



My Checklist for Certificate & Short-Term Learning Goals

BEFORE YOU START AT LAS POSITAS

- [Apply to LPC](#) and complete the *Steps to Success*:
 - Login to [Class-Web](#) with your Student ID (W#) to:
 - Complete your Orientation
 - Create a personalized first semester plan with your Pathway [Counselor](#)
 - Register/Enroll in classes
 - Pay Fees
 - Apply for Financial Aid ([FAFSA](#) or [Dream Act](#)).
- Purchase/Rent [textbook](#)
- Access [Canvas](#)
- Use [Cost of college calculator](#) to estimate the real cost of attending LPC
- Take a look through [Student Support Programs](#) such as Cal WORKS, EOPS & CARE, and DSPS.

YOUR FIRST SEMESTER

- Reach out to your [instructor](#)! Your instructor's name is listed in [Class-Web](#).
 - Learn more about [work-based learning opportunities](#).
- Make an appointment with your Pathway [Counselor](#) to create a comprehensive Student Educational Plan (SEP)
- Visit the [Career Center](#) to confirm your major & complete [Career Coach](#) assessment.
- Talk to your [Financial Aid advisor](#) to understand your LPC Financial Aid package

BY AROUND 9 UNITS

- Create a profile on [Handshake](#) (LPC Job and Internship Board)
- Explore your [Academic & Career Pathway](#). Meet your Success Team. View course sequencing, and find student supports.

BY AROUND 15 UNITS

- Schedule an appointment at the [Career Center](#) (Bldg. 1604C) to research and prepare for your career.
- Build a resume using the Career Center's [Resume Resources](#); attend [Smart Shop Workshops](#) on resume and interview skills and/or enroll in PCN 10 (career planning class).
- Research and apply for internships/jobs on [Handshake](#) (LPC Job and Internship Board)
- Create a [LinkedIn](#) profile
- Attend job/internship [fairs on campus](#) to meet with employers

YOUR LAST KNOWN SEMESTER

- [Apply for Graduation](#) in beginning of semester (if you're obtaining a certificate)
- [Sign up](#) to attend Commencement.
- Let LPC know where you are going after graduation and become part of our [Alumni Network](#)!

Scan the QR code for links to all these action items!



www.laspositascollege.edu/gpas/psst/checklist.php