

**LAS POSITAS COLLEGE ACADEMIC SENATE  
REGULAR MEETING**

Room 1687 – SSA Building  
February 12, 2014 – 2:30 p.m.

**APPROVED MINUTES**

**PRESENT:** Toby Bielawski, Rajeev Chopra, Elena Cole, Greg Daubenmire, Debbie Fields,  
Heike Gecox, Kevin Lopez (ASLPC Rep), Thomas Orf, John Ruys

**GUESTS:** Diana Rodriguez, Paula Schoenecker

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**1.0 GENERAL BUSINESS**

**1.1 Call to Order** – 2:34 p.m.

**1.2 Approval of Agenda**

**MOTION** to **APPROVE** Agenda

**MSC:** G.Daubenmire /H.Gecox /**APPROVED**

**1.3 Approval of Minutes from November 13, 2013**

**MOTION** to **APPROVE** Draft Minutes

**MSC:** D.Fields /G.Daubenmire /**APPROVED**

**1.4 Public Comments** – None

**2.0 ACTION ITEMS**

**2.1** None

**3.0 CONSENT ITEMS**

**3.1 Scholarships**

**MOTION** made to **APPROVE** awarding two \$300.00 student scholarships.

**MSC:** G.Daubenmire /H.Gecox /**APPROVED**

**4.0 REPORTS**

**4.1 BaSk** – Paula Schoenecker reported that the Basic Skills committee has been providing funding for the support in the Tutorial Center, and is concerned that another academic year will go by without finding a solution of how to institutionalize the center. Even though a Tutorial Center Workgroup has been formed to discuss finding ways of how to support the center, it is still in the beginning stages and has not progressed very far. For the last couple of years, this committee has wanted to begin focusing on piloting one large academic success project and reduce the number of smaller ones that it supports.

This committee is currently reviewing funding for areas associated with:

1. A Math Jam program that will eventually lead into an English Jam
2. Academic coaching provided by professional(s) or student “super tutors”
3. On-demand online tutoring
4. Development of a study resource webpage
5. Alternate methods of supplemental instruction
6. Follow-up surveys with students that are repeating or have dropped Math and English courses
7. A possible Faculty Success Center

**4.2 DE Committee** – No report

**4.3 Staff Development** – Greg Daubenmire reported that the committee met last Monday and approved four proposals, two of which were for flex credit. It was also encouraging for the committee to have received proposals from the classified staff.

**4.4 CEMC** – Thomas Orf reported that this committee has not met since December, and that each division should have received an email with information related to the additional FTEF. Even though official word has not been received from the State, LPC is moving forward with planning for next year using an estimated FTEF. LaVaughn Hart will be able to provide more information at the next Senate meeting.

**4.5 Faculty Association** – Debbie Fields reported that the FA has completed their recruitment for faculty wanting to serve in an executive officer position. Due to changes in the by-laws that begin in 2014-2015, elected officers will now serve for two-years instead of one. Interested faculty have submitted their intention to run for office, and ballots should be out within the next two weeks.

The FA usually meets on the 5<sup>th</sup> Wednesday of the month, and did not meet in January. The next meeting is scheduled for April.

**4.6 Student Senate** – Kevin Lopez reported that the ASLPC has made changes to their by-laws, one of which is limiting the number of student senate members.

The ASLPC hosted or assisted with the following events:

Welcome Week – January 21-22

Club Day – February 5

College Day - February 8

(Major Event) Masquerade Ball – February 13

**4.7 Treasurer** – Rajeev Chopra reported that as of December 13, 2013, the balance in the Senate account totaled \$1,257. Donations vary each year with the money going towards funding two \$300 student scholarships, Staff Appreciation, and various other activities. An email will be sent to faculty prior to Spring Break letting them know that donations are still being taken, and Senators are asked to make mention of this at

their next division meeting. An update of the account balance will be given at next meeting.

**4.8 President** – Thomas Orf will be attending the 2014 Academic Senate Academy hosted by the ASCCC from February 21-22. The conference focus will be on the value and relevance of general education.

Tom reported that a tie had resulted among the members of the Equivalency Committee, which is something that has not happened in a very long time. An internal policy last modified in 1991 was reviewed. In it was written that in the case of a tie the administrator who put forth the request would be the tie breaker. It was clear that the policy will need to be updated, but in the meantime two options were drawn. The Chancellor asked the Senate President's share those options with the Senators.

Option 1 – Add a 5th member from the District Office who is in Educational Services

Option 2 - Have the District Office representative participate only when a tie occurs

There was a brief discussion regarding the pros and cons of the options presented. A suggestion to have a faculty discipline representative from each college review the materials, and have their vote count as one was brought forth. The Senate was in favor of this idea, which Tom will present to the Chancellor.

At the last Town Meeting a statement was made as to the number of committees the college has, and that many committees are lacking the number of required members. Dr. Russell was approached about the matter and has placed this item on the next College Council meeting agenda. Discussion will include the possibility of consolidating committees, and reviewing the membership to determine if the makeup of the committee actually requires including designated groups (faculty/staff/students and administration).

**4.9 DBSG** – The role of the three newly formed district committees associated with the Resource Allocation Model is still unclear. Many questions were raised after the presentation at the last Town Meeting. More information will be available after the meeting scheduled with LaVaughn Hart and the Chancellor takes place. Nothing will be presented to the Board for approval until things are made clear.

The question was asked if whether the DCC will be folded into the ESS Committee. The reason for asking was that a major concern is that generally when new committees are formed that involve both colleges, there are times when one or the other college needs to give or take a little to be able to meet in the middle, so that the committee can move forward. An example would be curriculum with both colleges not always seeing eye-to-eye, and it is something that has been going on for many years. Creating more committees means more work, more talk, and getting nothing accomplished, which is again, the concern of what may happen with these new committees.

There was a brief discussion of the makeup of the committees, the charge, questions regarding their role, etc. More information will follow.

## **5.0 DISCUSSION OLD BUSINESS**

### **5.1 None**

## **6.0 DISCUSSION – NEW BUSINESS**

**6.1 Student Services Policies** – The Chapter 5 Board Policies for Student Services are now ready for the Senate to review. Diana Rodriguez stated that the last time the policies were updated were 1996-99. She mentioned that as with the Senate's review of Chapter 4, the changes made at the various level of review are noted by a designated color corresponding to that group. All of the policies can be found on the following link: <http://www.clpccd.org/education/AcademicPolicies.php>

The Senators were asked to share these policies with faculty at their next division meeting, and submit any concerns, comments, etc. to the Senate. Voting will take place at the next Senate meeting.

Last comment was that the Board had completed the first reading of the Chapter 4 policies, and will vote on them at their meeting set for February 18.

**6.2 Bachelor Degrees at Community Colleges** – SB 850 was introduced by Senator Block in January that has to do with community colleges offering specialized Bachelor Degrees. According to Dr. Russell, several other colleges are onboard with this idea and have begun the process. Thomas Orf was asked to bring this subject up for discussion to the Senate and stated that there are actually community colleges across the Country that already have this in place. This bill has strong support from Sacramento and the legislature and is definitely moving forward.

Offering Bachelor Degrees is not mentioned in the College's Mission statement, so the type of efforts the College will need to be take to have this included in our Mission needs to be discussed. It is highly probable that the accreditation agency will notice that this is missing from our statement.

A brief discussing brought up the questions of open access for students, the impact that will result in the Business and Student Services areas, the affect this will have on four-year institutions, pros and cons of why or why not this is a good idea, the funding required, determining the type of Bachelor Degrees to offer (when considering other community colleges), and how will qualifications for teaching upper division courses be determined?

Senators are asked to present this information at their next division meeting.

**6.3 Accreditation** – Elena Cole presented the list of faculty who will be working on the accreditation, and asked that a vote be taken at the next meeting. The list will be sent to all Senators for their review prior to voting at the next meeting.

**6.4 FSA's In Kinesiology** – Faculty with FSA's in PE will automatically rollover to Kinesiology. Because this is a 10+1 issue this information needs to be relayed to all faculty.

## **7.0 GOOD OF THE ORDER**

### **7.1 Announcements –**

- a) Talking Points:
  - \* Student Services Board Policies – Chapter 5
  - \* Bachelor Degrees – SB 850
  - \* Accreditation Committees
  
- b) Major Faire  
Wednesday - March 26  
10:30 am – 1:30 pm

### **7.2 Adjournment – 4:07 p.m.**

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## **ACADEMIC/FACULTY SENATE ROSTER**

### **EXECUTIVE OFFICERS**

Senate President: Thomas Orf  
Senate Vice President: Elena Cole  
Senate Secretary: John Ruys  
Senate Treasurer: Rajeev Chopra  
Senate Admin Assist: Carmen McCauley

### **ACADEMIC/FACULTY SENATE ROSTER**

ALSS: Toby Bielawski  
STEMPS: Debbie Fields  
BSBA: Vacant  
Counseling: Heike Gecox  
ALPC Rep: Kevin Lopez

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