



Classified Senate Meeting MINUTES

September 7, 2023 | 1:00 | [Zoom](#)

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Governing Council:

President: Aubrie Ross

Past President: Jean O'Neil-Opipari

VP, Communications: Maria Glidden

VP, Activities: *Vacant*

VP, Fundraising: *Vacant*

Secretary: LisaMarie Russo

Treasurer: Paula Rose

Ambassadors:

Ellie Hirstein

David Rodriguez

Ryan Wheeler

Vacant

SEIU 1021: Mike Alvarez

Agenda Item

1. Call to Order at 1 pm

2. Public Comments

3. Approval of Agenda

Approved unanimously

4. Approval of [Minutes](#) from August 2, 2023

Approved unanimously

5. Action Items

- Approval to send 5 attendees to CLI 2024. Funding source: Block Grant & Co-Curricular. Recommend attendees request additional funds through PDC

Motioned to approve by Shriya Shah to send 5 Classified Professionals to CLI using the Block Grant and General fund at a total of \$1,000 each. Seconded by Maria Glidden.

Approved unanimously.

6. New Business

○ August Classified New Hires/Promotions

- Rabiah Choudry, Lab Technician – Biology/Chemistry
- June Harada, Library Technician
- Sanaa Suleiman, Admissions & Records Assistant I
- Promotion: Jennifer Tonn, Counselor Assistant II

○ Fall Flex Day Proposal Ideas

- Caring Campus: Cross-Departmental Awareness > how do you engage with students in your area.
- Campus tours

○ Food Budget Estimate request to Dr. Foster for 2023-2024

- Request \$1,700 to cover food costs. Once we receive an update will be communicated out.

○ Discussion re: next Classified Tri-Chair on Committee

- Facilities Committee

○ Bylaws Committee

- Bylaws Committee will meet on October 2nd to begin the review of the Bylaws.

- Aubrie Ross, David Rodriguez, Jason Maxwell, Jean O'Neil-Opipari, & Wanda Butterly,

7. Old Business

○ [College and District Committees](#)

- CLI 2023 Share out – Wednesday, September 13 from 12-1pm; 2411A

- **Classified Senate - Elections Committee**
 - Jean & Rifka (1 more person needed); when necessary
- **[Academic Compressed Calendar Updates](#)** – Jason Maxwell
 - A workgroup will meet to develop a survey so it can be sent out to all Classified Professionals for their input. Workgroup will meet on Monday, September 25th. All are welcome to attend. Will send out a survey

8. Informational Items

- **College Council Meeting**
 - Shared our Goals & Priorities during the last meeting
 - Discussion re: CDC Tuition Increase 5-10% overall; Action Item for next meeting
 - Organization Realignment update: CDC will move to BSSL Division effective 9/1/23.
- **4CS – Gathering of the Senates** – Friday, October 13, LPC – Cafeteria
- **Sign -up for the [2.2 Challenge for Veterans](#) Classified Senate & Caring Campus team**
- **Vacant Positions on Governing Council**
 - Maria Eastwood stepped down as Ambassador, position is now available
 - Still have two VP positions available
 - Please let Aubrie know if you are interested in becoming a member of the Governing Council
- **Regular Senate Meetings Room Change** – 2100, 21147 Conference Room
 - A poll was sent via Zoom to the Classified in attendance to pivot our regular Senate meetings to Zoom modality. 71% voted for Zoom, 7% voted for in-person, & 21% voted for HyFlex. Starting next meeting we will be moving our meetings to Zoom due to the results.
- **Volunteer at the Market Dates**
 - Fall:**
 - 10/24/23
 - 11/28/23
 - 12/19/23
 - Spring:**
 - 01/23/24
 - 02/27/24
 - 03/26/24
 - 04/23/24
 - 05/28/24

9. Governing Council Reports

- **SEIU Update** – Mike Alvarez
- **[Treasurer Update](#)** – Paula Rose
- **[Activities & Events](#)** – Aubrie Ross
- **Caring Campus Update**– Jean O’Neil- Opipari
- **DEMC and [4CS Update](#)** – David Rodriguez

10. Update from August Board of Trustees Meeting

- **Review & Discussion of Board Policy 2310:**
 - **[BP 2310 Regular Meetings of the Board](#)** –

- Discussed the possibility of recording or live Zoom during Board of Trustee's meetings. Board President Sbranti preferred the live Zoom option since many other Boards offer the same modality.

11. Committee Reports – [Link to submit report](#)

12. Good of the Order

13. Adjournment at 2 pm

14. Next Governing Council Meeting: Thursday, October 5, at 1:00 PM in room 21147 & [Zoom](#)

Zoom:

Topic: Classified Senate Meeting

<https://us06web.zoom.us/j/89771579974?pwd=MnNqU2huMEErU3VsWVYxN2NMSmpoQT09>

Meeting ID: 897 7157 9974

Passcode: 20232024

Classified Senate 2023-2024 Meeting Dates: (Zoom)

November 2, 2023
December 7, 2023
January 4, 2024
February 1, 2024
March 7, 2024
April 4, 2024
May 2, 2024
June 6, 2024

Classified Senate Webpage: <http://www.laspositascollege.edu/gv/classifiedsenate/index.php>

Follow us on Instagram: [@LPC_Classified_Senate](#)

Classified Senate Goals & Priorities for AY 2023-2024

Caring Campus

- Continued involvement in campus wide events
- Conduct an evaluation of Caring Campus

Cross-Departmental Awareness & Collaboration

- Implement monthly tours of departments of various areas on campus
- Work with other departments to develop various communication techniques
- Offer an orientation once a semester to Classified Professionals
- Increase participation in Shared Governance Committees and on Senate
- Expansion of the Tri-Chair Model

Professional Development & Wellness

- Continue putting this in the forefront of what we do
- Identify the needs and interests of our colleagues