

**LAS POSITAS COLLEGE ACADEMIC SENATE
REGULAR MEETING**

Room 1687 – SSA Building
May 14, 2014 – 2:30 p.m.

APPROVED MINUTES

PRESENT: Toby Bielawski, Elena Cole, Greg Daubenmire, Debbie Fields, Heike Gecox, Kevin Lopez (ASLPC Rep), Thomas Orf

GUESTS: Tina Inzerilla

1.0 GENERAL BUSINESS

1.1 Call to Order – 2:34 p.m.

1.2 Approval of Agenda

MOTION made to **REORDER AGENDA** and move 6.0 followed by 5.0 after 1.4.

MSC: H.Gecox / D.Fields / APPROVED

1.3 Approval of Minutes from April 23, 2014

MOTION made to approve the draft minutes.

MSC: G.Daubenmire / H.Gecox / APPROVED

1.4 Public Comments – None

2.0 ACTION ITEMS – None

3.0 CONSENT ITEMS – None

4.0 REPORTS

4.1 BaSk – No report

4.2 DE Committee – Written report submitted and located at the end of these minutes.

4.3 Staff Development – No report

4.4 CEMC – The committee met last week and discussed enrollments for Fall and Summer semester. Based on the same number of days a year ago, LPC is doing

better than Chabot. The difference between how high we are versus how below Chabot stands with enrollments, still has the colleges' on track.

4.5 Faculty Association – Debbie Fields reported that lots of comments have been made by faculty regarding the college calendar. The faculty were asked to consider beginning Spring Semester before the MLK holiday, and also having Spring Break remain in the middle of the semester instead of scheduling it the week before or the week after Easter. Since not all of the schools in the local area schedule Spring Break at the same time, trying to determine where it best fits into our schedule is difficult.

There is a link on the FA website that addresses the two questions that allows faculty to submit their vote. Once the voting is complete, the results will be discussed and presented to the Calendar Committee at one of their future meetings.

4.6 Student Senate – Kevin Lopez reported the:

- RESULTS from Student Elections held April 23-24, 2014:

2014-2015 ASLPC Officers

President: Rafi Ansari

Vice President: Paulina Reynoso

Dir of Legislation: Olga Salgado

Dir of Events: Stephanie Plascencia

Dir of Communications: Natasha (Ashley) Landicho

Inter-Club Council Chair: CJ Singh

Student Trustee: Priyanka Jariwala

- The ASLPC By-Laws are currently being reviewed.
- A donation request from the DE committee to award a scholarship for Student of the Year for Online Classes was considered. The ASLPC approved the request of a \$250 award.

4.7 Treasurer – No report

4.8 President – A letter from Scott Lay, President and Chief Executive Officer of the Community College League of California, was forwarded to all Senators that addressed the amount of money going to education, which was recently revised and increased. Also contained in the letter was information recommending that faculty contribution into STRS funding increase from 3% to 6.3%. Calling for an increase did not seem unreasonable, although the high end of the suggested increase seemed a bit too much. The increase was mentioned at this meeting so that faculty would keep it in mind as this issue moves forward.

- 4.9 DBSG** – The new allocation model is moving forward. The members of the newly formed committees will be meeting on Friday, May 16th to review each of their responsibilities.

The following faculty were appointed by the Senate to serve on the following committees:

Facilities: Mark Tarte

Technology: Howard Blumenfeld and Ruth Hanna

Educational Support Services: LaVaughn Hart and Richard Dry

Planning & Budget: Rajeev Chopra and Sarah Thompson

- 4.10 Accreditation Update** – Elena Cole attended the ACCJC meeting in Sacramento as the representative for LPC, and spoke about the new standard (III A6). This standard, in part, states that it will use the evaluation of faculty, administrators, and other personnel directly responsible for SLOs, as a component of that evaluation.

The feedback she received from faculty prior to the date of the conference was not specific, and she worked at trying to capture the college's concern. Copies of what she presented were handed out at this meeting. Her goal was to sound compelling and persuasive to the panel of commissioners regarding the wording of this new standard (III.A6). In her statement she explained how the standard might be interpreted (not in a positive manner), and suggested a reasonable version placing a positive twist on the wording. After the presentation, Elena was approached and received positive feedback from the majority of the panel of commissioners.

LPC's ad hoc accreditation teams have now been assigned student representatives. Three meetings are scheduled during the Fall that includes meeting with the administration. Elena is placing a high priority emphasizing the importance of attending each meeting. She felt that each team member should make it their responsibility to take seriously their role of serving on one of the ad hoc committees.

- 4.11 AB 86 Adult Education Consortium Program** – Debbie Fields reported that the Chancellor, the California Community Colleges, and the State Department of Education are making funding available to provide for a two-year planning and implementation process that will assist with transitioning adult education into the community colleges. The district has already received funding and a kick-off meeting has taken place. It was attended by members of the district, Chabot, LPC, and many of the adult education school representatives. The focus is being placed on 5 areas: 1) GED, 2) Basic Skills, 3) Apprenticeships, 4) CTE Programs, and 5) DSPS. In attendance at the first meeting were Elena Cole and Greg Daubenmire representing Basic Skills, Jim Gioia representing DSPS, Vicki

Shipman and Debbie Fields representing CTE, Jonathan Brickman presenting ESL, and Frances DeNisco representing Community Ed. A second meeting took place that paired the colleges with the adult education schools in their area to begin discussing ways of how to go about implementing the process.

There are many questions and details that need to be answered and worked out beforehand. For example, the college defines Basic Skills as two levels below college level, but the definition for the adult schools may be totally different. What type of classes, the length of each of class, and at what level are they to be taught are all things to consider. There are questions about credit and non-credit classes, and how should counselors prioritize counseling sessions with current LPC students versus adult education students? What are the adult education schools actually providing their students, and are they expecting that community colleges provide enrichment classes?

Thus far discussions have taken place with only the five (5) areas of focus and Debbie felt that a larger group of people should be participating since this will definitely have a significant impact on both colleges and the district. Another meeting is scheduled for sometime in July, which will provide the group with more information.

Debbie mentioned that the community can be informed of adult education at LPC by having a booth on College Day with information. The question of INS status being a concern for some individuals was mentioned. There is information available that will answer some questions people may have, and the suggestion was made to send what information was available to the adult education schools and local libraries.

5.0 DISCUSSION OLD BUSINESS

5.1 Equivalencies Update – Debbie Fields reported on the equivalency process policy. It all started when the Equivalency Committee's decision ended in a tie and the current policy in place did not clearly address this issue.

The Equivalency Process for San Mateo City College was obtained and used to come up with a proposed policy for LPC. The proposed policy was sent to members of the LPC Equivalency Committee and members of the Senate. The San Mateo policy clearly explains the process and has three different ways of demonstrating an equivalency, and clearly addresses the application process. Debbie pointed out that some sections had been changed and/or crossed out, such as membership and other related information, since these sections will be modified to fit LPC.

The document verifies that minimum qualifications have been met, and requires signatures from the members of the committee, Vice President of Academic

Services, Senate President, College President, and an HR representative before an equivalency is granted.

Due to the beginning stages of this document, and the fact that Chabot's senate has not started their discussion, Thomas Orf will contact Kathy Kelly to bring her up-to-date as to what LPC is doing. He has volunteered to review the document during the Summer, and will present the updates in the Fall for further discussion by the Senate.

5.2 Results of Committee Consolidation – The consolidation of committees' is complete and the recommendations have been approved by the College Council. A copy of the revised committee structures being released by the President's Office. It was also agreed that members for the Academic Senate and Curriculum Committee must first be selected before moving forward with filling the membership on the remaining committees.

Update - All vacancies on the newly created District-Wide committees have been filled. (See Agenda Item 4.9)

5.3 End of the Year Award Results – In previous years, it has been the practice to recognize award recipients at the end of each May. Beginning this year awards will be handed out at Convocation during the individual college and district meetings, and will include the Distinguished Teaching and Outstanding Service Awards presented by the Academic Senate.

6.0 DISCUSSION – NEW BUSINESS

6.1 Library Resolution – Tina Inzerilla presented a resolution from the Library regarding a new accreditation standard that places the Library under Student Services. The new standard was written and comes directly from the ACCJC without any rationale to back it up. The Library is asking for the Senate's support by recommending placing the Library back under Instruction and out from under Student Services. The Library collaborates with faculty and have always been seen as an instructional unit, and the emphasis on instruction would be taken away by placing them under Student Services.

The Library is proposing to remain as an "own" substandard in the proposed new ACCJC standards. Tina stated that the State Academic Senate is behind this resolution, and would also like support from the LPC Academic Senate. She is asking that the resolution be presented at each division and that feedback collected be presented at the next Senate.

6.2 Senate Meetings Early in Fall Semester – The Senate will hold its first regular meeting of the academic year on Wednesday, August 27, 2014. The Senate will continue to meet every 2nd and 4th Wednesday of each month.

7.0 GOOD OF THE ORDER

7.1 Announcements –

- a) Talking Points:
 - Library Resolution
 - Selection of members for college committees under new structures
- b) Next meeting May 28 @ 2:30 p.m. – Room 1681B

7.2 Adjournment – 3:37 p.m.

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ACADEMIC/FACULTY SENATE ROSTER

EXECUTIVE OFFICERS

Senate President: Thomas Orf
Senate Vice President: Elena Cole
Senate Secretary: John Ruys
Senate Treasurer: Rajeev Chopra
Senate Admin Assist: Carmen McCauley

ACADEMIC/FACULTY SENATE ROSTER

ALSS: Toby Bielawski
STEMPS: Debbie Fields,
Greg Daubenmire
BSBA: Vacant
Counseling: Heike Gecox
ALPC Rep: Kevin Lopez

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