



LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Governing Council:

President: Aubrie Ross

Past President: Jean O'Neil-Opipari

VP, Communications: Maria Glidden

VP, Activities: *Vacant*

VP, Fundraising: *Vacant*

Secretary: LisaMarie Russo

Treasurer: Paula Rose

Ambassadors:

Ellie Hirstein

David Rodriguez

Ryan Wheeler

Vacant

SEIU 1021: Mike Alvarez

1. Call to Order: Meeting starts 1:00pm

2. Approval of Agenda & Minutes from [September 7th](#) Regular meeting: Motion to approve minutes from Sept 7th – Wanda, Ana

3. New Business

o September Classified New Hire:

- Noël Fagerhaugh, Sr. Instructional Assistant, English:
- Welcome to our newest Classified "Pup" fessional, Luke! **If you have time go visit Luke in the Veterans Center.**

4. Discussion Items

o Fundraising Ideas - Jean O'Neil-Opipari: Jean – we were talking about doing See's candies and have an open See's candy fundraiser throughout the year. Maybe pizza, etc Different things like this. Aubrie – we will probably start the See's candy one soon.

o Move regular November 2nd Classified Senate Meeting

- Suggest we move regular schedule November meeting to new date and time due to the scheduled Chancellor's Award Luncheon. Proposed date & time: -- Wednesday, November 1 from 12-1:15pm: **It is during our Senate meeting and asking if we can move up a day but that also conflicts. Open to suggestions and opinions. Move it to Friday? Any feedback? Do Fridays work if it is via Zoom? 12:00pm or 12:15pm.**

David – keep Classified Senate on same day. We will keep it as is and record it and keep it the same time and same place. It doesn't conflict with the forum.

o [Guided Pathways September Update](#)

- o Caring Campus Website Change to campus wide facing: Aubrie – went to a Guided Pathways Conference – they are thinking about Caring Campus approach. It is most student-centered and more student support hours instead of "office hours." They are getting to know students and have been given more attention on the students. They shifted it. If you want to learn more there is the website. Aubrie – they suggested instead of it being on our webpage but have it as on overall campus approach. Do we have any feedback on that or are people okay with it. Basically, we will still have the page on our website. Jean – The Guided Pathways folks are asking to set up this up so there are 3 columns and put some Guided Pathways information on the left side and link it as well. We want everyone to be doing "Caring Campus." We want to make it clear that it is a Classified initiative but we want *everyone* to participate. We will include that information so that faculty will know. Aubrie – they are shifting to "Caring Campus." Mike – is this on the agenda to vote or discussion? I have some concerns and questions. If we incorporate it in our Bylaws it may have repercussions. Jean – we need to have Caring campus driven into the Bylaws so when we are all gone, it will still be there. Mike – I think we should discuss it. Aubrie – we will discuss it during our next Council meeting. David – I initially had some suggestions about the website. I think at this point, if there can be a

link at the bottom or another page for this, it would be best. It would go with the model that other webpages go with. October 5, 2023 | 1:00 | Zoom Jean – we can also shorten the paragraph as well. Aubrie – we can put “Ambassadors” at the bottom.

5. Old Business: There are some committees that have some availability.

- [College and District Committees](#)
- **CLI Share out recap – Wednesday, September 13: I will go to two folks – Maria and LisaMarie will share. Jason – it was really informative and how members of Classified can participate and connect with meaningful relationships across other community colleges. David – it is a great opportunity to network and what is going on in other colleges. There are some fun activities and you learn best practices across the state. I encourage anyone who is interested to attend. Aubrie – it is also professional development.**

6. Informational Items:

- **Facilities Committee Classified Tri-Chair: Aubrie - We made a request about the tri-chair on the facilities committee. It is on the agenda for their next meeting to approve it. That will be coming soon.**
 - Request for the implementation of the Classified Tri-Chair position on the Facilities Committee has been communicated to the Committee. They will be voting on the approval on this position at their next meeting.
 - Will send out nomination form to see who would be interested in being the tri-chair on this committee.
- **Alternative Academic Compressed Calendar update – Jason Maxwell: What is a compressed academic calendar. That means we will alter that schedule to our current model. The hope is that we do not lose any instructional time. We are in the September – October area. There are still conversations about gathering feedback from forums. Late November – there will be a district wide survey. LPC was approved for a FLEX Day session. There was already a presentation to the student senate. Chabot also presented. We will receive feedback and next Tuesday I will have that information. Porterville Study – there was no mention of Classified. Sent out two separate surveys. Obstacles to class attendance and outlined those with semester start and end dates, etc. Local high school schedules that conflict with family, work, responsibilities. They discussed a 2-day per week course offering vs a 3-day week course offering. The faculty interest survey – the purpose was not to assess faculty opinion but whether there will be faculty to teach under the system. Grossmont and Cuyamaca Study – there is no access to those questions. There is no reporting on what questions were asked. The taskforce recommendation – 16 weeks with one week dedicated to FLEX Day. Your last day of instruction is your Final Exam. Coming back to our committee updates: We have determined the dates for forums. The two forums will be made available off line. The forum formats will be presentations of our two co-chairs. There is already a PowerPoint presentation. In addition, there will be open feedback forms. Here is a proposed 2025-2026 calendar (view calendar together in Zoom meeting). Please we encourage you to initiate conversations in your area and discuss the pros and cons so when we have the forums we can contribute more voices as to what is happening. Keep a running list of obstacles you may encounter. Feel free to reach out to me. David – I wanted**

to add a few things as I liked how Jason presented it. Some things for you all to consider – as students are trying to enroll, etc – how would that impact them when instructors may be unavailable during that time. Impact to students – course success rate. The question is – how might students be impacted by this shift by a 16-week calendar or those students who are already working or struggling. Classified – how will this impact workload and influence facilities throughout the day. Jean – I really want to encourage everyone to we are probably moving from 17 ½ weeks to 16 weeks, when you take the survey please understand the impacts. The effect will be on the students as well as Classified.

- [Link to Survey](#)

- **Classified Forums**

- LPC Flex Day: Thursday, October 19, 3PM (see Flex Day schedule for more details)
- Zoom: Monday, October 30, 12PM
- LPC Town Meeting: November 1, 3PM
- Zoom: Friday, November 3, 2PM
- Chabot, College Hour: November 7, 12PM

- **Bylaws Committee update:**

- **Guided Pathways Institute share out**– Aubrie Ross & Jean O’Neil-Opipari: Jean: Aubrie and I were included in last week’s conference. There is a movement to really pay attention in how we make student’s feel and how we make them feel welcomed. It was great to have a voice and part of it was financial and that is why Sui was there. It was similar to CLI – getting to know folks across the state. Caring campus now is at 121 colleges nation wide and effecting over 1 million students. Also, we touched a little about success teams. Aubrie – it was great to collaborate and share our voice as Classified professionals. I felt it was well received from the other professionals there. I really enjoyed it, honestly. David – I have a question. When they were sharing about other college’s sharing about success teams, were Classified professionals were apart of that? Jean – they were mostly administrators. Classified professionals are the first point of contact for students. Being that we are the first contact, it is imperative that the student’s experience is positive. Of course, it is not going to be perfect but at least we are making the effort and it is intentional. Aubrie – it was interesting that most of the campuses that were involved – Chabot has a Dean of Academic Pathways and Success. Jean – what was inspiring was that there were states that were hostile against LGBTQ community, and once they implement Guided Pathways and Caring Campus – just the rate of student success it was unbelievable and doing this without any support from their local community or the state. David – looking at the groups from other states, were there any Classified support for Advising? What roles were involved? Jean – every speaker made a point that none of this work gets done without Classified professionals.

- **Flex Day Caring Campus Session** – Jean O’Neil-Opipari: Jean – I am a part of it. Ryan and Jason are also apart of it.

- **Save the Date | Campus Tour on October 24 at 1 pm**

- **CLI 2024 – June 5th – 7th**

- Approved 5 attendees to attend: **Maria and LisaMarie already have submitted their applications.**

- Aubrie Ross, funded 100%; Jean O’Neil-Opipari & David Rodriguez registration is paid for by 4CS, applying for PDC funding as well. Maria Glidden and LisaMarie Russo submitted for PDC funding. If you are interested in

attending, please contact Aubrie.

October 5, 2023 | 1:00 | [Zoom](#)

- [Activities & Events](#)

- **Vacant Classified Senate Governing Council positions**

- VP of Activities, VP of Fundraising, Ambassador
- Please reach out to colleagues and let them know about how awesome it is to be a part of our team.
 - [Governing Council position information](#)

- **4CS Gathering of the Senates date change: They have moved the date to November 9th, here at LPC.**

- Thursday, November 9th at LPC

- **Volunteer at the**

- Market: Fall:**

- 10/24/23

- 11/28/23

- 12/19/23

- Spring:**

- 01/23/24

- 02/27/24

- 03/26/24

- 04/23/24

- 05/28/24

- **IPEC – Draft Potential 2023-2024 Planning Priority Stakeholders/Actionable Initiative Form:** [Health & Wellness](#)
- **Classified Fireside Chats, every Tuesday from 11 am – 12 pm via** [Zoom](#)
- **Regular Senate Meetings Room Change –** [Zoom](#)

7. **Student Government Report – Brody Price: Brody – recent things that have been going on with student government...we have our Club Fair coming up on October 25th and 26th. We encourage you to respond and RSVP as soon as possible. We are trying to have student senators in the committees around campus. Another point I would like to make many students are in need of Club advisors, if you are able or have time to be an advisor, there is lack of Club advisors. We have had multiple students that have come in and have reached out to professors that do not have the time, etc. Come and stop by and see the decorations.**

8. **Governing Council Reports:**

- **SEIU – Mike Alvarez:**
- **Caring Campus – Jean O’Neil-Opipari: Just keep a look out as I will send something to recruit folks on the subcommittee. If you are interested in coming to the Spooktacular Event, please let me know if you would be interested in helping at the table.**
- **DEMC & 4CS – David Rodriguez: DEMC enrollments are going up. Ongoing conversations about the budget, no new information. 4CS – election results are in, elections start now with nominations so stay tuned for that.**
- **President’s Report– Aubrie Ross: We have approval for a Senate Office hopefully in the 2100 building. Waiting on confirmation on that. We were also approved for this year’s retreat – an additional \$500 for food.**

9. **Chancellor’s Council Meeting, September 12, 2023: Introductions were made. Board docs are now posted for a lot of the district wide committees. You can find a lot of the links on there.**

- Introductions were made to due to most members being new to the committee.
 - All Chancellor’s Council Agenda’s and Minutes will be posted on the [Board Doc website](#) under College Council.

10. **Update from September Board of Trustees Meeting**

- **Presentation:**

October 5, 2023 | 1:00 | [Zoom](#)

- [2023-2024 Adopted Budget](#)

- \$11 million set aside for positions within the District as a cushion to protect our current employees: **They have put that in the back corner and not really using it and putting it was a cushion to protect our current employees.**

11. Committee Reports – [Link to submit report](#)

- [Updates:](#) Aubrie – I link them every month.

12. Good of the Order:

13. Adjournment: Meeting ended 2:06pm.

14. Next Governing Council Meeting: Thursday, September 28, at 1:00 PM in room 1687 & [Zoom](#)

Topic: Classified Senate Governing Council Meeting

<https://us06web.zoom.us/j/89771579974?pwd=MnNqU2huMEErU3VsWVYxN2NMSmpoQT09>

Meeting ID: 897 7157 9974

Passcode: 20232024

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Classified Senate 2023-2024 Meeting Dates: ([Zoom](#))

November 2, 2023

December 7, 2023

January 4, 2024

February 1, 2024

March 7, 2024

April 4, 2024

May 2, 2024

June 6, 2024

Classified Senate Webpage: <http://www.laspositascollege.edu/gv/classifiedsenate/index.php>

Follow us on Instagram: [@LPC_Classified_Senate](#)

Classified Senate Goals & Priorities for AY 2023-2024

Caring Campus

- Continued involvement in campus wide events
- Conduct an evaluation of Caring Campus

Cross-Departmental Awareness & Collaboration

- Implement monthly tours of departments of various areas on campus
- Work with other departments to develop various communication techniques
- Offer an orientation once a semester to Classified Professionals
- Increase participation in Shared Governance Committees and on Senate

- Expansion of the Tri-Chair Model

October 5, 2023 | 1:00 | [Zoom](#)

Professional Development & Wellness

- Continue putting this in the forefront of what we do
- Identify the needs and interests of our colleagues