

Credible education through accreditation

Las Positas College Advisory Committee Meeting Minutes

SPONSOR / INSTITUTION NAME:	Las Posit	as Positas College					
COAEMSP PROGRAM NUMBER:	600524	October 29, 2018, 3:30, R	oom 1687				
CHAIR OF THE ADVISORY COMMITTEE:		ogram: As a best practice, programs s Chair. The Advisory Committee is ac		nt someone other than the Program Director to serve as the Advisory rogram.			
		ATTENDANCE					
Community of Interest	-	s) – List all members. Multiple ers may be listed in a single category.	Present	Agency/Organization			
Physician(s) may be fulfilled by Medical Director							
Employer(s) of Graduates Representative							
Key Governmental Official(s)	John I	MacPartland	Х	BART Board of Directors			
Police and Fire Services							
Public Member(s)	Sham	ekka Marty	Х	Dublin Rotary Club			
Hospital / Clinical Representative(s)	Donna	a Koon	Х	Stanford ValleyCare Medical System			
Other	Neal E	Neal Ely		Dean Emeritus – Las Positas College			
	Jean (D'Neil-Opipari	Х	CTE Program Advocate			
Faculty ex officio, non-voting member,	Germ	an Sierra	X	FST Coordinator			
Sponsor Administration,	Don C	Carlson	Х	Dean SLPC – Las Positas College			
ex officio, non-voting member	Chad	McMullen	Х	Public Safety Manager			
Current Student	John V	Winters	Х	Student, Cohort 6			
Graduate							
Program Director ex officio, non-voting member	Sebas	tian Wong	X	Las Positas College			
Medical Director ex officio, non-voting member	Gene	Hern MD	X	Alameda County Medical Center, by phone			

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
1.	Call to Order	3:36			Sebastian Wong	
2.	Review and Approval of Meeting Minutes			Approval of meeting minutes of May 17, 2018 Donna Koon moves to approve, Neal Ely seconds motion. Advisory meeting minutes approved unanimously.	Donna Koon Neal Ely	
3.	 Program Goals & Learning Objectives [CAAHEP Standard II.C. Minimum Expectation] Endorse the language verbatim for the Minimum Expectation "To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels." Establish / review any additional program goals¹ 		Now, EMT is allowed to administer intranasal narcan and intramuscular epinephrine. This adds ½ unit to the EMT program. There was no objection from the curriculum committee so change will go into effect in the Fall of 2019. EMT is now a 7 unit class. No changes to the EMR or Paramedic Program. Creating stackable certifications: EMR, EMT, Paramedic. At \$46 a unit pays for less than 10% of the cost of the class 20% of funding based on completers, 20% based on Federal low income, economic need. Under current conditions funding for LPC may be cut \$2.5M-\$3M unless the funding model changes		Sebastian Wong	
4.	Review and endorse the program's required minimum numbers of patient/skill contacts for each of the required patients and conditions		2 cohorts running now. Every student met or exceeded clinical requirements.		Sebastian Wong Donna Koon	

¹Additional program goals are not required by the CAAHEP *Standards*. If additional program goals are established, then the program must measure them.

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 [CAAHEP Standard III.C.2. Curriculum] Appendix G: Student Minimum Competency Matrix (<i>effective July 1, 2019</i>) 		Cohort 5 started 08/17 23 students in internships, 2 more in the hospital soon to start internship. Every student has 5 live intubations (all at Vacaville OR). There are also opportunities at Sutter OR in Modesto. The more opportunities the better.			
		Contact at St Joseph in Stockton still good for 2 students, Summer, 2019.		Gene Hern Donna Koon	
		County 911 contract with P Plus up next summer. Falck contract in flux. Ride alongs after 7/19 are up in the air. County Board of Supervisors can voter on contract by January- contract goes to Falck. If vote does not happen, the area will be open to any ambulance company who is interested.			
		EMS 30 enrolled to capacity EMS 20 same EMS 62 (Medical Terminology) above demand EMS 70B capacity is 44, 1 section is 25 2 nd section is 18 EMS 10 at capacity EMS 24 at capacity Paramedic pass rate nationally 75%, LPC 84% EMT pass rate nationally 65%, LPC 75%		Sebastian Wong	

Paramedic Program Advisory Committee Meeting Minutes

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
5.	 Annual Report and Outcomes [CAAHEP Standard IV.B. Outcomes] Graduate Surveys Employer Surveys Resources Assessment Matrix Thresholds/Outcomes 		Not required to do annual report yet. Need to do an annual report with the cohort that started 08/17.		Sebastian Wong	
6.	Other Assessment Results [CAAHEP Standard III.D. Resource Assessment] Long-Range Planning Student Faculty Program Other					
7.	Discuss challenges to the effectiveness of clinical and capstone field internship This may include the impediments to attaining or retaining affiliates					
8.	 Program Changes (possible changes) Course changes Preceptor changes Clinical and field Curriculum Content Sequencing 		Discussing modification to entrance requirements to include experience on 911 rig. Vets, low income get priority Bad idea, will eliminate many good candidates Why is there hesitation? Other patient contact experience is also valuable (ER Tech). Being on a 911 rig doesn't necessarily make a better candidate Why not require any BLS		Sebastian Wong Donna Koon, Neal Ely Shemekka Marty Sebastian Wong Neal Ely Donna Koon John Winters	
			Why not require any BLS experience, as long as there is			

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		patient contact? The skill set is limited in 911 experiences. BLS transport experience is easier to get		Gene Hern	
		Against changing admissions criteria for cohort 5 and 6 because there are no major issues without the 911 experience. Would like to see current admissions standard remain.		Sebastian Wong	
		Motion to keep admissions standards the same and not add the 911 experience requirement	Vote , motion passed unanimously	Entire Board	
		Nurse contacted program about challenging Paramedic didactic (still need to complete internship). Should we establish a process? Challenging nurse would be competing for a limited number of internship spots		Sebastian Wong	
		Paramedics can challenge to become LVNs		Donna Koon	
		Too early to establish criteria for a nurse to challenge the Paramedic Program Classroom content for a Paramedic is different from a nurse. Challenging a science class is different.		Donna Koon Gene Hern	

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
			Motion against establishing criteria for a nurse to challenge the paramedic program	Vote , motion passed unanimously	Sebastian Wong	
9.	 Substantive Change (possible changes) [CAAHEP Standard V.E. Substantive Change] Program Status Sponsorship Sponsor Administrator Personnel Program Personnel Addition of Distance Education Addition of Satellite Program 		New Dean Don Carlson, Social Science, Library, Public Safety & Career Education (SLPC) No desire to add distance ed. or satellite		Sebastian Wong	
10.	Other Identified Strengths		Community input: Rotary would be interested in the Stop the Bleed program that Seb offered. Rotary meets Tuesday at lunch and there is community outreach at each meeting. Meetings take place at the Dublin City Hall. About 30 minutes for presentation. Community ed, not the full blown class, is beneficial		Shameeka Marty Sebastian Wong Donna Koon	
			Start Community Ed with students Vets have asked for 8 EMS students for November 7 event		Sebastian Wong German Sierra	
			Does Stanford, Valley Care have any upcoming events that students could be involved in?		John Winters	
			Rodeo, St. Patrick's Day (Dublin), local runs		Donna Koon	
11.	Other Identified Opportunities					

Paramedic Program Advisory Committee Meeting Minutes

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
12.	Other Identified Threats					
13.	Other Identified Weaknesses					
14.	Action Plan for Improvement					
15.	Other Business					
16.	Next Meeting(s)		April 22 at 3:30			
17.	Adjourn		4:30		Sebastian Wong	

Minutes prepared by	Jean O'Neil-Opipari	Date April 21, 2019	
Minutes approved by		Date	