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## Las Positas College Advisory Committee Meeting Minutes

<b>SPONSOR / INSTITUTION NAME:</b>	Las Positas College		
<b>CoAEMSP PROGRAM NUMBER:</b>	600524	April 22, 2019, 3:30, Room 2146	
<b>CHAIR OF THE ADVISORY COMMITTEE:</b>	Note to Program: As a best practice, programs should appoint someone other than the Program Director to serve as the Advisory Committee Chair. <b>The Advisory Committee is <i>advising</i> the program.</b>		

### ATTENDANCE

Community of Interest	Name(s) – <i>List all members. Multiple members may be listed in a single category.</i>	Present	Agency/Organization
Physician(s) <i>may be fulfilled by Medical Director</i>	Dr. Gene Hern	x	Alameda County Medical Center
Employer(s) of Graduates Representative			
Key Governmental Official(s)	John MacPartland	X	BART Board of Directors
Police and Fire Services	Jeff Peters	X	Livermore/Pleasanton Fire Department
Public Member(s)	Shamekka Marty	X	Dublin Rotary Club
Hospital / Clinical Representative(s)	Donna Koon	X	Stanford ValleyCare Medical System
Other	Neal Ely Jean O’Neil-Opipari Carolina Snypes Krieg Harmon	X X X X	Dean Emeritus – Las Positas College CTE Program Advocate Falck Ambulance LEMSA
Faculty <i>ex officio, non-voting member,</i>	German Sierra	X	FST Coordinator
Sponsor Administration, <i>ex officio, non-voting member</i>	Don Carlson Chad McMullen	X X	Dean SLPC – Las Positas College Public Safety Manager
Current Student	John Winters		Student, Cohort 6
Graduate			
Program Director <i>ex officio, non-voting member</i>	Sebastian Wong	X	Las Positas College

Medical Director <i>ex officio, non-voting member</i>	Gene Hern MD	X	Alameda County Medical Center, by phone			
	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
1.	<b>Call to Order</b>	3:35			Sebastian Wong	
2.	<b>Review and Approval of Meeting Minutes</b>			Approval of meeting minutes of October 29, 2018 Gene Hern moves to approve, Donna Koon seconds motion. Advisory meeting minutes approved unanimously.	Gene Hern Donna Koon	
3.	<b>Program Goals &amp; Learning Objectives</b> [CAAHEP Standard II.C. Minimum Expectation] <input type="checkbox"/> Endorse the language <i>verbatim</i> for the Minimum Expectation “To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels.” <input type="checkbox"/> Establish / review any additional program goals <sup>1</sup>				Sebastian Wong	
4.	<b>Review and endorse the program’s required minimum numbers of patient/skill contacts for each of the required patients and conditions</b> [CAAHEP Standard III.C.2. Curriculum] <input type="checkbox"/> Appendix G: Student Minimum Competency Matrix ( <i>effective July 1, 2019</i> )					

<sup>1</sup> Additional program goals are not required by the CAAHEP Standards. If additional program goals are established, then the program must measure them.





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	<ul style="list-style-type: none"> <li><input type="checkbox"/> Sponsorship</li> <li><input type="checkbox"/> Sponsor Administrator Personnel</li> <li><input type="checkbox"/> Program Personnel</li> <li><input type="checkbox"/> Addition of Distance Education</li> <li><input type="checkbox"/> Addition of Satellite Program</li> </ul>					
10.	<b>Other Identified Strengths</b>		<p>Strengths: skills instructors with 20+ years' experience</p> <p>Classes structured so that introductory classes are taught by recent graduates and more advanced training is taught by more experienced instructors.</p>		Sebastian Wong	
11.	<b>Other Identified Opportunities</b>					
12.	<b>Other Identified Threats</b>		<p>Contra Costa College (CoCo) starting a paramedic program</p> <p>Is placement with AMR at risk?</p> <p>Placement is not at risk because CoCo students will get priority</p>		<p>Sebastian Wong</p> <p>Gene Hern</p> <p>Sebastian Wong</p>	
13.	<b>Other Identified Weaknesses</b>		<p>Paramedic/EMT program has one full time faculty.</p> <p>Hopefully, situation will improve once AJ and Fire Academy are more established</p> <p>Ask for additional faculty so the idea is out there. Neal thinks it is important to let the administration know how important another faculty member is. We have information – stackable certifications, good post-graduation employment.</p> <p>Need to constantly remind administration of need. Move</p>		<p>Sebastian Wong</p> <p>Neal Ely</p> <p>Chad McMullen</p>	

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			<p>more funding from Strong Workforce Funds (SWF) to the general fund.</p> <p>Increased release time will allow attention in other areas.</p> <p>Include thanks from city managers, mayors and employer survey with application for new facility.</p> <p>Paramedic Program does not fit neatly into semesters. Trying to figure out a solution to that problem. Statewide problem.</p> <p>Internships drag on beyond the semester. Created EMS 15P (Field Internship) and EMS 15L (Field Internship, Lecture)</p> <p>If hospitals knew the semester calendar that could help with their planning. May be able to fit an internship within a semester.</p> <p>Feelings on a part-time paramedic program?</p> <p>The program would take too long to complete.</p>		<p>Sebastian Wong</p> <p>Gene Hern</p> <p>Chad McMullen</p> <p>Sebastian Wong</p> <p>Donna Koon</p> <p>Sebastian Wong</p> <p>John Winters</p>	
14.	<b>Action Plan for Improvement</b>		<p>EMT 24 to start, lost 3 to hiring</p> <p>EMT has a successful 1<sup>st</sup> time pass rate of 83% in SP2014. 84% passed with all tries.</p> <p>Some students take EMT as a bridge to nursing or medical school. Last 2-3 years lagging in EMT program. What has changed?</p>		Sebastian Wong	



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			EMS/Paramedic apprenticeship Suggestions from the Advisory Board? Volunteer Opportunities: Livermore Rodeo in June (contact Donna) Train for intubation, i-gel, (King Vision) Current cohort I "if you want to do something, do it" Stop the Bleed, included in the EMS portion of Public Safety Summer Camp Secured a second ambulance		Chad McMullen  Donna Koon  Gene Hern  Sebastian Wong  Chad McMullen	
16.	Next Meeting(s)		October 7, 2018 at 3:30			
17.	Adjourn		4:38		Sebastian Wong	

Minutes prepared by Jean O'Neil-Opipari  
 Minutes approved by \_\_\_\_\_

Date July 30, 2019  
 Date \_\_\_\_\_