



# Guided Pathways Steering Committee Minutes

9/17/2021 | 1:00 – 3:00 p.m. | ConferZoom

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.

## Meeting Norms

- ❖ Start and end on time
- ❖ Be present
- ❖ Clear agenda
- ❖ Allow flexibility
- ❖ Honor all voices
- ❖ Assume good intentions
- ❖ Safe space
- ❖ Collaborative decision-making
- ❖ Have courageous conversations

## Guided Pathways Steering Committee

### STUDENTS:

Yasmeen Ibrahim

### FACULTY:

Jim Ott, A&H

Mary Lauffer, BSSL

\_\_\_\_\_, PATH

Joel Gagnon, Student Services

Carrie Frates, STEM

Michael Sato, At large

John Ruys, At large

### CLASSIFIED:

Liz McWhorter

Amanda Ingold

Jason Maxwell

Todd Steffan

### ADMINISTRATORS:

Nan Ho, Dean/Academic Services

\_\_\_\_\_, Dean/Student Services

Dyrell Foster, President

Kristina Whalen, VP Academic Services

Jeanne Wilson, VP Student Services

### Non-Voting Members:

Kristy Woods, Lead Coordinator

Angella VenJohn, Student Services Lead Coordinator

Shawn Taylor, Director of Student Equity & Success

### Project Leads:

Program Mapping/Careers: Joel Gagnon, Jill Carbone

Persistence Project: Jim Ott, Jeff Judd

Student Success Teams: Jared Howard

Student Engagement/Onboarding: Angella VenJohn

**Voting Members:** Amanda Ingold, Carrie Frates, Dyrell Foster, Elizabeth McWhorter, Jason Maxwell, Jim Ott, Joel Gagnon, Kristina Whalen, Mary Lauffer, Michael Sato, Nan Ho, Yasmeen Ibrahim, **Non-Voting Members:** Amy Mattern, Angella VenJohn, Brittanie North, Chris Crone, David Riensche, Elle Bañuelos, Erick Bell, Grey Garcia, Jared Howard, Jeff Judd, Kristy Woods, Kyle Johnson, Shawn Taylor.

## 1. Welcome / Call to Order

- Meeting called to order at 1:05 p.m.

## 2. Approval of Agenda – 9/17/21

- Joel motioned to approve, Mike seconded - APPROVED

## 3. Approval of Minutes – [8/20/21](#) and [5/21/2021](#)

- 5/21 – Joel motioned to approve, Nan seconded – APPROVED
- 8/20 – Kristina motioned to approve, Jim seconded - APPROVED

## 4. Updated [Guided Pathways Website](#)

- *Tabled*

## 5. Academic and Career Pathways Institutionalization

– Kristy Woods & Joel Gagnon

- Kristy reviewed Program Mapper with everyone and proposed that we have a review process for revisiting the names of pathways and what disciplines are in each group etc. It was suggested to have a review process once a year in October, then bring the desired changes to the steering committee in November to vote on and make effective by January.
- Joel then explained the process for reviewing curricular changes sharing that new programs would automatically go right into Program Mapper and Career Coach, but any programs with modifications would need to undergo a review process before the changes could take effect. Joel added that any non-curricular changes would need to be placed on hold until Concentric Sky fixes the minor customization issues with Program Mapper.
  - [Process for publishing new updates to Career Coach](#)

## 6. Guided Pathways Project Updates (Workgroups)

- **Career and Program Mapping (Pillar 1: Clarifying their Pathway)**
  - Joel Gagnon and Jill Carbone
    - Joel shared that they have designed a “button” to be placed in various areas such as on the degree and certificate webpages so that students can click on it and it will link them directly to their program map. In addition, Jill and Joel have designed an undecided landing page for our students that do not know which pathway they wish to pursue.
    - Program Maps will be linked directly to...
      - [Degree and Certificate Webpages to Program Maps](#)
      - Online and Print Catalog



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- Joel also shared the rough draft that they have designed of the [Program Mapper Undecided Pathway Landing Page](#) and shared some interesting information about “undecided” vs. “undeclared” students.
- **Onboarding/Entering the Pathways (Pillar 2: Entering their Pathway)**
  - Angella VenJohn and President Dyrell Foster
    - Angella shared updates from her workgroup mentioning that they have revised the Steps for Success based on the six different student types.
    - Dr. Foster then provided an update on matriculation, sharing that we have a consulting firm that will help us review our onboarding process in Spring 2022 to help us identify any barriers and improvements we could make.
- **Persistence Project (Pillar 3: Staying on the Pathway)**
  - Jim Ott and Jeff Judd
    - Jim and Jeff provided an update on Cohort 2 for Fall 2021 by sharing some data that Rajinder help put together.
    - **Data:**
      - PP students had a 10% higher success rate (C or better) than non PP students
      - PP students had 60% better persistence than non PP students
- **CA Demonstration Project (Pillar 1, 2, 3 & 4)**
  - Kristy Woods and Jared Howard
    - Kristy and Jared shared an update from the previous month's Community of Practice centered on Equity, and invited everyone to join us this month on Friday, September 24 at 1:30 p.m. to discuss a similar topic of student belonging. For more information please visit our CoP [webpage](#).

## 7. Student Services Guided Pathways Updates

– President Dyrell Foster

- Dr. Foster provided updates to the happenings in Student Services sharing there are two vacancies we are looking to fill; the Dean of Student Services and Outreach Specialist. In addition, the Board has decided to approve a vaccine mandate that would instruct students and staff to have to be vaccinated to be permitted on campus which will take full effect as of September 22, 2021.
- Chris Crone, our new DSPS Director also shared they are looking to fill two positions and had a conversation with the special education director in Livermore about looking into dual enrollment “introductory” classes for High School seniors who are in resource specialist programs and are interested in coming on to our campus and how can we support them and help them feel welcomed with a sense of belonging.



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## 8. Academic Services Guided Pathways Updates

– VP Kristina Whalen

- Kristina shared updates from the College Catalog meeting saying that a majority of individuals felt we should keep the catalog in alphabetical order as opposed to organizing it by academic and career pathway. In addition, Tim Druley will be adding a program mapper button to each of the degree landing pages on our website.

## 9. FLEX Day – Thursday, October 28<sup>th</sup> 2021

- Kristy shared that we have a couple ideas for sessions we can hold for Flex Day, and asked the committee to put in the chat their thoughts and votes for the ideas shared. Ideas included:
  - a. Technology preview on Ellucian Recruit and Advise.*
  - b. Program Mapper Page - what is possible? A look at best practices and customization options.*
  - c. What are Student Success Teams?*
  - d. Communication - what is your top inquiry/response? Interactive session on developing top 5 responses to our top inquiries from students that are welcoming, informative and supportive. We could create a menu of templates for across campus use.*
  - e. Milestones along a Student's Pathways. Interactive session on developing key milestones that a student experiences along their pathway and desired supports*

## 10. Student Equity and Achievement Updates

– Shawn Taylor

- Shawn provided updates from the SEA Committee saying that they are moving away from being a share-out committee to being an action committee. In their September meeting they came up with a list of great actions to take on, one of the being to welcome back the late start students that have on-campus classes. It was expressed that we as a campus need to share out more of what is going on and what we are doing for our students.
- [SEA Committee](#) – 3<sup>rd</sup> Thursdays from 2:00 p.m. to 3:30 p.m.

## 11. Good of the Order

### Guided Pathways Calendar for 2021-2022 Year

- 2<sup>nd</sup> Friday Workgroups on Clarifying and Entering their Pathway 1:00 – 3:00 p.m.
- 3<sup>rd</sup> Friday Steering Committee 1:00 – 3:00 p.m.
- 4<sup>th</sup> Friday [Student Success Community of Practice](#) 1:30 – 3:30 p.m.

## 12. Adjournment

- Joel motioned to adjourn, Jim seconded
  - Meeting adjourned 2:49 p.m.