



ACADEMIC SENATE MINUTES

August 23, 2023 | 2:30 – 4:30 pm | Room 1687 + zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 9

Non-Voting Members:

President: Ashley Young
President-Elect: vacant
Student Government: Brody Price
Faculty Association: Heike Gecox
Admin.: Rifka Several

Voting Members:

Vice President: Craig Kutil (Fall), Collin Thormoto (Spring)
Secretary: Christina Lee
Treasurer: Ashley McHale
BSSL: Robin Roy, Daniel Cearley, Collin Thormoto (Fall)
A & H: John Kelly, Catherine Suarez
STEM: Jennifer Siders, David Montelongo, Moh Daoud
PATH: Scott Miner
Student Services: Christina Lee, Julie Nguyen
Part Time Representatives: Jeff Judd, Valerie Connors

- 1. Call to Order:** meeting called to order at 2:35 pm and quorum established
- 2. Confirmation of Senators attending by zoom:** None
- 3. Review and Approval of Agenda:** motion to approve agenda: moved (Craig Kutil)/seconded (Ashley McHale)/discussion: misspelled name corrected/approved as corrected
- 4. Review and Approval of Minutes (May 30, 2023):** motion to approve minutes: moved (Craig Kutil)/seconded (Ashley McHale)/discussion: none/approved with two abstentions
- 5. Public Comments (5 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 5 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.*

Sent via email from TeriAnn Bengiveno:

Regarding 6.1 Professional Matter from the May 30 Academic Senate Minutes:

I would like to express my very strong disapproval of this process and Proposal which apparently was voted on after the Spring Semester ended (I also take issue with holding a vote when the majority of faculty were away). I want to preface my remarks by stating that I served on the Academic Senate for years, and I do not have a problem with the premise of the proposal. I also meet the "new" inane requirements which I do not see as enforceable or under the purview of the Academic Senate. I find the wording of the proposed changes incredibly biased, and they tell me those of you who voted for this have no idea the amount of outside work a Task Force involves as just one egregious example. The main goal of the Academic Senate as I see it is to represent the faculty. Your process did not do this or even allow for feedback before you voted on our behalf. Therefore, I think the vote is illegitimate and the proposal invalid. I ask you to revisit this process and allow for feedback from all divisions as your process and vote took place after the last division meetings in the Spring.

- 6. Action Items:** none

7. Consent Items: motion to approve all Consent Items: moved (Craig Kutil)/seconded (Ashley McHale)/discussion: none/approved

6.1 Public Safety FT Instructor Hiring Committee: Ashley McHale, Carrie Frates, Ana Del Aguila, George Freelen

6.2 CTE Outreach Hiring Committee: Dan Marschak, Cindy Browne Rosefield, Leslie Payne

6.3 Search Committee – Senior Instructional Assistant, English: Michelle Gonzales

7. Reports

7.1 LPC Student Government (Brody Price)

7.2 CTE (Melissa Korber): *see attachment*

- They met yesterday, without a quorum. They addressed achieving quorum and discussed upcoming funding and curriculum committee items.
- Fall outreach: there will be a new outreach position hired for A&H and community education
- Melissa will be the lead for Credit for Prior Learning. There are different pathways in stages of development
- Faculty CTE based Projects - \$390,238 available from Strong Workforce

7.4 SLO Committee (John Rosen) – none

7.5 Program Review Committee (Nadiyah Taylor) – none; note there are new processes that have been distributed to faculty

7.6 CEMC/DEMC (Ashley Young)

- She shared the CEMC dashboard
- DEMC: Ashley shared slide of goals

7.7 Faculty Hiring Prioritization (Heike Gecox): New faculty request forms are due to your dean's office by September 15. The form is on the Shared Governance page.

7.8 Accreditation Steering Committee (Jeff Judd): none

7.9 SEA and MLEA (Katie Eagan): Shawn Taylor and Katie met. This is the year to really work on the equity plan to increase faculty involvement. The "1st Gen Student" Day was presented to 150 students and families. Thirteen parents emailed to say this is an important event for their family. In September the Black Family college event is scheduled.

MLEA: they presented a College Day activity; thanks to Craig and Kristy Woods for this organization. The plan to respond to AB1705 was sent in by the June deadline.

7.10 District Technology Committee (Jeff Judd): none

7.11 Guided Pathways (Kristy Woods): The Academic Senate subcommittee collaborated on website and model syllabi (aligned with the contract and LGBTQ+ language); and there was another

collaboration with Caring Campus. She hopes these collaborations continue and the student and faculty resources are highlighted and used.

7.12 District Compressed Calendar Committee (Craig Kutil): this semester's focus will be on presentations, feedback and voting. Everyone on the committee has a vote (faculty, classified, students, FA and Academic Senates). Prior to the vote there will be presentations and open forum discussions. The fastest timeline to switch is 18 months (but this will likely take longer). There are negotiations with SEIU necessary. The compressed calendar recommendation is 16 weeks; the addition of finals has not been determined. The board of trustees will make the final decision. Our district will need to submit a plan of implementation to the state chancellor's office.

7.13 Treasurer (Ashley McHale): \$768 is in our account. At your division meetings, encourage faculty to contribute to the Academic Senate scholarship funds. Question about Academic Senate fundraising? We can look at this issue.

7.14 President (Ashley Young)

From Dr. Foster: inform your divisions that we are looking for ways to utilize the Apple grant/partnership for iPads for groups or courses.

Dr. Foster would like input on the proposed Teaching and Learning Center (TLC) so it is effective and meets needs. Let Ashley know if you are interested in this task force. There is space for TLC in 2410.

Dr. Foster suggests that our contractual "office hours" might be rebranded "student hours" so students realize that they can meet faculty during this time. This was discussed by the keynote speaker at College Day.

Last year we discussed a Federal contract for students who complete a course successfully. There is no current allocation as the contract was not renewed.

We will continue the FCI certificate program which was our original intent. I do not know if it is credit or non-credit.

Regarding agenda item 8.2, Committee Appointments, at the May 30th meeting this was done legally; the issue went to divisions prior to the end of the spring semester for input and was published in the agendas sent out according to the Brown Act to all LPC. Now we can take it back to divisions again and update with more input.

8. Old Business

8.1 AP and BP 4027: Travel Study Programs and AP 4027 Suggested Revised Draft July 2023 (Katie Eagan) *see attachments*

Katie has been working on this for some time with various faculty, deans and district personnel. A concern was shared from VP Nichols that some of the Travel Study is fee-based and non-credit; and if we use our work email to recruit for these programs does this seem to be a college program, and thus have liability issues?

The main changes to the revised draft are that there is are separations for fee-based, for credit, not for credit and community education travel. Program funding and fees, enrollment, and details of student attendance are addressed in the draft. This will be further revised.

Send comments to Katie or Ashley Young for inclusion.

8.2 Faculty Committee Appointments (Ashley Young) *see attachment*

This was approved at the May 30 meeting; faculty appeals process and petitions for changing levels need to be added. We do need to assign levels to the different committee assignments and also ensure faculty participation. Note that this is a “culture change” for faculty, there needs to be more participation. Different committees require different commitments in terms of number of monthly meetings, work required outside of the meeting, and responsibilities of the chair position.

Discussion about level 1 – not all committee chairs receive reassigned time. If CAH is received, should the assignment “count” for that faculty? Would the combination be chair with CAH plus 1-2 lower level assignments?

Suggestion we poll committee chairs and members as to estimated time required and if it is “seasonal.” We need information on commitment time.

Do we need to implement a rotation for high-commitment and/or low-interest involvement? We need to assure staggered terms so there is institutional knowledge passed on. However, some committees do need specific expertise.

Different divisions assign differently: such as random generator or seniority.

Take this issue back to divisions for input; it will be on the next meeting agenda.

8.3 New Certificate of Competency: Communicating and Writing in English (Katie Eagan) *see attachment* TABLED FOR NEXT MEETING

9. New Business

9.1 Confirm 2023-24 Academic Senators (Ashley Young): Rifka will send this information to Sheri Moore for the Shared Governance handbook.

9.2 Review Academic Senate Reporting Schedule (Ashley Young): most committees report either the 2nd or 4th Wednesdays. Are any reporting changes needed?

LPC Technology 2nd – need reporting person

District Technology (Jeff Judd) 4th Wednesday

9.3 Academic Senate Goals (Ashley Young): Discussion:

Credit by Examination: this helps students; but is not equitable to faculty (needs FA negotiation). Nothing is in the contract currently. Work with your dean is the process agreed on. There could be a survey on who is doing this, and bring data to the next negotiations. GOAL - forming a subcommittee to research best practices and collect data.

AI as part of the student policy on plagiarism: involve “integrity” as a value. What resources available are available? GOAL – a subcommittee formed to look into this

Common syllabus: updates and implementation

Equity for part-time faculty: need to find out from them the issues

Increasing diverse faculty

Faculty professional development: to increase student retention and completion success, and incorporating these practices

Let Ashley know of other goal ideas for Academic Senate

10. Announcements/Information Items

10.1 The 2023 Academic Senate Orientation is posted on the website

10.2 Brown Act Updates on Teleconferencing (AB 2449) *see attachment*

- For cause, senators can zoom three meetings per year, not consecutive
- We will do roll call voting when a senator is zooming

10.3 New Program Review Process (Nadiyah Taylor) *see attachment (this was approved last year)*

10.4 Board Policies and Procedures approved June 27, 2023:

- [BP 3430](#) Prohibition of Harassment: it would be good to say “including but not limited to” however, it has been approved already.
- [BP 3433](#) Prohibition of Sexual Harassment Under Title IX
- [BP 3520](#) Local Law Enforcement
- [BP 3530](#) Weapons on Campus
- [BP 3560](#) Alcoholic Beverages
- [BP 3570](#) Smoking on Campus
- [BP 3600](#) Auxiliary Organizations
- [BP 7340](#) Leaves

11. Adjourn: motion to adjourn: moved (Ashley McHale)/seconded (Craig Kutil)/discussion: none/ approved. Meeting adjourned at 4:24 pm

12. Next Meeting: Wednesday, September 13: in new building 2100, room 21147