

Las Positas College Advisory Committee Meeting Minutes

SPONSOR / INSTITUTION NAME:	Las Positas College		
CoAEMSP PROGRAM NUMBER:	600524	April 22, 2019, 3:30, Room 2146	
CHAIR OF THE ADVISORY COMMITTEE:	Note to Program: As a best practice, programs should appoint someone other than the Program Director to serve as the Advisory Committee Chair. The Advisory Committee is <i>advising</i> the program.		

ATTENDANCE ATTENDANCE								
Community of Interest	Name(s) – List all members. Multiple members may be listed in a single category.	Present	Agency/Organization					
Physician(s) may be fulfilled by Medical Director	Dr. Gene Hern	х	Alameda County Medical Center					
Employer(s) of Graduates Representative								
Key Governmental Official(s)	John MacPartland	X	BART Board of Directors					
Police and Fire Services	Jeff Peters	Х	Livermore/Pleasanton Fire Department					
Public Member(s)	Shamekka Marty	Х	Dublin Rotary Club					
Hospital / Clinical Representative(s)	Donna Koon	Х	Stanford ValleyCare Medical System					
Other	Neal Ely	Х	Dean Emeritus – Las Positas College					
	Jean O'Neil-Opipari	Х	CTE Program Advocate					
	Carolina Snypes	Х	Falck Ambulance					
	Krieg Harmon	Х	LEMSA					
Faculty	German Sierra	Х	FST Coordinator					
ex officio, non-voting member,								
Sponsor Administration,	Don Carlson	Х	Dean SLPC – Las Positas College					
ex officio, non-voting member	Chad McMullen	Х	Public Safety Manager					
Current Student	John Winters		Student, Cohort 6					
Graduate								
Program Director ex officio, non-voting member	Sebastian Wong	Х	Las Positas College					

Medical Director ex officio, non-voting member	Gene Hern MD	Х	Alameda County Medical Center, by phone

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
1.	Call to Order	3:35			Sebastian Wong	
2.	Review and Approval of Meeting Minutes			Approval of meeting minutes of October 29, 2018 Gene Hern moves to approve, Donna Koon seconds motion. Advisory meeting minutes approved unanimously.	Gene Hern Donna Koon	
3.	Program Goals & Learning Objectives [CAAHEP Standard II.C. Minimum Expectation] Endorse the language verbatim for the Minimum Expectation "To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels." Establish / review any additional program goals ¹				Sebastian Wong	
4.	Review and endorse the program's required minimum numbers of patient/skill contacts for each of the required patients and conditions [CAAHEP Standard III.C.2. Curriculum] Appendix G: Student Minimum Competency Matrix (effective July 1, 2019)					

¹ Additional program goals are not required by the CAAHEP *Standards*. If additional program goals are established, then the program must measure them.

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5.	Annual Report and Outcomes [CAAHEP Standard IV.B. Outcomes] Graduate Surveys Employer Surveys Resources Assessment Matrix Thresholds/Outcomes		Cohort 5, started with 26 students, 3 withdrew total, 2 for academic reasons. 23 students currently. 6 are licensed, 7 pending, 8 currently in internships. 100% pass rate for cohort 5. Most hired by Falck, one by Sacramento International Airport Fire Department Are there standardized employer and graduate surveys that can be sent to the board?	After all the students sit for the exam we can submit an annual report. Send results of survey to the board.	Sebastian Wong Gene Hern	
6.	Other Assessment Results [CAAHEP Standard III.D. Resource Assessment] Long-Range Planning Student Faculty Program Other		New public safety building taking faculty time Long range: Simulator Room, matt room, classroom, adjustable Faculty: more skills instructors, more release time for Seb to do outreach Program: Sutter Central Valley contract okayed. Need to establish contacts to place students. We are currently preparing a self-study that is due December, 2022. In 2022 the program will be in temporary quarters. Building 2100 needs to be cleared by the end of 2020.		Sebastian Wong	

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			There will be a site visit while the program is in temporary quarters. Change in curriculum: change to internship to add a lecture so the student stays in contact with the instructor. This will add one unit.			
7.	Discuss challenges to the effectiveness of clinical and capstone field internship This may include the impediments to attaining or retaining affiliates		Challenge: finding enough placements for students. Falck should be ready to go for most students. Still looking for opportunities at Oakland Children's Hospital. Preceptor changes working well. Do preceptors need training? Stanford has their own training program for preceptors; problem when student approaches a nurse The hospital has a good eye for who would make a good preceptor. Epic (EHR) training taking a lot of attention at Highland. No allied health training during Epic training.		Sebastian Wong Donna Koon Gene Hern	
8.	Program Changes (possible changes) Course changes Preceptor changes Clinical and field Curriculum Content Sequencing		No changes		Sebastian Wong	
9.	Substantive Change (possible changes) [CAAHEP Standard V.E. Substantive Change] Program Status		No changes		Sebastian Wong	

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	 □ Sponsorship □ Sponsor Administrator Personnel □ Program Personnel □ Addition of Distance Education □ Addition of Satellite Program 					
10.	Other Identified Strengths		Strengths: skills instructors with 20+ years' experience Classes structured so that introductory classes are taught by recent graduates and more advanced training is taught by more experienced instructors.		Sebastian Wong	
11.	Other Identified Opportunities					
12.	Other Identified Threats		Contra Costa College (CoCo) starting a paramedic program Is placement with AMR at risk? Placement is not at risk because CoCo students will get priority		Sebastian Wong Gene Hern Sebastian Wong	
13.	Other Identified Weaknesses		Paramedic/EMT program has one full time faculty. Hopefully, situation will improve once AJ and Fire Academy are more established Ask for additional faculty so the idea is out there. Neal thinks it is important to let the administration know how important another faculty member is. We have information — stackable certifications, good postgraduation employment. Need to constantly remind administration of need. Move		Sebastian Wong Neal Ely Chad McMullen	

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			more funding from Strong Workforce Funds (SWF) to the general fund. Increased release time will allow attention in other areas. Include thanks from city managers, mayors and employer survey with application for new		Sebastian Wong Gene Hern	
			facility. Paramedic Program does not fit neatly into semesters. Trying to figure out a solution to that problem. Statewide problem.		Chad McMullen	
			Internships drag on beyond the semester. Created EMS 15P (Field Internship) and EMS 15L (Field Internship, Lecture)		Sebastian Wong	
			If hospitals knew the semester calendar that could help with their planning. May be able to fit an internship within a semester. Feelings on a part-time		Donna Koon	
			paramedic program? The program would take too long to complete.		Sebastian Wong John Winters	
14.	Action Plan for Improvement		EMT 24 to start, lost 3 to hiring EMT has a successful 1st time pass rate of 83% in SP2014. 84% passed with all tries. Some students take EMT as a bridge to nursing or medical school. Last 2-3 years lagging in EMT program. What has changed?		Sebastian Wong	

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			1 year ago the addition of Narcan and epi administration to the curriculum. Pass rate of all attempts and exam the same as national average. Is the pass rate lower because LPC takes all comers? Seb will talk to instructors. FISDAP Exam to prepare for NREMT exam. 94% pass rate on NREMT for those who pass the FISDAP exam. Seeking learning opportunities, ie: students who go into patient's room to get vitals (motivated) vs. the student who gets vitals from a chart (not motivated). Some students wait to be pulled in. Students who are more motivated and engaged do better. Students who are not cleared with paperwork until the day before there report date, might be the first clue. Need to set the expectation		Donna Koon Gene Hern	
15.	Other Business		Program, nice to haves, non-credit programs: 1. Community Paramedic 2. Critical Care Paramedic 3. Flight Paramedic 4. ALS, students spend time with Fire Department (Marino Valley does it currently)		Sebastian Wong	

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			EMS/Paramedic apprenticeship Suggestions from the Advisory Board? Volunteer Opportunities: Livermore		Chad McMullen Donna Koon	
			Rodeo in June (contact Donna) Train for intubation, i-gel, (King Vision)		Gene Hern	
			Current cohort I "if you want to do something, do it" Stop the Bleed, included in the EMS portion of Public Safety Summer Camp		Sebastian Wong	
			Secured a second ambulance		Chad McMullen	
16.	Next Meeting(s)		October 7, 2018 at 3:30			
17.	Adjourn		4:38		Sebastian Wong	

Minutes prepared by	Jean O'Neil-Opipari	DateJuly 30, 2019
Minutes approved by		Date