



ACADEMIC SENATE MINUTES

July 8, 2020 | 2:30 – 4:30 pm | via ZOOM

LPC Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Academic Senate Quorum: 9

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Parliamentarian: Craig Kutil
Student Government: Michelle Diaz-Nava
Admin. Assist.: Rifka Several

Voting Members:

Vice President: Elena Cole
Secretary: Bill Komanetsky
Treasurer: Ashley Young
SLPC: Robin Roy, John Rosen
A & H: Catherine Suarez, Natalie Keller, Katie Eagan
STEM: Michael Peterson, Segal Boaz, Alain Olavarrieta
BHAWK: Marsha Vernoga
Counseling: Jill Oliveira
Part Time Representatives: Jeff Judd, Kate Bennett Faix

1.0 GENERAL BUSINESS (S. Thompson)

1.1 Call to order/establish quorum: Meeting called to order and quorum established at 2:31 pm.

1.2 Approval of agenda: Motion to approve: moved/seconded/approved

1.3 Approval of minutes – June 24, 2020: Motion to approve: moved/seconded/approved

1.4 Public comments (5 minutes): *This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.* NONE

2.0 ACTION ITEMS (S. Thompson)

2.1 AP 4050 – Articulation (reviewed at last meeting): Motion to approve: moved/seconded/approved

3.0 CONSENT ITEMS (S. Thompson)

4.0 REPORTS

4.1 CTE Committee (Melissa Korber): Strong WorkForce funds are restored. Vicki is analyzing this. There is trailer language in the bills that allows short-term, Covid-based development of CTE programs; Vicki is meeting with deans to better define this. Melissa can interface with CEMD/DEMC committee on these CTE programs.

4.2 Curriculum Committee (Craig Kutil): People are submitting DE forms prior to receiving training; he asks that people access the training (two more sessions are being offered). He will offer extra help if needed. CurricuNet is updated now.

4.3 Educational Master Plan updates (Rajinder Samra): no updates

4.4 Program Review committee (Karin Spirn): no report

4.5 CEMC/DEMC Committee (Tom Orf): Their next meeting is in August; we will go through a regular series of cuts such as reducing low registration classes; Spring may be more impacted. The enrollment “surge” is not happening currently, but there are enrollments.

4.6 Faculty Association (Heike Gecox): There are three more negotiation sessions scheduled; one will be about evaluations and evaluation forms. 208 of our faculty are enrolled in professional development this summer; and additional faculty not being compensated. An additional mentor was appointed due to the numbers.

4.7 Professional Development Committee (David Powers): The Fall Flex Day, October 20, will be a virtual event. Kristina Whalen's office is handling Variable Flex from summer DE training.

4.8 Planning and Effectiveness Committee (Rajinder Samra): no updates

4.9 SEA Committee/BaSK (Shawn Taylor): The budget is back to 2020 levels; but there is no carry-over. Shawn will be meeting with program leaders. Starting Sept. 17, from 2 – 4 pm, Shawn will have open Zoom hours on equity issues.

4.10 Treasurer (Ashley Young): no updates

4.11 President (Sarah Thompson): With the current budget news offering more stability than expected, the district PEC is reevaluating the BAM. We need to make sure our budgeting and expenditures are very clear.

The CSU East Bay relationship with the colleges is firmed up. This will benefit students in providing clear pathways (which will require additional work to develop). Dr. Foster: we are developing teams to support this effort which will form right away. The initial planning grant will bring us to the end of September.

Sarah wants the Academic Senate to develop an equity plan including structural changes.

Email update (Bill Komanetsky): The vendor contract is signed; there is an email website to track the progress to be made public. Question about phone access: no, everything should function as it does now.

5.0 OLD BUSINESS (S. Thompson)

5.1 Academic Senate elections update (Michael Peterson and Elena Cole): Thanks to part time faculty who voted; Jeff Judd is the part time representative; Cheryl Dolan is the alternate.

5.2 Academic Senate Outstanding Service Awards (Sarah Thompson): There were three nominations. There was no nominations for Distinguished Teaching, however, one of the nominations for Service could be applied to Teaching. She requests permission to consider this nomination for Distinguished Teaching. Question about one more week for nominations? There has been a lack of response to the first two appeals. This will be an action item next meeting.

5.3 Academic Senate Distinguished Teaching Award (Sarah Thompson):

5.4 Classified Appreciation Update (Ashley Young): She shared the email for the Classified Professional survey regarding preferences. The due date is July 31. Send comments to Ashley. Typically the President's Office donates to this event. Dr. foster agreed to offer support. Sarah has spoken to Sean Prather about drop-off; take your gift bag to Security. For the pick-up, Sean and M&O will set up a drive-through pick up in the parking lot. Discussion about dates: prior to the first week of classes.

5.5 Building Equity in Curriculum Documents (Sarah Thompson): We previously talked about how to integrate equity work into course outlines. Craig thought this could go into the course content and objectives, and add to methods of instruction, instead of a separate section. Some training and examples will be needed, this would be good for the Fall or Spring Flex Days.

5.6 Diversity in Hiring – challenge of Part Time faculty (Sarah Thompson): We have been talking about this for a while but we cannot address this by ourselves; there needs to be collaboration with the union as there are issues with contractual items. Sarah proposed that we have a joint Academic Senate/FA meeting to create a MOU that can be taken to Chabot for agreement. Craig will schedule this on the Friday FA meeting.

5.7 7 Clicks to Registration (Sarah Thompson): This refers to modifying the process of student registration, based on evidence from faculty, counselors and students on how difficult it is to register – which is even more

difficult without the current “face to face” interaction. Discussion about how to get data on how students interact with the system, and also dividing the process into simple steps. Shawn will take this information back to VP Garcia to involve Student Services.

6.0 NEW BUSINESS

6.1 Shawn Taylor “Do Loop” with Drops (Shawn Taylor): Introduction by Sarah: students do a withdrawal without exploring other alternatives.

Some students come from cultures where they do not interact with “teachers.” In your syllabi, you can publicize your office hours and willingness to talk with students. He shared a graphic that shows the “loop” in communications to establish steps.

Jill from EOPS said they do talk to students who file for a withdrawal to identify what the issue or issues are. Heike related that counselors also provide information on campus resources. These are not “quick conversations” but need depth. Jill advocates that all students withdrawing from a class fill out a survey so we can collect data on reasons, and also provide interventions. Shawn wants to collect data for early interventions with students. He gave the analogy of having students “driving their education” instead of being “passengers.” We give information and resources, but it is the student’s choice.

Our information about what will happen if you withdrawal should be part of the registration process.

Segal related that withdrawals are often done very close to the deadline, so we cannot have protracted processes in place.

7.0 GOOD OF THE ORDER

7.1 Announcements: Craig Kutil: He has received substitution requests and will work with the curriculum committee on this.

7.2 Meetings: NEXT MEETING JULY 22, 2:30 – 4:30 PM VIA ZOOM

7.3 Adjournment: Motion to adjourn: moved/seconded/approved