



ACADEMIC SENATE MINUTES

September 22, 2021 | 2:30 – 4:30 pm | VIA ZOOM

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 9

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Student Government: Kyle Johnson
Faculty Association: Heike Gecox
Admin.: Rifka Several

Voting Members:

Vice President (Fall): Craig Kutil
President-Elect: Tracey Coleman
Secretary: Collin Thormoto
Treasurer: Ashley Young
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Peter Kuo, Kisha Quesada Turner
STEM: Carlos Moreno, Jeffrey Weichert
PATH: Scott Miner
Student Services: Christina Lee, Jill Oliveira
Part Time Representatives: Jeff Judd

1. GENERAL BUSINESS (S. Thompson)

1.1 Call to order/establish quorum: Meeting opened at 2:31 pm and quorum established.

1.2 Approval of agenda: Motion to approve: moved/seconded/approved.

1.3 Approval of minutes (September 8, 2021): Motion to approve: moved/seconded/approved.

1.4 Public Comments (5 minutes): This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items. NONE.

2. ACTION ITEMS (S. Thompson)

2.1 Academic Senate Goals 2021 - 22 Advisory Committees: Discussed at the last meeting: Faculty diversification, Addressing anti-racism and inequities in institutional documents and processes, Enrollment strategies and Compressed calendar. Motion to approve: moved/seconded/approved. Sarah will put these committees for agenda Reports.

2.2 Approval of \$220 Academic Senate sponsorship of LPC Veterans Center 2.2 Challenge Event: Motion to approve/moved/discussion about how to pay for this; ideally, people will donate the \$22 registration fee; three people have agreed to do this so far/call the question: approved

3. **CONSENT ITEMS (S. Thompson)** Motion to separate Consent Items: moved/seconded/approved

3.1 New Non-Credit Program Proposal: Aviation: The Academic Senate approval will forward this new non-credit program for approval. Motion to approve: moved/seconded: discussion about Aviation in the title; the program title is NAVI Drone Photography, Mapping and Piloting – Certificate of Completion /call the question: approved

3.2 Physical Education/Athletics Assistant Hiring Committee: Paul Sapsford, Susan Cumbo and Kate Faix-Bennett: Motion to approve: moved/seconded/approved

4. REPORTS

4.1 LPC Student Government (Kyle Johnson): The Constitution Day event was a success with 50 + attendees. Student Government is approving their goals and assigning advisory committees.

4.2 CTE - (Melissa Korber): The Strong Workforce Program budget increased to \$290.4 million (a 15% increase). There is a technical amendment to SWP to clarify credit, noncredit and not for credit short-term workforce training programs. This will build capacity towards SCFF metrics.

FY 21-22 California Apprenticeship Initiative is funded \$97.6 million, including \$30 million in competitive grants. They are working with the district apprenticeship director to apply for a community and child welfare grant.

Scott requests increased faculty participation in the CTE committee.

4.3 UndocuAlly (Alain Olavarrieta):

<http://www.laspositascollege.edu/dreamers/assets/docs/LatinxHispanic%20Heritage%20Month%202021.pdf> See this link for the Hispanic/LatinX Month event. The Dreamers webpage has information on undocumented, DACA and AB540 student resources. Today a panel of LatinX student veterans presented on zoom, and this is posted on Facebook.

4.4 SLO Committee – (Ann Hight): no report

4.5 Program Review Committee – (Nadiyah Taylor): no report

4.6 DE Committee – (Robert August): If you are editing a page in Canvas there is a new accessibility checking tool to use, with guidelines for fixes. We have a new Canvas quiz tool that will come online soon. Trainings are available in the TLC website: click on “workshops.”

4.7 Faculty Hiring Prioritization – (Heike Gecox): The first meeting is next week to discuss the process and reviewing the submitted requests (20+). By the end of October/early November the rankings will be presented to the Academic Senate.

4.8 Accreditation Steering Committee – (Kristina Whalen): A draft of the institutional Self-Evaluation Report will be brought to the Academic Senate the first meeting in October. Feedback will be incorporated in the next draft. The governance committees were mapped to the accreditation standards; the Academic Senate provided evidence of three responsibilities: institutional academic integrity, professional integrity and decision-making roles and processes (institutional excellence with participatory process). An update will be provided at the October Town Meeting on the reflective process that was used which led to improvement plans.

4.9 Technology Committee - (Meghan Swanson-Garoupa): The committee has not yet met and will appoint their chair at the first meeting.

4.10 District Technology Committee – (Bill Komanetsky):

Email Servers:

- Still running parallel servers. On-site servers should go away in the upcoming months; they are used for redundancy for now.
- Email group work is still going on: organizing and renaming the groups for standardization purposes.
- Mailboxes will be increased to 100 gb. Today, no one is over 50 gb, and so this is double our maximum existing mailboxes.
- Email power-out infrastructure is being put into place.
- Email password automation is in process to make password changes easier.
- Video tutorials would help to get people up to speed on the use of One-Drive.
- Google drive will be discouraged. All tools we need are now are in One-Drive and fully paid for and the information saved will be available if the employee leaves the district

Guided Pathways: no status from LPC or Chabot

4.11 LGBTQ+ Resolution Implementation Advisory Committee – (Sarah Thompson): The advisory committee has met and created a proposal for this week’s College Council, presented by Sarah and Kyle. A calendar of dates for achieving Academic Senate level tasks has been developed. Lucas Hasten joined the committee.

4.12 AAPI Resolution Implementation Advisory Committee – (Collin Thormoto): Their first meeting is scheduled next week.

4.13 Treasurer - (Ashley Young): \$776.21 is in the account. The Fall Scholarship Fundraiser has launched: seven donations, and \$175 raised so far.

4.14 President- (Sarah Thompson):

Vaccine Mandate Implementation: The Chancellor convened a vaccine mandate implementation committee, starting to meet next week.

Planning and Budget Committee: Sarah co-chairs as the faculty representative on the Planning and Budget Committee with administrative chair Jonah Nicholson and Noel Adams as classified chair. The committee sets an agenda; however, the administrative chair adds items just before or during the meeting. The agenda is used by College Council discussion so it needs to be stable. Sarah will work with the committee co-chairs to implement the summer agreement for a timeline to address the budget allocation model, which was confirmed by all the committee members. Comment that in the past the committee has had difficulties in moving forward with meaningful proposals.

Question: is this a Brown Act meeting? It is a committee created by the board, with reporting to the Chancellor. Therefore, the Brown Act comes in later discussions.

5. OLD BUSINESS (S. Thompson)

5.1 District Cooperative Work Experience Education Plan DRAFT (revised) (tabled from last meeting): tabled by Stuart McElderry

5.2 Inequities in Representation in Our Professional Organization: Thanks to the Senators for bringing this to divisions and making space for FA representatives to present the issues. Sarah met with Dave Fouquet to outline concerns from these meetings. We will invite Dave to speak to the Academic Senate (second meeting in October) to report how he is addressing these concerns.

Comment that we should read the FA bylaws; the last update was made in 2013 so they should be reviewed. There are amendment, referendum and recall protocols with 25% membership forwarding these. Correction to the last meeting discussion: the chief negotiator is selected by the FA executive board, not the president. Heike will bring this issue of inequities up at the next FA executive board meeting.

5.3 Brown Act Update: The Governor signed the bill; zoom meetings are extended through December 31, 2021. Kristina has an update that she will forward.

6. NEW BUSINESS (S. Thompson)

6.1 Reed Buffington Award: This is a district lifetime achievement award for faculty given at Convocation. An endowment was set up, which has a very large balance (\$87,000+). A proposal is being forwarded to the district Foundation board to present two awards per year (one for each campus); with larger award amounts (current award amount is \$500). We are working on updating the Buffington nomination and award process for LPC.

6.2 Replacing Educational Support Services (tabled from last meeting): A district-wide retreat was held to discuss efficacy of the ESS. The outcome was that the committee should be dissolved, perhaps to be replaced in a different form and equity focused. Craig Kutil has served for seven years, and has resigned. Kyle reported that he did not have the background information presented to him prior to the meeting. Sarah heard from the Chancellor that the committee is being dissolved so no faculty will be assigned to ESS.

6.3 BPs and APs (8/9/21): (tabled from last meeting): Discussion about the process of reviewing those BPs and APs that apply to faculty and 10 + 1: Sarah can pull these out for review and put the others on the Consent Calendar (all will be

posted on our website for review). This method was approved. Each Senate votes on the proposed BPs and APs. Kyle is requested to make sure the Academic Senate knows the ones where LPCSG has concerns.

- BP 5140 Disabled Student Programs
- AP 5140 Disabled Student Programs
- BP 5200 Student Health Services
- AP 5200 Student Health Services
- BP 5300 Student Equity
- AP 5300 Student Equity

6.4 BPs and APs (8/23/21): (tabled from last meeting):

- BP 5016 Transfer of Units from Other Colleges
- AP 5017 Response to Inquiry of Immigration Status
- BP 5530 Student Rights and Grievances
- AP 5530 Student Rights and Grievances

6.4 Syllabi language for LGBTQ+ support (Robin Roy): (See attachment) Sample syllabus language has been developed for faculty to incorporate a welcoming environment, information on providing pronoun preferences, and how to change names in Canvas. Comment that training and professional development is needed. The committee has started getting information on possible speakers and training sessions for an effective program and materials to provide. Heike related that this syllabi language will be brought for negotiations. The syllabi language will be voted on as a recommendation at the next Senate meeting.

6.5 Auditing option: The Chancellor requests that the district-wide committee on auditing reconvene. It was left with the faculty interested in pursuing allowing an audit option; Chabot student services were opposed. We agreed to not have district-wide agreements, but locate the task forces separately at both campuses. Participants would be student services (with implementation responsibilities), faculty and students to identify what audit options would be the most helpful. Across the state there are differences in these options including arts and music programs and DSPS students. John is interested in some audited theater courses. Senators asked to send out an email to their divisions seeking members of the Auditing Option Task Force.

7. **GOOD OF THE ORDER**

7.1 Announcements: Craig attended a GE seminar hosted by the Chancellor's Office; there was a clarification of the ethnic studies title, which he has shared with the psychology department.

LPCSG is working with Chabot student government to make both campuses "smoke free zones."

7.2 Next meeting: Wednesday, October 13, 2:30 – 4:30 pm

7.3 Adjournment: Motion to adjourn: moved/seconded/meeting adjourned at 4:25 pm.

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