

LAS POSITAS COLLEGE ACADEMIC SENATE

REGULAR MEETING

Room 1687 – SSA Building

April 23, 2014 – 2:30 p.m.

APPROVED MINUTES

PRESENT: Toby Bielawski, Elena Cole, Greg Daubenmire, Debbie Fields, Heike Gecox, Kevin Lopez (ASLPC Rep), Thomas Orf

GUESTS: LaVaughn Hart, Elizabeth Hopkins, Tina Inzerilla

1.0 GENERAL BUSINESS

1.1 Call to Order – 2:41 p.m.

1.2 Approval of Agenda

MOTION made to **REORDER AGENDA** and move 6.0 and 4.0 after 1.4, in that order.

MSC: H.Gecox / E.Cole /APPROVED

1.3 Approval of Minutes from March 26, 2014

MOTION made to approve draft minutes from March 26, 2014

MSC: G.Daubenmire / H.Gecox /APPROVED

1.4 Public Comments – None

2.0 ACTION ITEMS

2.1 Committee Consolidation – The last set of Talking Points included a draft of the proposed consolidation of committees. A number of comments were received and some of the suggestions were incorporated into the updated version, which was presented at this meeting. Discussion followed with comments as to why some committees should stay with the 2-faculty requirement, why some of the half committees should actually be considered whole, and changing the ratio on those committees where faculty representation is based on the number of faculty in a division.

Taking into consideration the feedback previously received from faculty, the committee chairs, and the discussion at this meeting, the final draft is shown below:

No Change to Committee Structure

Academic Senate

CEMC

College Council

Health & Safety
IPC
Institutional Effectiveness
RAC
Staff Development
Sabbatical Leave
Technology

1-Faculty per Division; 2-At-Large Faculty Members; 1-Librarian
Curriculum

1-Faculty per Division; 2-At-Large Faculty Members
SLO

1-Faculty per division; 1-Librarian
Program Review

2-Faculty from any division; 1-Librairan
Distance Ed

Merge
Facilities and Sustainability

Counts as One-Half of a Committee
Bookstore
Calendar
Faculty Hiring Prioritization
Graduation
Scholarship

Ad Hoc / Re-Activate When Needed
Campus Change Network
Student Success

3-Faculty from Any Division; 1-Librarian
Basic Skills

Remove Requirement of Faculty Members
Food Service

MOTION made to accept the changes to the document based on additional discussion.

MSC: E.Cole / D.Fields

Final comments included implementing a process prior to the start of the Fall Semester, of how the at-large faculty representatives are to be selected in order to

have complete representation at the first meeting. One suggestion was to select committee members at the May division meeting.

VOTE: APPROVED

The final draft will move forward for approval by the College Council.

3.0 CONSENT ITEMS

3.1 Proposal from Classified Senate – At the last meeting the Classified Senate made a request for a donation to be used towards the cost of providing life guards at the pool parties planned for June and August 2014.

MOTION made to donate \$100.00 to the Classified Senate for cost of life guards.

MSC: E.Cole / T.Bielawski / APPROVED

4.0 REPORTS

4.1 Curriculum Committee – LaVaughn Hart reported that the April 28th Curriculum meeting will be the last opportunity for faculty to submit course proposals. Voting will take place two weeks after, and that 40+ courses are being reviewed. The new catalog is near completion and should be out soon.

4.2 Program Review Committee – This committee is currently meeting and listed on the agenda is discussion regarding SLO concerns.

4.3 SLO Committee – Report in 6.1

4.4 CEMC – This committee will be meeting on May 9th to discuss Summer and Fall registrations, and getting students into the right mix of classes, as there is the concern with meeting the college's goal and making our number this year.

Another topic will be looking at the difference between what is reported in the SWAXON report, and what is reported in the "P" reports since a significant difference has been noted.

Also, getting a better understanding of what non-credit actually means. Not everyone understands the meaning of non-credit, and it has been noticed that it has been used in various ways.

4.5 Faculty Association – Debbie Fields mentioned that the FA is gearing up for negotiations. The Board has received a list of items by the FA President as a starting point, and the FA's next general meeting is next Wednesday from 3-4:30 p.m.

4.6 Student Senate – Kevin Lopez reported the following:

- ** April 9 – The Talent Show was held and all went well
- ** ASLPC is currently reviewing the Senate's Constitution and Bylaws
- ** April 23 – Today! Club Day
- ** April 23-24 – Voting begins for 2014-15 ASLPC Officers

4.7 Treasurer – No report

4.8 President – Report under 6.3

4.9 DBSG – Next meeting scheduled for May 2

5.0 DISCUSSION OLD BUSINESS

5.1 Accreditation Update – Elena Cole reported that the teams will be meeting on Friday, April 25 and receive information and pre-accreditation information related to their standards.

Elena will be attending a conference in Sacramento next Wednesday, and will serve as the voice of LPC regarding the new accreditation standards, and address the concern with the phrasing of the one directed at SLOs and how it will be used as an evaluation. The college will not have to write to the new accreditation standards until the next cycle.

5.2 Staff Appreciation Update – Toby Bielawski reported that 86 YES responses have been received. The committee is finishing up the entertainment, and finalizing the plans for next Monday.

5.3 Equivalencies Update – No report

6.0 DISCUSSION – NEW BUSINESS

6.1 SLO and Accreditation – Tina Inzerilla mentioned that two of the accreditation standards related to SLOs were not being met, and added that at this point the College should be at 100% with SLOs, assessments, and degree/certificate outcomes. There has been some activity in these areas but with the additional new courses added this semester the College has again fallen behind with reaching 100%. Approximately 90% of SLOs are complete (written only) and only 50% have been assessed.

Tina stated that some faculty were told that it was not necessary to use eLumen to enter SLOs, and mentioned that this was not true. Both she and Scott Vigllon will be meeting with Dr. Russell to clear up this misinterpretation. She added that there may be other methods used to track SLOs and show the accreditation that the work has been done. LaVaughn Hart provided an example using software. The department decided to change the publisher software to speed up receiving student results. The result was assessed as a complete disaster, and was documented in writing. It is

important to remember that qualitative measures also have a value such as those qualitative measured in eLumen. The whole purpose of SLOs is for the college to reflect upon our teaching and how it could be improved.

After members of the SLO Committee reviewed the current program reviews they discovered that the majority did not mention how SLOs affected the students, whether teaching methods were changed, if there had been an assessment, or if changes were made to the curriculum due to the assessment results. By the time accreditation comes around, the college needs to show that SLOs are embraced and the impact they have had on students.

It has been six years since SLOs were introduced and to date the college has completed approximately 50% of the assessments. This would be considered unacceptable by the accreditation, and possibly lead to the college receiving a “show cause.” Perhaps facing the consequences is what it will take to have everyone realize the importance of completing SLOs and assessments.

Thomas Orf will share this information at the next College Council meeting.

6.2 End of the Year Awards – Nominations for the Academic Senate’s Outstanding Service and Distinguished Teaching Awards are now being accepted, and submission deadline is May 2. These awards and all others will be presented at convocation. Feedback on whether recipients should know ahead of time or wait until the actual presentation should be sent to Thomas Orf.

6.3 News from Plenary – Thomas Orf shared the following information from the Spring Academic Senate Plenary:

- * David Morse was voted in as new Statewide President for 2014-15.
- * Bachelor Degree Program – Senate not thoroughly supportive
- * New Standards from ACCJC involving SLOs
- * AB 86 – deals with moving Adult Education from high schools to community colleges without funding support (Greg Daubenmire is LPC rep on this committee)
- * Approval of a number of Resolutions

7.0 GOOD OF THE ORDER

7.1 Announcements –

a) Greg Daubenmire reported that Staff Development has been working on the Governance Worksheet and pre-accreditation standards, and distributed copies. Because the Staff Development Committee reports to the Academic Senate he asked for the Senator’s review of these documents.

b) Talking Points:

- * Committee Consolidation Update
- * Staff Appreciate Reminder

* Senate Awards – Distinguished Teaching and Outstanding Service Awards

7.2 Adjournment – 4:16 p.m.

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ACADEMIC/FACULTY SENATE ROSTER

EXECUTIVE OFFICERS

Senate President: Thomas Orf
Senate Vice President: Elena Cole
Senate Secretary: John Ruys
Senate Treasurer: Rajeev Chopra
Senate Admin Assist: Carmen McCauley

ACADEMIC/FACULTY SENATE ROSTER

ALSS: Toby Bielawski
STEMPS: Debbie Fields, Greg Daubenmire
BSBA: Vacant
Counseling: Heike Gecox
ALPC Rep: Kevin Lopez

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