary, but you must be working with a Cyber Patriots coach to enroll. Must be incoming 9th grader and older, even college students welcome who are beginners! *Debbie Fields is the Cyber Patriot coach and Liaison for Las Positas College.*

CP625	6/18 - 6/22	M-F	9:00am - 3:00pm	\$100
OR				
CP625	6/25 - 6/29	M-F	9:00am - 3:00pm	\$100

MORE CLASSES FOR KIDS & TEENS

20TH ANNIVERSARY

Chemistry Reaction: Stirring Up Science!

Double, double cauldron bubbles! What happens when...? Mix it, explode it, bonds broken and molecules rearranged! Excitement is in the air for this flight experiment! Get an introduction to Spectrum, and register for science Summer camp at the same time! *Spectrum of Science programs offer young students the chance to roll up their sleeves & get involved in various areas of science – hands on test & experiment – to have actual experiences early & often! We feature interactive & unique curriculum developed by the Spectrum of Science staff. Future scientists will be engrossed in science activities which are designed with STEM basics. We believe that liberal arts including history & art help develop the well rounded student & include these activities in our exceptional program.*

SS12	6/30	Sat 9:30am - 10:30am	\$20
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20TH ANNIVERSARY

Science Challenge: FLIGHT!

Join Spectrum of Science for this Science Challenge: spin your object and have it curve off into a second direction. Learn to bend the flight path for your benefit. How far will it go and why? Excitement is in the air for this flight experiment! Get an introduction to Spectrum, and register for science Summer camp at the same time! Spectrum of Science

SS12	5/19	Sat 9:30 - 10:30am	\$20
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Real Coding for Real Kids: Free Preview

Course provides a preview of our coding Summer camp! Come see what the excitement is about. Note: Laptops will be provided, (For kids grades 5th to 8th) Must register to attend. *Progressive Kids*

Python			
PPP101	5/19	Sat 9:00 - 9:45am	Free
Javascript			
PPP101	5/19	Sat 10:00 - 10:45am	Free
Java			
PPP101	5/19	Sat 11:00 - 11:45am	Free

Natural A's

Any student can significantly enhance grades, self-confidence, and chances for scholarships and college admissions by performing academic skills in alignment with the brain's natural patterns. This makes note taking, reading, studying, memorizing and test taking amazingly efficient. Students will also discover simple methods for understanding math and other subjects, optimizing focus and concentration, and preventing test anxiety. Students describe this class as "awesome, necessary, and easy to understand." Parents are encouraged to register and participate with their children. Ages 10 to 17. *Curtis Adney, MS, JD is a life coach, conducts numerous seminars across the Western US, and is the author of a forthcoming book, Pinpoint Your Destiny.*

ACAD251	8/19	Sun 9:00am - 12:00pm	\$49
		Material Fee (in class) \$30	

Test-Taking Secrets

"Discover new ways to excel on ALL tests by focusing on underlying principles. These apply to all academics (from junior high to graduate school); all standardized tests (SATs, Aps, Exit Exam, CBEST, BAR Exam, etc.); and any employment, entrance, or promotion exam. Learn how to prevent test anxiety, increase concentration, and reason-your-way to the right answer. Discover the 3 mistakes every test-taker makes, and how to correct them! This hands-on workshop will help you achieve all your goals. *Adney*

ACAD200	6/20	Wed 1:00 - 4:00pm	\$49
		Material Fee (in class) \$30	



## More classes for different ages and at different times available online



### Girls Assertiveness & Mean Girl Prep

This is Kurukula's signature class offering! In this dynamically fun class, girls develop self-confidence and inner strength to speak up to mean girls and bullies, and learn to avoid unhealthy relationships. Offered by Kurukula™, an award-winning empowerment organization that has been training women through fun activities and effective role-playing since 2004. Sign up with a friend! Learn more at [www.kurukula.org](http://www.kurukula.org). For ages 10 to 14. Ms. Connolly has made empowering women her life's passion. She has been leading Kurukula empowerment self-defense classes for girls and women in the Bay area since 2003 ([www.kurukula.org](http://www.kurukula.org)).

**MG957 8/14 - 8/28 Tue 6:00 - 8:00pm \$79**  
Material Fee (in class) \$45



### Pilates Mat For Kids

Pilates is a body conditioning system that teaches optimal core strength and flexibility in addition to improving the breathing. Other benefits include improving postural imbalance and body shaping. Class focuses on fun and mat work! Please provide a workout towel, your own water and your own mat. No experience is required. For beginners to advanced. *Elise has an extensive Pilates background. She completed her comprehensive training through Balanced Body at Turning Point Studios in Walnut Creek and was AFAA certified in the first ever ChoreoBarreFitness instructor training in August 2016.*

**11 to 14 year olds**

**H744 6/12 - 7/12 Tue, Thu 12:15 - 1:00pm \$69**  
No Class 7/3, 7/4, 7/5

**6 to 10 year olds**

**H744 6/12 - 7/12 Tue, Thu 11:15am - 12:00pm \$69**  
No Class 7/3, 7/4, 7/5

### Classroom Music for Little Mozarts

Join Beethoven Bear, Mozart Mouse and their Music friends as they learn about Music in creative, exciting and imaginative atmosphere. This class is a comprehensive approach to musical learning that develops singing, movement and listening skills simultaneously. Parents are welcome to attend this class with their children.

**MU234 6/21 - 8/30 Thu 2:00 - 2:45pm \$168**  
Galina's Music Studio



### Learn to Sing! (Ages 8 to 12)

This fun exciting and informative class covers songs ranging from folk to popular music, Broadway to musical theater favorites. Lessons include ear training, breathing techniques, vocal and diction exercises as well as harmonizing with others.

**MU756 6/4 - 7/9 Mon 3:45 - 4:30pm \$136**  
Galina's Music Studio

### Teens on Guitar (Ages 13 to 17)

Learn to play one of the most popular instruments in the world—the acoustic guitar. Learn pick style guitar by playing folk and popular songs as well as improvising in a rock style. Supplementary handouts and materials provided by the instructor. Students must have their own guitar for the class.

**AL568 6/8 - 7/20 Fri 5:15 - 6:00pm \$136**  
OR

**AL568 7/27 - 8/31 Fri 5:15 - 6:00pm \$136**  
Galina's Music Studio

### Tweens on Guitar (Ages 10 - 12)

Learn to play one of the most popular instruments in the world—the acoustic guitar. Learn pick style guitar by playing folk and popular songs as well as improvising in a rock style. Supplementary handouts and materials provided by the instructor. Students must have their own guitar for the class.

**AL568 6/6 - 7/18 Wed 6:45 - 7:15pm \$136**  
OR

**AL568 7/25 - 8/29 Wed 6:45 - 7:15pm \$136**  
Galina's Music Studio

### You Can Ukulele (Kids Age 7 to 9)

Students receive a ukulele course book and learn from three irresistible ukulele experts: a clever, classical dog, one cool jazz cat, and a friendly alligator who loves the blues. Must have your own instrument for this class.

**MU442 6/2 - 7/14 Sat 12:15 - 1:00pm \$136**  
OR

**MU442 7/21 - 8/25 Sat 12:15 - 1:00pm \$136**  
Galina's Music Studio

“Learned a lot, had a chance to practice skills and get feedback.”

— Group Singing Class  
Fall 2017

“It was a good intro to see if it was something I want to pursue.”

— Adult Piano student  
Fall 2017



# CLASSES FOR THE WHOLE FAMILY

## Make Natural, High Quality Eye Cosmetics

HOW TO MINERAL EYE SHADOWS Students will have the opportunity to make mineral eye products from scratch. Students will walk away knowing how to make powdered eye shadow, eye shadow balm, brow powder, and eyeliner powder. NOTES: Please bring 5 small 5gram to 10gram emptied/ reused/recycled containers for eye powders. These can be found at the Dollar Store if you need to purchase them. Series of courses that allows you to make the finest in home care products for yourself. Ingredients are purchased exclusively for the class, and are of the highest quality available. Leave the course with not only the knowledge to continue making your own, but with products you high-quality health and wellness products, but also with the product have produced in hands-on class. Limited to 10 students. *Thuy recently opened a superfoods company, Good for You!, a 100% hand-crafted and organic superfoods baked goods and raw eating company. She also owns and operates Ta Naturals, a 100% hand-crafted personal care product line.*

BC411 5/12 Sat 9:00am - 12:00pm \$39  
Material Fee (in class) \$30



## Hawaiian Knit and Crochet!

Start a crochet bathing suit, Hawaiian inspired socks to keep you toasty next winter, or a Hawaiian themed flower accent for your favorite pillows, hoodies or other items. Class is intended for more advanced or continuing crafters who want inspiration, ideas and techniques in their summer vacation crafting fun! Ages 14 and up. Come have fun and learn the skills and techniques you need! Class meets again for sharing creative crafts and celebrating what we made over the summer, on August 21 at 7:00 pm! *Joann has been quilting and crocheting for 40 years. She's been teaching crafts in the nonprofit world for 20 of those years.*

CR521 6/19 - 6/21 TWTu 8:00 - 9:00pm \$39

## Knit and Crochet? Okay!

Learn to pass the time with knitting and crochet. Might even help you moderate your social media habit! Get your friends to enroll with you and let's learn. Learn on tension crochet needles and knitting needles of different sizes. Learn skills like: reading a pattern; judge the skill level necessary for a pattern; learn the differences and uses for different yarns. Become a confident crochet or knitting crafter! Materials list is online. Leave the class with a small project completed, and lots of inspiration. Remember, the holidays are coming up. Projects are available that can be used for special homemade gifts for your loved ones. Come have fun, and increase your skills no matter your level. Take this class if you've had no experience, but also take it if you are continuing your study with Joanne. Great for moms and daughters to learn together! (Ages 14 and up) Class meets again for sharing creative crafts and celebrating what we made over the summer, on August 21 at 7:00 pm! *McCrea*

CR521 6/19 - 6/21 TWTh 7:00 - 8:00pm \$39

## You Can Ukulele

See page 8



Expanded class descriptions on Website • Classes take place on campus unless noted.



## Feminine Make Up for Stage Performance

No matter if you are on stage for a TEDtalk, or to sing, dance or act, your make-up needs to be suitable for an audience right to the very back row. In this workshop, Sara will show you how belly dancers get their dramatic make-up look and break it down into a "color by numbers" technique that you can follow along and adapted for your next performance in any field. A materials list will be posted to the website of things you should bring along. You will also need a mirror, a hand towel, tissues and wipes. this is a simplified stage make up technique that is most suited to those with little for no make-up experience. Open to anyone who presents a feminine persona on stage. Children are welcome to enroll, but a parent must enroll as well. *Sara Shrapnell is a belly dance teacher, writer and performer, originally from the UK but now based in Pleasanton. She has taught belly dance full time for the last 17 years, written two books on belly dance, and performed in theatrical settings, restaurants, showcases, weddings and other family gatherings.*

MU584 6/18 Mon 7:00 - 8:30pm \$29



## Lost Art of Hand Embroidery

Embroidery and most other fiber and needlework arts are believed to have originated early on in human history. Primitive humankind quickly found that the stitches used to join animal skins together could also be used for embellishment. Recorded history, sculptures, paintings and vases depicting inhabitants of various ancient civilizations show people wearing thread-embroidered clothing. Come learn the basics of this ancient needle art, and create wonderful art and a lasting hobby that will connect you with human history! *Alison McCallister is a professional photographer and instructor skilled in wedding, portrait, animal, baby, family and fine art photography. She is passionate about sharing her skills in photography with others.*

Emb101 7/13 - 7/20 Fri 6:00 - 7:30pm \$39

Material Fee (in class) \$10

## Summer French Introduction

Come spend the Summer in France...or at least feel like you did! Save gas and time and get into French language and culture. Class is intended for students with little or no background in French. Get the opportunity to converse in French in real-life situations. A variety of classroom activities and games will cover the following topics: family, food, clothing, and traveling vocabulary. French culture is taught through newspaper, magazines, and audiovisual materials. An easy and fun way to start speaking French. *Sonia was born in Tunisia, and she has studied French since she was 7 years old. She traveled in France extensively. She is studying languages and teaching her children French at home in Pleasanton.*

AL172 6/14 - 7/26 Thu 6:00 - 9:00pm \$139

No Class 7/3, 7/4, 7/5

## Belly Dance Together!

Mother and daughter, Grandma and Grandbabies, Aunties, Uncles, Nieces, Dads, sisters...Everyone is invited to enjoy the dance that crosses generations. The family that dances together, laughs together. Bring your favorite family members and enjoy an afternoon of belly dance. Suitable for mature young adults 12 and over (with an adult partner), immature dancers in their 90s, and everyone in between! Child can enroll, but a parent must also enroll. *Shrapnell*

H565 8/25 Sat 12:30 - 2:00pm \$20

## Moms & Daughters Basic Self Defense (Ages 10 to Adult)

In a safe, Women-only class, you will learn easy and practical hands-on self-defense fighting to keep you safe from strangers and dangerous people. Fun class to take with your young daughter. Offered by Kurukula™, an award-winning organization that is endorsed by the Albany Police Department and has been empowering women since 2004. Sign up with a friend! This is a special rate for class, only offered to our Community Partner, Las Positas College \$35 (for Mom and daughter together). Learn more at [www.kurukula.org](http://www.kurukula.org).

**MG957 6/29 Fri 6:30 - 8:30pm \$35**  
Material Fee (in class) \$25

“My husband and I came away with some very good tools to help prepare us to be homeowners.”

— student from  
Budgeting, Borrowing & Buying  
Summer 2015



## Dad Dancing! (for everyone...)

That hot trend that is so uncool, it's hip! So you think you can't dance? Imagine their faces if you turned up at the wedding/prom/Dad dance and owned the dance floor!...This evening come learn a simple choreography to “I Wish That It Would Rain” by Gladys Knight and the Pips. The foot patterns are easy, but the attitude is down to you. No previous experience necessary and no judgment. Everyone is welcome, and a child can enroll if a parent enrolls with them as well. A fun night of Dad Dancing for everyone! *Shrapnell*

**DA123 6/4 Mon 7:00 - 9:00pm \$20**

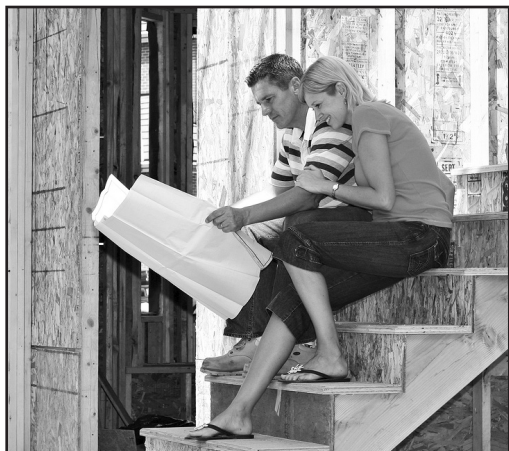


## HOME

### Budgeting, Borrowing, Buying, & Beyond

The four “B”s are essential tools for any homeowner or future homebuyer. Budgeting, Borrowing, Buying, & Beyond introduces you to the process that will ensure your successful transition from considering a home purchase to achieving the goal of home ownership. This course will help you learn simple, practical lessons to assure stable homeownership and stable communities for you and your children. You are the borrower of the future. Buy within your means and experience how empowering it can be when you understanding and controlling your finances can be. The tuition fee is per household. Randi DeHollander is a 25+ year housing industry veteran. She is a trainer, a mortgage originator and a community volunteer in housing opportunities. *DeeDee French has been a Realtor for 11 years, broker/owner of Diamond Properties in Livermore. Experienced in first-time home buyer issues, she personally handles transactions from start to finish.*

**RE297 5/19 Sat 8:30am - 5:00pm \$60**



## Build Your Dream House for a Song

Your home should be a sacred place that nobody can ever take away. One way to get such a place is to build it yourself, that way you will have little or no mortgage, and you don't need a contractor's license to build your own home. In this workshop, learn how to: \*Buy land and building materials at huge discounts. \*Design your dream house with a simple \$100 software program. \*Live on your property comfortably and rent free while you build. Whether you design and build yourself, or call in some professional help, David will offer guidance on how to save a shed-load of money! Each student is offered a free, 30 minute phone consultation with David as part of the class fee. *David Cook is the author of Build Your Dreamhouse for a Song. He had very little experience before starting work on his Dream House in Marin County, CA. He built it for a fraction of the going rate. David was born in London and came to California by working his way aboard a Swedish ship. He and his wife remodeled several houses before deciding to build their own house. He is self-taught and built his dream house in a very unconventional way. It's not a funky house either: it sold in 2016 for over \$2,000,000.*

**HG501 6/27 Wed 6:30 - 9:30pm \$50**  
Material Fee (in class) \$20



## Save \$Money\$ with Couponing!

Learn how to save \$\$\$ every day. You learn where to find different types of coupons, how to find coupon web sites, how to decipher coupon policies, the best way to sort and store coupons, and how to find the people to trade with. LeeAnne Krusemark is an author, business owner, and adjunct professor at more than 200 colleges from Maine to Hawaii, including Purdue, and an online instructor at more than 1,000 facilities worldwide, including Harvard. *Krusemark*

**EC328 7/10 Tue 5:00 - 6:00pm \$20**  
Material Fee (in class) \$10

Expanded class descriptions on Website • Classes take place on campus unless noted



## Retire Early & Travel Free!

This class is offered 1 time this year! If you're retired, near retirement, changing careers, or a student, learn hundreds of practical ways to free travel, fun work-vacations, and new money-making travel careers. TRAVEL FREE & keep your money in the bank. Instructor, Gina Henry teaches in 90 cities nationwide and shows you how she affords to travel 12 months a year visiting over 93 countries and all 50 states in the past 25 years. She goes on FREE vacations when & where she wants, often making money on vacation & earning valuable tax deductions. Earn FREE airline tickets, hotel nights, cruises, tours, car rentals, meals, & more. Maximize FREQUENT FLYER MILES & REWARD POINTS. Get "bumped" & fly free. Stay in resorts for free. VOLUNTEER for free travel. SEASONAL VACATION JOBS. Get paid to MYSTERY SHOP on vacation. Get paid to DRIVE & see the USA for free. IMPORT to pay for your trip. Teach conversational ENGLISH (a 1-wk free vacation up to \$90K/yr; no certification required). Get paid to be a TOUR DIRECTOR. Organize your own trips & go free. Start your own business, write articles, shoot photos, blog, the best travel web sites & smart phone apps, packing light, solo travel, safety, health, how to avoid scams, negotiation tips, & the top 50 words to know in any language to travel anywhere. Go to <http://www.ginahenry.com> for more instructor information & student testimonials. *Let me show you how I have created my travel lifestyle so I make a sustainable (money-making) living traveling and going on vacation. I've been taking FREE vacations for over twenty-five years and have traveled to 93 countries & all 50 states. I'm a nationally recognized travel expert, writer, and professional speaker. I now teach programs in over 90 cities nationwide. I created my company, Go Global, Inc., to help people find affordable ways to support their travel habit. I gave up a successful – and stressful – advertising career in New York City to pursue this travel passion.*

TR411 5/21 Mon 6:00 - 9:30pm \$39  
Material Fee (in class) \$15



Islands of New England  
August 30 - September 06, 2019

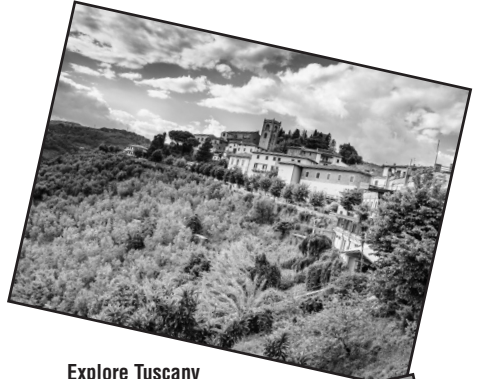


Imperial Cities featuring Prague, Vienna & Budapest  
October 07 - October 17, 2019

## FREE Travel Seminar and Slideshow

Our destination group travel program is exciting! We are offering a variety of trips in 2019...come see a slide show about our hosted national and international trips, and view a slideshow of our program! Get all your questions about travel with Community Education answered while getting informed about our beautiful destinations and upcoming trips...Register today so we know how many to expect, and because seating is limited! *Alex Capozzolo is a Business Development Manager with Collette Tours.*

TRV411	6/28	Thu 7:00 - 9:00pm	Free
OR			
TRV411	8/18	Sat 10:00am - 12:00pm	Free



Explore Tuscany  
April 25 - May 03, 2019



Expanded class descriptions on Website • Classes take place on campus unless noted.

## Vacation Photography: Capture a Moving Experience

Think about photographing your vacation like going to movie. There is a beginning, a middle and an end. You wouldn't go to movies and expect to understand what's going on if you arrive 30 minutes late, or forget your glasses. So, you're on time, and ready! Get that prepared for photographing your vacation, and understand the beginning, middle and end of your photographic memory of the event. Start by taking pictures of vacation prep for the trip. The hustle and bustle of the experience putting everything together. It's always fun to look back on. Next, document your mode of transport. How are you getting there? Car, plane, boat? Each one has its own romance. Photograph that transportation story! What you want to do is take the people are viewing the pictures including yourself and family later date through the progression in still images or a combination of still images and short movies that can be frame your vacation like a movie! Leave class understanding: how to travel with photo equipment, how much memory to have on hand, power options to make sure you can always have a charged and ready camera, how to address photo equipment that gets lost or breaks. And of course, the rules of great vacation photography such as the Rule of Thirds and Composition techniques for a cinematic vacation photography feel to your ending! The tips and techniques you learn in this class will apply to not only vacations, but any other major events in your life, like graduations, weddings, concerts and championship sporting events. *Jack became interested in photography at a very early age of 6 when a counselor at a summer camp showed him the magic of printing a picture. During a 10 year period in Eugene, OR, Jack attended numerous classes to advance his portraiture and scenic photography skills with various locally and nationally known photographers, including Ansel Adams himself. He graduated from the Fishback School of Photography in Sacramento, CA in 1970. He then began teaching photography at LPC Community Education. Several of his student s now have a successful photo businesses in Pleasanton.*

**PH980 6/5 - 6/6 Tue, Wed 7:00 - 9:00pm \$49**

## Can't travel to Hawaii this Summer?

**Take Hawaiian Crochet and Ukulele and experience the island here at home**

**Hawaiian Crochet**  
see page 9



**Ukulele**  
see page 13

**NEW!**

## Summer Photography Series

**Take all 4 for \$139!**



### Making Photography Your Work

Put your art career on a more professional path. Are you interested in submitting to fairs/photography competitions? Have an exhibit of your own? Come learn how to submit your work, and build your business, whether it be product photography, people photography, or art photography. Get recognition and appreciation, and maybe even get paid! for the art you make with photography. *Alison McCallister is a professional photographer and instructor skilled in wedding, portrait, animal, baby, family and fine art photography. She is passionate about sharing her skills in photography with others.*

**B604 7/26 Thu 7:00 - 9:30pm \$39**

### Art-Inspired Photography

Paint with color! Paint with light! Learn techniques to create images that will take you into a different area of photography. Finish this class with the skills to create motion, blur, water splashes, and other fine art images with tools you have around the house. Use special lighting, backdrops, and simple items around the house to create unique art pieces to display, or compete with in local competitions. You don't have to be a professional photographer to create professional quality images. Required materials: DSLR Camera, and manual. *McCallister*

**AL889 7/17 Tue 7:00 - 9:30pm \$39**  
**Material Fee (in class) \$10**

### Open Studio: Lighting Portraits and Products

Open studio to experiment with and practice with studio lighting for portraits and still life photography. Class has a materials fee of \$15 to provide for a variety of bulbs to enhance effects and lighting. Class covers special effect lighting that is edgy and creative and will take your photographs to a new level of sophistication and style. Improve your portrait and product photography with the tips and techniques you will learn in class. *McCallister*

**EL264 7/24 Tue 7:00 - 9:30pm \$39**  
**Material Fee (in class) \$15**

### Photography EXPOSED! Working with Exposure

Working with Exposure to improve, enhance and get creative with your photography. Open to all kinds of cameras that have control over exposure. Take all 4 summer courses in the "Develop A Photography Business Summer Camp" and receive a summer camp discount! Bring your camera, film (if necessary) and your creative mind! *McCallister*

**EL264 7/19 Thu 7:00 - 9:30pm \$39**



## Video Production Workshop

This 4-Day production workshop combines Introduction to Shooting a Video, which includes camera work and lighting; Introduction to Video Editing, using Adobe Premier Pro; and the participation in a 2-day video production in collaboration with Las Positas Productions and Chabot TV. On the second week, you will be able to choose between Music Video Production, Documentary production, or your own short film. At the end of the course, we launch the videos online, cable tv, and social networks. You will receive credit as a Video Producer and you can use the video to apply for jobs and Art schools. Come learn basic camera work, lights, audio, and participate in a real production. Cameras and computers can be provided, but you are encouraged to bring and practice on your own equipment. Course taught by Las Positas TV, in collaboration with Chabot TV. Alex has been a contributor to various Bay Area radio and TV stations for the last ten years. Recently he collaborated, in a successful collaboration with the Music and Theater Departments, he produced Battle of the Bands, a live event that brought 10 bands and hundreds of fans to LPC and was followed by over 3,000 people on social networks and online. *Galindo*



VP256 7/9 - 7/20 MWF 9:00am - 1:00pm \$99

## Hands-On Radio Production Workshop

This 4-Day Radio Production workshop combines Introduction to operations, procedures and practices in a modern radio broadcast studio, and an introduction to various aspects of radio production, such as editing and announcing, producing studio recordings, producing a news or feature interview story, producing pre-recorded newscasts, supporting station operations, preparing content for radio programming, publishing content online, selling ads, establishing a brand identity, collaborating with other media, creating and maintaining audio streams, podcasts, and direct feed, creating content for multimedia websites, and producing ad spots and promotional posts. On the second week, we offer 2 day internship with Radio Las Positas, so that you can collaborate in a real radio production. At the end of the course, we will release our radio show on Radio Las Positas and social networks. You will receive credit as a Radio Producer and you can use your audio file to apply for jobs and Art schools. Microphones and computers can be provided, but you're encouraged to bring and practice on your own equipment. *Alex believes in the importance of practical training so he has created several internships at Radio Las Positas. Many of Alex' students have become employed in the radio industry upon completion of his courses. He's also a court-appointed expert on Immigration and Criminal Law and holds a teaching position at California State University.*

RP267 6/11 - 6/22 MWF 9:00am - 1:00pm \$99

# MUSIC

## Healthy Harmonica

Breathing is our foundation when playing harmonica and for healthy, vibrant living. Take the simplest of pop, folk, and blues rhythms and melodies and invigorate them with simple but powerful breathing. You can make any song deeply expressive! No previous musical ability is required - only a desire to have fun and feel more healthy and alive! Students will need a C major diatonic harmonica which will be available from the instructor for \$13 in class if you do not have one. Age 12-adult. *David Broida, a professional blues musician and teacher for the past 25 years, loves sharing music with everyone, especially those who don't consider themselves musical.*

AL570 7/30 Mon 6:00 - 7:30pm \$39  
Material Fee (in class) \$15

## Beginning Blues Harmonica

If you've always wondered how those amazing sounds come out of a harmonica, here's your chance to learn. Class focuses on both playing and having fun as you are introduced to many of the tricks and techniques. No previous musical experience required. Students will need a C major diatonic harmonica. Instructor will have them available at class for \$13 if you don't have one. *Broida*

AL569 7/30 Mon 7:45 - 9:15pm \$39  
Material Fee (in class) \$15



## Beginning Electric Guitar For Adults

String bending, barre chords, pentatonic scales will be used with note reading and tablature to give you a strong foundation in technique and fingerboard knowledge. Students are expected to have a functional electric guitar and a power lead to plug your guitar into amplification. *Music has been Galina's lifelong passion. She began her studies of classical piano, voice and choir at the age of five in Russia's highly competitive Vladivostok School of Music. Her musical studies continued at Vladivostok University where she graduated with her formal degree in piano and voice. Upon moving to the Bay Area in 2003, she opened her own studio which combines the best of Russian and American approaches to music for all ages and levels.*

AL568 6/5 - 7/17 Tue 6:30 - 7:15pm \$136  
OR  
AL568 7/24 - 8/28 Tue 6:30 - 7:15pm \$136  
Galina's Music Studio

## Beginning Ukulele for Adults

Want to play an instrument that can't help but bring a smile to your face? Then learn to play the oh-so-hip ukulele! This course is for the absolute beginner who has never played the instrument before, or for those who have merely dabbled and would like to take the next step forward. You will learn the basics: the most commonly used chords, standard tuning, and simple strumming techniques. Each week, we will build on the previous lesson with new songs, new chords and new techniques. By the end, you'll be a player! Bring a ukulele in working order and start having fun. *Corkery*

MU442 6/7 - 7/19 Thu 7:30 - 8:15pm \$136  
OR  
MU442 7/26 - 8/30 Thu 7:30 - 8:15pm \$136  
Galina's Music Studio

## Piano for Adult Beginners

If you always wanted to try playing the piano or been intimidated by the thought of playing piano - then this is the class for you! This step by step course will guide the student through the fundamentals of playing piano. Students will learn the basics music notation, theory, hand position, rhythm and start playing songs from the very first lesson with the help of a patient and gifted teacher. Lessons are taught in a fun and supportive environment. *Corkery*

<b>PB156</b>	<b>6/8 - 7/20</b>	<b>Fri 7:00 - 7:45pm</b>	<b>\$136</b>
OR			
<b>PB156</b>	<b>7/27 - 8/31</b>	<b>Fri 7:00 - 7:45pm</b>	<b>\$136</b>
	<b>Galina's Music Studio</b>		

## Vocal Training and Musicianship for Adults

Whether you just want to learn to sing for your own enjoyment or pursue a professional career in music, this course provides the start! Learn how the human voice works, warm-up exercises, ear training, professional hints/tips and lots of great tunes to sing. Join our community of beginning learners for an engaging, voice and musicianship course where you'll read, write, and truly hear the elements of music like never before. Enroll today! *Corkery*

<b>MU756</b>	<b>6/4 - 7/9</b>	<b>Mon 2:00 - 2:45pm</b>	<b>\$136</b>
	<b>Galina's Music Studio</b>		

## ONE DAY WRITING WORKSHOP

**If you say, "I'll write a book one day!" One day is NOW!**

### Introduction to Screenwriting for TV & Movies

Fast-paced, comprehensive session about special screenwriting terms and formats for TV and the big screen. Discover how to plot a story, develop characters and executed your work in the proper screenwriting format. Understand the difference between a Treatment, a Spec Script and a Shooting Script and when to do each. Get an inside look into the business side of selling your script to agents and producers and building your career as a screenwriter. Mandatory \$10 fee payable to the instructor at class. *Krusemark*

<b>F102</b>	<b>7/11</b>	<b>Wed 4:00 - 5:00pm</b>	<b>\$29</b>
	<b>Material Fee (in class) \$10</b>		

### Meet the Agent/Publisher: Get Your Manuscript Critiqued

Many writers are confused about the best option for their manuscript or if it's even ready for publication. Bring your in-progress manuscript for an in-class critique. Learn about the pros and cons of traditional publishing and self-publishing options. You can then leave a COPY of your manuscript with LeeAnne, who is the owner of an author-friendly publishing house, for professional critique (for an optional materials fee of \$50 for up to 25 double-spaced pages + \$1/page thereafter) and a list of publishers and/or agents who are interested in your type of work. This critique can take up to four weeks. A mandatory \$10 materials fee is payable to the instructor at the door. *Krusemark*

<b>AL417</b>	<b>7/11</b>	<b>Wed 5:00 - 6:00pm</b>	<b>\$20</b>
	<b>Material Fee (in class) \$10</b>		

### Writing for Online Blogs, Magazines & Websites

You don't need a journalism-school degree, newspaper reporting experience, or previously published articles to write for online blogs, magazines, and websites. Some online opportunities offer exposure and networking, while many pay well—\$1 a word and more. In this fast-paced session, you will learn how to: find more than 1,000 opportunities that pay, find story ideas, conduct interviews and find sources, find and study your target market, and create pitches, queries and LOI's (letters of intent). A mandatory \$10 materials fee is payable to instructor at the door. *Krusemark*

<b>AL652</b>	<b>7/11</b>	<b>Wed 6:00 - 7:00pm</b>	<b>\$29</b>
	<b>Material Fee (in class) \$10</b>		

### Beginner's Guide to Getting Published

Did you know Stephen King was rejected 75 times before he sold his first novel? If your goal is to become a published freelance writer by selling a magazine article, short story, poem, or even a novel, this comprehensive workshop will guide you to, then past the editor's desk. You will discover how to: become a "published" writer overnight, submit manuscripts the correct way, find the right publisher for your work, writing irresistible query letters, 100 ways to make money as a freelance writer, and obtain FREE future Q&A opportunities. If you really want to succeed, this step-by-step workshop, taught by a successful published writer, is a must! **SPECIAL NOTE:** Due to the high demand for this instructor nationwide, this workshop can only be offered once a year. *Krusemark*

<b>AL261</b>	<b>7/11</b>	<b>Wed 7:00 - 9:00pm</b>	<b>\$39</b>
	<b>Material Fee (in class) \$20</b>		

### Should I Self Publish? And How Do I Market My Work?

Self-publishing is all the rage, but is it the best option for YOU? And can you do both? Discover pros and cons of traditional publishing, and explore all of the self-publishing options that are now available. Learn where to find traditional publishers and self-publishing companies as well. And once you've made the choice, your book will need to be marketed regardless of how its published! Effective book marketing utilizes a variety of methods to maximize exposure and profits, and many options, like books signings, are free. Please take "Beginner's Guide to Get Published" prior to this class, in order to enroll. *Krusemark*

<b>WR411</b>	<b>7/11</b>	<b>Wed 9:00 - 10:00pm</b>	<b>\$20</b>
	<b>Material Fee (in class) \$10</b>		



20TH ANNIVERSARY

## ChoreoBarre Fitness..You'll Love It!

ChoreoBarre® Fitness is a fun and challenging, high energy, complete body workout using ballet barres. Incorporating essential components of cardiovascular, core stability, strength, balance, and flexibility will be emphasized. Focus on progressions, form, and the importance of cueing with music for movement quality make this a challenging fun workout for the beginner or avid workout enthusiast. A must class for those wanting to strengthen and tone booty, legs and abs! Come to this one hour intro class and try out ChoreoBarre(tm) to see if its for you! *Elise has an extensive Pilates background. She completed her comprehensive training through Balanced Body at Turning PointStudios in Walnut Creek and was AFAA certified in the first ever ChoreoBarreFitness instructor training in August 2016.*

**CB562 5/12 Sat 9:00 - 10:00am \$20**

## Setchu-ryu Jujutsu

Setchu-ryu Jujutsu is an eclectic system of martial arts comprised of several distinct systems of martial arts blended together into one seamless style. The primary styles incorporated in the system are Danzan Ryu Jujitsu, Tenio DeCuerdas Eskrima, Lua Halau O Kaihewalu, and Wa Ko Ryu Jujutsu, though students will also learn concepts from Kosho Ryu Kenpo, Aikido, and Rillamas Serrada Eskrima. Students will be taught how to apply and receive throws safely, apply and escape locks, manipulate joints, control an opponent's balance, strike quickly and effectively, activate nerves, take advantage of vital points, and use and defend against weapons. This course is physically demanding and will require regular attendance and conditioning for progression. The class is open to all members of the community age 16 and older. *Craig Kutil is an international martial arts instructor, has been studying martial arts since 1988, and is recognized as the founder of the system of Setchu-ryu Jujutsu. He is a tenured mathematics professor at Las Positas College and Chair of the college's Curriculum Committee. He also instructs Danzan Ryu Jujitsu and Tenio DeCuerdas Eskrima for college credit through the Kinesiology department.*

**H216 6/5 - 8/2 Tue, Thu 7:15 - 9:15pm \$50**

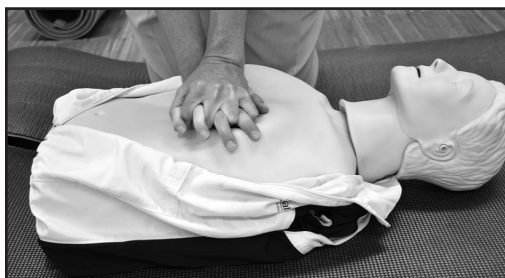
## Ultimate Frisbee

This course offers an introduction to the skills of Ultimate and other flying disc sports. The course is designed for all levels of play, ages 16 and up, from beginner to advanced players are welcome and encouraged to enroll! Emphasis is on offensive and defensive tactics, rules, throwing, catching, and diving skills and the spirit of the game. *Marcelo Sanchez-Heredia was a student at LPC and now works as a part-time counselor and instructor.*

**UF101 6/6 - 8/15 Wed 8:00 - 10:00pm \$69**

"Jitsu can be difficult, and Prof Kutil makes the course fun and safe. Excellent Instructor"

— Setchu-ryu student  
Fall 2017



## CPR and AED

The AHA's Heartsaver CPR AED Course is a classroom, Instructor-led course designed to prepare students to provide CPR and use an automated external defibrillator (AED) use in a safe, timely, and effective manner. Upon successful completion of the course, including a CPR and AED skills test, students receive a Heartsaver CPR AED course completion card, valid for two years. *This program is conducted by the Emergency Medical Services Division of Las Positas College. The program helps develop well rounded EMS professionals and this class will directly support and benefit the entire EMS Program.*

<b>H725</b>	<b>5/12</b>	<b>Sat 9:00am - 2:00pm</b>	<b>\$60</b>
OR			
<b>H725</b>	<b>6/23</b>	<b>Sat 9:00am - 2:00pm</b>	<b>\$60</b>
OR			
<b>H725</b>	<b>7/21</b>	<b>Sat 9:00am - 2:00pm</b>	<b>\$60</b>

## Updated CPR, AHA BLS (Professional)

BLS Healthcare Provider Certification. The AHA's new BLS Course has been updated to include science and education from the 2015 Guidelines Update for CPR and ECC. It teaches both single-rescuer and team basic life support skills for application in both prehospital and in-facility environments, with a focus on high-quality CPR and team dynamics. This class is aimed to the professional rescuer. Class is approved by ROP for students who are enrolling in the fall, but also provides valuable information and skills and certification for others interested in CPR. *EMS Program Division*

<b>HG463</b>	<b>5/18</b>	<b>Fri 9:00am - 2:00pm</b>	<b>\$60</b>
OR			
<b>HG463</b>	<b>6/11</b>	<b>Mon 9:00am - 2:00pm</b>	<b>\$60</b>
OR			
<b>HG463</b>	<b>7/17</b>	<b>Tue 9:00am - 2:00pm</b>	<b>\$60</b>

The American Heart Association strongly promotes knowledge and proficiency in BLS, ACLS, and PALS and has developed instruction materials for this purpose. Use of these materials in an education course does not represent course sponsorship by the American Heart Association. Any fees charged for such a course, except for a portion of fees needed for AHA course material, do not represent income to the Association.



## Pilates Mat for Adults

Pilates is a body conditioning system that teaches optimal core strength and flexibility in addition to improving the breathing. Other benefits include improving postural imbalance and body shaping. Class focuses on fun and mat work! Please provide a workout towel, your own water and your own mat. No experience is required. For beginners to advanced. *Elise has an extensive Pilates background. She completed her comprehensive training through Balanced Body at Turning PointStudios in Walnut Creek and was AFAA certified in the first ever ChoreoBarreFitness instructor training in August 2016.*

**H744 6/12-7/12 Tue, Thu 10:00 - 11:00am \$79**  
**No Class 7/3, 7/4, 7/5**

Expanded class descriptions on Website • Classes take place on campus unless noted.



## Self Defense for Women

Class is designed to empower girls to prevent crime and victimization, break the myths surrounding violence against women, and develop simple, easy-to-use self-defense techniques. This class is offered in conjunction with our community partner, Tri-Valley Haven. Most of the registration fee for this class is shared with them, in support of their mission: Tri-Valley Haven creates homes safe from abuse, contributes to a more peaceful society one person, one family, one community at a time. Together, we build a world without violence. Enrollment is limited to 25. Ages 14 to adult. *Carole Staehle is on staff at Tri-Valley Haven.*

H105	5/12	Sat 10:00am - 1:00pm	\$25
H105	8/18	Sat 10:00am - 1:00pm	

## Intro to HEMA (Historical European Martial Arts)

This class is instruction and practice of both Longsword and Sword and Dagger Fencing with discussion on how these classical forms of Fencing relate to Modern Day Olympic Fencing. Students will be expected to have the minimum standard fencing gear of a Fencing Mask, Fencing Jacket and Glove for beginning instruction. More advanced training and continuing students will need an additional Off Hand Glove, Fencing Chest protector, neck guard and a Padded Training Two Handed Sword. Please contact the instructor if you have questions regarding the class or equipment.

SC101	6/6 - 7/20	Wed, Fri 6:30 - 8:30pm	\$139
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## COMPUTER SKILLS

### Excel Tips and Tricks

Do you have some experience using Microsoft EXCEL and want to be more efficient? This class will expand your skills exploring shortcuts to enter data and modify the worksheet. Class will focus on how to use functions and conditional formatting to analyze data. Learn to create and format charts, add objects and modify worksheets for efficient printing. *Teri Donat has over 30 years' experience teaching technology classes through workshops and as a part-time instructor at Las Positas College.*

SC101	7/26	Thu 6:30 - 9:30pm	\$39
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### Microsoft Excel Basics

This is a basic class for people who have little or no experience using Microsoft EXCEL. Learn the difference between a worksheet and a workbook. Learn to navigate the worksheet, select cells, enter text, values, how to write formulas and format a worksheet. *Donat*

C107	7/19	Thu 6:30 - 9:30pm	\$39
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### Microsoft Excel Intermediate

Class is for experienced users who want to expand their knowledge of Microsoft Excel features. Explore how to manage data using Data Filter, PivotTables and Import. Learn to Link worksheets with formulas. Learn to create PivotCharts and Combination Charts. *Donat*

C108	8/2	Thu 6:30 - 9:30pm	\$39
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### Beginning MS Word

Summer class will introduce the basic operations of the Microsoft Word software. Learn how to navigate around the Word window and how to create a document from scratch. Discover easy ways to edit a document. Format your document to give it a polished look. And then print your document. No previous experience using Microsoft Word is required for this class. Prerequisite: Must know how to type and be familiar with the mouse. This is a class for WORD beginners of all ages and abilities. Children under 16 must enroll along with an enrolling parent. *McCallister*

C103	8/11	Sat 9:00am - 12:00pm	\$39
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### What's the Point? PowerPoint

Class is for students who want to make presentations. Learn how to create slides using different layouts and enhance slides with graphics, color sound and animation. You will learn how to manage and present the slides in a slide show. This class is straight basics, and is designed for all ages and abilities. Children under 16 must enroll along with an enrolling parent. *McCallister*

SC107	8/11	Sat 1:00 - 4:00pm	\$39
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## QUICKBOOKS ONLINE COURSES



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**QuickBooks 2016 Series**

**Introduction to QuickBooks 2015**

**Intermediate QuickBooks 2015**

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**Introduction to QuickBooks 2014**

**Intermediate QuickBooks 2014**

**QuickBooks for Contractors 2014**

**Performing Payroll in**

**QuickBooks 2014**

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**Prices start as low as \$99**

Expanded class descriptions on Website • Classes take place on campus unless noted

# CAREER TRAINING IN PERSON

## What Were You Born to Do?

You were born to make a unique contribution to humanity. Progressing toward this purpose brings joy and abundance. Straying from it causes stress and emptiness. To accomplish this, one of the 33 Natural Talents® is wired into your DNA. It's so subtle, you rarely notice it; yet so powerful, it's the source of your highest potential. Elvis, Oprah and Einstein were all just "doin' what comes naturally." Also discover why applying your Natural Talent relentlessly will magnetically attract all the desires of your heart. (Ages 16 to adult) *Adney*

<b>B208</b>	<b>6/20</b>	<b>Wed 6:00 - 9:00pm</b>	<b>\$49</b>
	<b>Material Fee (in class)\$30</b>		
<b>B208</b>	<b>8/19</b>	<b>Sun 1:00 - 5:00pm</b>	<b>\$49</b>
	<b>Material Fee (in class)\$30</b>		

20TH ANNIVERSARY

## I Have My Notary Commission—Now What?

Advanced training for all California Notaries Public is a must! Special course for Community Education's 20th Anniversary will cover sticky situations with journal entries, proper identifications and more. Learn the steps to do your job as a California Notary Public the right way. Learn how to avoid errors and protect yourself from potential lawsuits. Educate yourself and become wise in the handling of practical matters related to Notary practice. Learn how to exercise good judgment and use your common sense in handling notarizations. By the end of this course you will be able to work as a Notary Public with more confidence, complete your notarizations with ease, record your notary journal accurately and master more skills to work professionally. NOTE: Prior to taking this course, you should have already passed the California Notary Public Exam. *The Academy for Notaries is a California state-approved vendor of notary education.*

<b>B406</b>	<b>7/24</b>	<b>Tue 6:00 - 9:00pm</b>	<b>\$20</b>
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## Notary Public Workshop and Exam

Start a new career or part-time business and earn additional income! Acquire the knowledge and skills to pass the State Notary Public Exam and become a California Notary Public. Materials Fee: \$25 payable to instructor in class for textbook and handouts. State Notary exam is administered at the end of class. Bring two #2 pencils, State approved ID (driver's license or passport, must be current, not expired) 2x2 color passport photo and a check for \$40.00 made payable to the "Secretary of State." Test proctors do not accept cash or credit cards. California Notary Academy is a California state approved vendor of notary education. Passport photos and live scans are also offered on the day of class for an additional fee. *The Academy for Notaries is a California state-approved vendor of notary education.*

<b>B102</b>	<b>8/18</b>	<b>Sat 8:00am - 6:00pm</b>	<b>\$69</b>
	<b>Material Fee (in class) \$25</b>		

## California Notary Prep Renewal Class & Exam

Renew your notary commission! Brush up on your notary knowledge and skills to pass the State Notary Public Exam and renew your notary commission California notary in one three hour class. Optional Notary Exam: For new students and renewing notaries. See specifics on the website before you enroll. *The Academy for Notaries is a California state-approved vendor of notary education.*

<b>B102</b>	<b>8/18</b>	<b>Sat 12:30 - 6:00pm</b>	<b>\$49</b>
	<b>Material Fee (in class) \$25</b>		

## California Notary State Exam—Test Only

If you only need to take the test and have already completed the training at another location, you may register to take the exam. You must present a certificate showing that you have completed the state required training. YOU MUST PRE-REGISTER AND ARRIVE BY 4:00 PM TO BE SEATED FOR THE TEST. See specifics on the website before you enroll. *The Academy for Notaries is a California state-approved vendor of notary education.*

<b>B102</b>	<b>8/18</b>	<b>Sat 4:00 - 6:00pm</b>	<b>\$20</b>
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## How to Earn Extra \$Money\$ with a Mystery Shopping Business

Want to become a Secret Mystery Shopper? Take this course and the one that follows, Explore 250 Home-Based Businesses for comprehensive information on how to start. Learn how to start your business and how to create a mystery shopping profile, sign up with 25 LEGITIMATE mystery shopping companies WITHOUT FEES, and avoid pitfalls and scams. *Krusemark*

<b>MS134</b>	<b>7/10</b>	<b>Tue 6:00 - 7:00pm</b>	<b>\$20</b>
	<b>Material Fee (in class) \$10</b>		

## Explore 250 Legitimate Home-Based Businesses

Turn your talents and hobbies into profits. You will learn about mandatory legal documentation, ways to market your product/service, taking tax deductions (this workshop included), and 250 home business ideas. This is probably the most comprehensive business start up workshop around. *Krusemark*

<b>B106</b>	<b>7/10</b>	<b>Tue 7:00 - 9:00pm</b>	<b>\$39</b>
	<b>Material Fee (in class) \$20</b>		

## Make Money with a Home-Based Virtual Assistant/Word Processing Business

If you can type, you can make money at home. Having learned about business startup prerequisite: participants must attend Explore 250 Home Based Businesses to get the most comprehensive information, you discover how/where to find clients, 50 ways to advertise/market services, equipment choices, and 100 ways to make money with a computer. *Krusemark*

<b>B107</b>	<b>7/10</b>	<b>Tue 9:00 - 10:00pm</b>	<b>\$20</b>
	<b>Material Fee (in class) \$10</b>		



Expanded class descriptions on Website • Classes take place on campus unless noted.

Register Now! • Telephone 925.424.1467

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ONLINE

## Medical Front Office Certificate

Running the front desk in a medical practice is a very rewarding experience and an excellent way to begin a career in the medical field. Are you interested in becoming a Medical Front Office/Medical Receptionist/Intake Coordinator? Class prepares you to begin a rewarding career and to become an integral part of a medical office team. Students will receive a Certificate of Training from KGP LLC upon completion of the classes. Topics covered include: basic medical benefit terms and plans, eligibility and insurance benefit verification, appointment scheduling (manual and computerized), improving telephone skills, patient arrival and departure, handling medical/office forms, patient privacy, confidentiality, etc., medical terminology (specific to the front office). Visit Kris Patterson's website for further information [www.kgpllc.net](http://www.kgpllc.net). *Kris G Patterson is the owner of a successful Medical Billing and Consulting firm, KGP Consulting, LLC located in LA. Thousands of students have benefited from her knowledge in the medical field by taking courses at one of the over 35 colleges she has taught through in Northern, Central and Southern CA. She has taught Medical Insurance billing for over 18 years.*

**MO215 6/16 & 6/27 Sat 10:00 - 11:00am \$39**  
**Wed 6:30 - 8:30pm**  
**Material Fee (in class) \$89**



## TEACHERS Complete Your Continuing Education Hours ONLINE

Our instructor-led online courses are informative, fun, convenient, and highly interactive. New course sessions begin monthly. Visit our website to view start dates for the courses that interest you.

### Here are some of popular continuing education courses:

- Enhancing Language Development in Childhood
- Teaching Students With Autism: Strategies for Success
- Differentiated Instruction in the Classroom
- Creating K-12 Learning Materials
- Survival Kit for New Teachers
- Spanish in the Classroom

**Prices start  
as low as  
\$99**

**24-Hour Access • Discussion Areas  
6 Week Format**

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Please consult your Professional Development Coordinator for continuing education approval.

ONLINE

## Medical Insurance Billing Certificate

Learn medical billing and become a valued professional in the fast-growing healthcare field. Topics include: CPT, ICD-10, and HCPCS coding as well as Worker's Compensation/personal injury billing and computerized billing software. Courses are taken consecutively in a synchronous, instructor-led, online format. Once registered, you'll be provided with long-in instructions and information on how to purchase the materials needed for the class. Students will receive a "Certificate of Study" will be issued from from KGP, LLC. Basic computer proficiency is recommended. Online orientation is required. For Summer 2018 orientation day is Saturday, 06/16 from 10:00 am to 11:00 am. After orientation: this class meets at specific times, on a variety of days and times. Here is the schedule, please be sure you are available to attend class on line each day listed: Tues 6/19, 6/26, 7/3 6:30pm-8:30pm / Wed 7/11, 7/18, 7/25, 8/1 6:30pm-8:30pm. Thu 6/21, 6/28, 7/5 6:30pm-8:30pm / Sat 6/23 10am-2pm. *Patterson*

**MIBC101 6/16 Sat 10:00 - 11:00am \$150**  
**Material Fee (in class) \$325**

ONLINE

## Start Your Own Medical Billing Service

Medical billing services are in demand. Learn how to obtain clients, set fees, and market your services. Where can you obtain HIPAA-compliant software? What organizations for billing professionals can you join? Plus many more topics. Once registered, you'll be provided with login instructions and information on how to purchase materials. Basic computer proficiency recommended. Synchronous online class. *Patterson*

**MBS634 6/16 & 8/2 Sat 10:00 - 11:00am \$25**  
**Thu 6:30 - 8:30pm**  
**Material Fee (in class) \$29**

"This was a great course. This was my first online class and I really enjoyed how I could pace myself and learn at my own speed. Looking forward to taking more online classes"

— Diana M., 6 week short term class  
February 2018

## VETERINARY ASSISTANT ONLINE COURSES



### Enroll Today!



**Courses  
start as low as  
\$99**

**Become a Veterinary Assistant**  
**Become a Veterinary Assistant II: Canine Reproduction**  
**Become a Veterinary Assistant III: Practical Skills**  
**Start a Pet Sitting Business**

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Make wise investment decisions so you have enough to live comfortably through your retirement.

#### **Introduction to Quickbooks**

Learn how to quickly and efficiently gain control of the financial aspects of your business with this powerful accounting software program.

#### **Accounting Fundamentals**

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

#### **Administrative Assistant Fundamentals**

Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.

#### **Explore a Career in a Dental Office**

Discover the wide range of dental office careers open to you, master basic dental anatomy and terminology, and learn how dental professionals create healthy smiles.

#### **Medical Terminology**

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

#### **Solving Classroom Discipline Problems**

Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.

#### **Creating WordPress Websites**

Learn how to use WordPress, a free and popular Web design tool, to quickly and easily create attractive blogs and interactive websites.

#### **Keys to Successful Money Management**

Certified financial planner shows you how most wealthy people build their fortunes.

#### **Become a Veterinary Assistant**

Practicing veterinarian prepares you to work in a veterinary office or hospital.

#### **Introduction to Illustrator**

Learn to create vector graphics and add amazing effects using Adobe Illustrator

#### **Effective Selling**

Learn the secret to converting a potential customer into a long-term asset. Find out how to lay the groundwork for repeat business and your future success.

#### **A to Z Grantwriting**

Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

#### **Project Management Fundamentals**

Gain the skills you'll need to succeed in the fast-growing field of project management.

**More Courses Available!**

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# Certification and Professional Development Courses

**ONLINE**

## Certificate in Workplace Communication

Good communication in the workplace is more important than ever. And critical to your career advancement and success. Come get a comprehensive and intensive preparation with skills and techniques you can put to use on Monday morning. Take back a workable conflict management model, along with successful and practical conflict management strategies. Then work with a pro to learn how to improve your negotiation skills for a win-win outcome, including helping others to get what they want, so you get what you want. Finally, find out more about yourself and others using personality profiles for better work performance. You will be learning from some of our more popular instructors, and taking away new how-to skills that work.

Three one-month courses    Jun. 4 - Aug. 31    \$595



## Management

**ONLINE**

## Certificate in Non-Profit Administration

Non-profits today need to be run like a business in many respects. You have competition, a need to generate income and a surplus, and staff need to be even more productive. Get the best training on revenue generation for nonprofits, and program evaluation for nonprofits, with our Certificate in Nonprofit Administration. You will come away with the latest best information from instructors who train people in nonprofits.

One two-month course. Jun. 4 - Jul. 27    \$595

**ONLINE**

## Management Certificate

Enhance your management skills through this program for supervisors, managers, and emerging leaders. Nothing creates success like a solid foundation. Discover the keys for effectively managing your employees. Find out how to create clear expectations, engage and motivate employees, and increase your effectiveness. Then learn how to improve your management of time and productivity. Time is even more valuable in this century than in the last. Get tips and techniques you won't get anywhere else for managing time and increasing productivity. Finally, get the keys to manage different generations in your workplace. Discover what motivates each generation at work, what incentives they respond to, and what messages they value.

Three one-month courses    Jun. 4 - Aug. 31    \$595

3 Graduate Credits are available as an option for this class.

**ONLINE**

## Certificate in Project Management

In today's business environment, there is a need for good project management. Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholder for quick resolution, including project cancellation. Project management is one of the fastest paths to promotion by increasing your network through greater exposure. You will have the skills, tools and templates to confidently develop and maintain a project. An overview of salaries, certification costs, education and experience requirements are provided. We hope you will choose Project Management as a career. Prerequisites: Basic knowledge of MS OFFICE PROFESSIONAL (Outlook, Excel, PowerPoint & Project)

Three one-month courses    Jun. 4 - Aug. 31    \$495  
CEUs Available

## New Media Marketing

**ONLINE**

## Digital Marketing Certificate

Come get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your web site traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. If you are already at an advanced level, your instructors are experts and can provide the latest most advanced information and answer your toughest questions.

Three one-month courses    Jun. 4 - Aug. 31    \$495  
CEUs Available

**ONLINE**

## Mobile Marketing Certificate

**MOST POPULAR**

The way consumers are interacting with brands and connecting to the world is changing because of mobiles. Find out about location-based marketing, mobile payments, QR codes, applications, and mobile coupons. You will learn how mobile marketing can increase your capabilities to retain current customers and gain new ones. Then get step-by-step instructions on how non-technical users can build, deploy and market smartphone applications across Android, iPhone and Blackberry platforms. Finally, get the knowledge needed to implement a mobile marketing plan for your organization. Find out about proximity marketing, mobile marketing metrics, and developing a mobile marketing campaign.

Three one-month courses    Jun. 4 - Aug. 31    \$595



*Point your camera at this code  
to go to the website*

**Other start dates and classes  
available online!**

# Certification and Professional Development Courses

**ONLINE**

## Managing Social Media Platforms Certificate

Different social networks have distinct characteristics, different features, and are used to develop a two-way communication and marketing strategy for your organization. Get a skill set for working and managing different social media platforms. Then find out what you can be doing, what you should be doing, and take back a plan to integrate social networks into your communication and marketing. You will get a firm foundation in Twitter, LinkedIn, and Facebook platforms. Come away with both an understanding of these social networks and practical, how-to techniques to integrate social networks into your organization or business. Your instructors are outstanding practitioners who also speak, write, and train others on social networks.

**Three one-month courses    Jun. 4 - Aug. 31    \$495**

**ONLINE**

## Social Media for Business Certificate

Get in on this exciting and growing way to communicate market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization. Learn how social networks are used to develop a two-way communication and marketing strategy for your organization. Then find out what you can be doing, what you should be doing, and take back a plan to integrate social networks into your communication and marketing. Whether you are new to social networks or already involved, you will come away with both an understanding of social networks and practical, how-to techniques to integrate social networks into your organization or business. Your instructors are outstanding practitioners who also speak, write, and train others on social networks.

**Three one-month courses    Jun. 4 - Aug. 31    \$495**  
3 Graduate Credits are available as an option for this class.

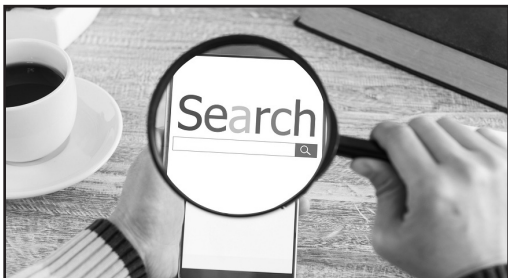
**ONLINE**

## Certificate in Google Tools

Increase your online savvy and ability to position yourself and your organization for greater success. Experience the interaction and big take-aways from studying with top notch professionals. Your instructors not only work with these tools every day, but speak at national conferences and train others. Your teachers have tips you have not discovered yet.

Learn more about Google Analytics, Google apps for business, and Google+ . Acquire new tips and techniques. Just one new tip can mean greater productivity, effectiveness and even profitability for your work.

**Three one-month courses    Jun. 4 - Aug. 31    \$495**



**ONLINE**

**MOST  
POPULAR CERTIFICATE**

## Certificate in Data Analysis

Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills. Begin with getting a basic understanding of how to analyze data in a business setting. Then learn how many of your business decisions involve comparing groups for differences. You will know the statistics behind these group differences and relationships. Finally you will find out how to perform inquiries that will be useful to your business or organization, and have the skill necessary to communicate these results through graphs and text that your fellow employees will understand. Whether your business is home based or a large company, this certificate will take you to the next level where important decision-making is concerned.

**Three one-month courses    Self Study    \$495**  
**3 Graduate Credits are available as an option for this class.**



## BUSINESS COMMUNICATION

**ONLINE**

### Certificate in Customer Service

Customer service is now essential for business and all work organizations. With the increase of technology, human interaction with customers becomes all-the-more important. Whether it relates to retaining customers, serving your audience, or turning inquiries from potential customers into sales, good customer service is now one of the central factors in organizational success. Learn to improve your customer service skills to enhance your career skill set, improve productivity, and increase your organization's success. You will also take away some extraordinary customer service techniques you won't find anywhere else.

**Two one-month courses    Jun. 4 - Jul. 27    \$245**

**ONLINE**

### Spanish for Medical Professionals

Are you frustrated by the communication gap that can occur between you and your Spanish-speaking patients? If you answered yes, this Spanish class - designed specifically for healthcare professionals - will help you bridge that gap. You will practice the basic, practical language skills needed to effectively communicate with your Spanish-speaking patients and their families. You will learn the basics of the language, gain an understanding of the culture, and know how to ask the questions crucial to quality healthcare. Whether you speak some Spanish and need a refresher, or speak no Spanish, you will complete the course with the skills you will need to effectively communicate with your Spanish-speaking patients.

**Two month course    Jun. 4 - Jul. 27    \$290**

**Other start dates and classes  
available online!**

Expanded class descriptions on Website • Classes take place on campus unless noted.

**Register Now! • Telephone 925.424.1467**

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# Prepare for Industry Certification Online!



## Online Career Training Programs

Our career training programs can start you on a path to an in-demand profession or help advance your current career with industry certification. You may begin these programs at any time and learn at your own pace. Upon successful completion of all coursework, you will receive a certificate of completion.

### Features:

- 6-18 month self-paced, start anytime
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- Prepare for industry certification
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### Other Program Categories:

- Business and Professional
- Healthcare and Fitness
- IT and Software Development
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial

**All materials are included in the program fees. Each course has an instructor assigned to answer questions and solve student problems.**



### Certified Bookkeeper

The certified Bookkeeper Online Training Program helps professional bookkeepers earn prestigious American Institute of Professional Bookkeepers (AIPB) certification.



### Certified Wedding Planner

**340 hours**

This comprehensive program covers everything an aspiring wedding planner needs to know to get started in the business. Whether you plan on working part-time or full-time, this program will provide all the knowledge you need to work as a professional wedding planner and start your wedding planning business.



### PMI Risk Management Professional

**100 hours**

Become proficient on the entirety of PMI's Risk Management procedure.



### Legal secretary

**350 hours**

Master the skills you need to be a legal secretary and prepare for the National Association of Legal Professionals (NALS) Accredited Legal Secretary (ALS) exam.



### NASM Certified Personal Trainer and Exam Preparation

This online program will help you pass the NASM exam and earn your NASM Certified Personal Trainer certification, one of the most respected certifications in the fitness industry.



### Optician Certification Training

**150 hours**

Master the skills you will need for a successful career as an optician and prepare yourself to take the AO certification exam.



### Paralegal

**300 hours**

This program will prepare you for success in this growing career field. You'll learn about the American legal system, how to conduct legal research and legal interviews, how to perform legal analyses, and more.



### Certified National Pharmaceutical Representative

**190 hours**

Learn the skills necessary to become a pharmaceutical sales representative. The program covers pharmacology, medical terminology, physiology, and regulations for selling pharmaceuticals.

**To Enroll or learn more,  
visit or call us at**

**925-424-1467**

**[www.ed2go.com/lpccommed](http://www.ed2go.com/lpccommed)**

# HOW TO REGISTER FOR COMMUNITY ED CLASSES

A. There are three ways to register:

1. Online with a credit card at:  
[www.laspositascollege.edu/communityed](http://www.laspositascollege.edu/communityed)
2. By phone at 925.424.1467 with a credit card
3. By mail with a credit card or check payment and the registration form in this brochure

Non-Campus  
locations will be listed  
or marked "online".



Scan this code to go to  
our registration website.

- B. Register early to ensure your place in a class. Walk-ins are welcome unless otherwise noted; however, please note that if you plan to walk-in the day of class, please pay by check or cash only! Credit cards are not accepted at the classroom. Please call us before you come to the college to attend class to make sure the class is being taught and to receive the room number: 925-424-1467. Or, check the website. Registrants receive room numbers on their email confirmations.
- C. Registration confirmations are sent via email only. Please provide an email address when registering if you want a confirmation of enrollment.
- D. Refund Policy: Refunds are not given for Community Education courses except when a class is cancelled. In the event of a class cancellation, full refunds will be given.
- E. Parking on campus is by permit only. Daily parking permits are available for \$2 from machines in each parking lot.
- F. All classes meet at Las Positas College campus unless otherwise noted!



CUT ALONG DOTTED LINE

**Please mail to:** Community Education, Las Positas College, 3000 Campus Hill Drive, Livermore, CA 94551

**Make checks payable to:** Las Positas College

Today's date \_\_\_\_\_ e-mail (to receive a confirmation you must provide an email address) \_\_\_\_\_

Name (please print) \_\_\_\_\_ age \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (day) \_\_\_\_\_ (evening) \_\_\_\_\_

Course #	Course Title	Date	Time	Fee

Check payment type ☐ Visa ☐ Mastercard ☐ Check please write check #

Card number \_\_\_\_\_ Expiration date \_\_\_\_\_

Signature \_\_\_\_\_ Cardholder billing address if different than above \_\_\_\_\_

I hereby release, discharge and absolve and agree to indemnify chabot/las positas community college district and its employees from any and all liability for injuries and illness that may occur while participating in the program. I hereby give my consent for college personnel to authorize any and all emergency medical and dental treatment. Unless otherwise indicated, i consent to the college's use of any photographs or video that are taken of me or my child while participating in this program for use in publicity materials.

Student signature \_\_\_\_\_ Parent/guardian signature if age 18 and under \_\_\_\_\_

Expanded class descriptions on Website • Classes take place on campus unless noted.

**Register Now! • Telephone 925.424.1467**



Community Education  
Las Positas College  
3000 Campus Hill Drive  
Livermore, CA 94551

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*Many classes  
only \$20!*

## NEW CLASSES

- Micro Drone Kids Camp . . . . . 6
- Dad Dancing for Father's Day . . . . . 9
- Build Your Own Dream House . . . . . 9

## RETURNING FAVORITES

- Excel . . . . . 16
- Self Defense for Women . . . . . 16
- Certificate in Data Analysis . . . . . 21



Snap this code to go directly  
to our registration website