



COLLEGE COUNCIL AGENDA

May 13, 2021 | 3:30-4:30 pm | Zoom

Agenda Item

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

College Council

Quorum: 9

Non-Voting Members:

Dyrell Foster, President (Chair)

Voting Members:

Kristina Whalen, V.P. Academic Svc &

Accreditation Steering Cmte, CEMC

Anette Raichbart, V.P. Administrative Services

& Budget Development Cmte

Vacant V.P. Student Services

Rajinder Samra, IPEC

Tom Orf, CEMC, Faculty Association

Mike Ansell, Facilities & Sustainability

Titian Lish, Resource Allocation

Mike McQuiston, Technology

Kristy Woods, Guided Pathways

Sarah Thompson, Academic Senate President

Craig Kutil, Academic Senate V.P.

David Rodriguez, Classified Senate President

Jean O'Neil-Opipari, Classified Senate V.P.

Saba Salehifar, LPCSG President

Esmay Elgarguri, LPCSG Vice President

Mike Alvarez, LPC SEIU

1. **Call to Order** Foster
2. **Review and Approval of Agenda (1)** Foster
3. **Review and Approval of Minutes (4/22/21) (3)** Foster
4. **Action Items (8)**
 - New Marketing Certificate (9) Patterson
 - 2020-22 Shared Governance Worksheets Foster
 - Basic Skills: Name change to Math and Language Equity and Achievement; updated charge and reporting relationship (12)
 - Curriculum Committee – updated charge (18)
 - Guided Pathways Steering Committee – updated charge (25)
 - Professional Development Committee – updated membership (30)
 - Program Review Committee – removal of reference to “Administrative Unit Outcomes (AUOs) and the Student Services Administrative Outcomes (SAOs) from the Shared Governance Handbook (31)
 - BPs and APs Foster
 - BP 5050 Student Success and Support Program (37)
 - AP 5050 Student Success and Support Program (39)
 - BP 5220 Shower Facilities for Homeless Students (41)
 - AP 5220 Shower Facilities for Homeless Students (42)
 - BP 5300 Student Equity (43)
 - AP 5300 Student Equity (44)
 - BP 5500 Standards of Student Conduct (45)
 - AP 5500 Standards of Student Conduct (52)
 - BP 5530 Student Rights and Grievances (57)
 - AP 5530 Student Rights and Grievances (58)
5. **Old Business (65)**
 - COVID-19 Update Foster
 - College Reopening Considerations and Plans Foster
 - Reopening Forums:
May 17 @ 11am, 4pm; May 19 @ 12pm
 - Budget/CARES Update Raichbart
 - 2019-2020 Shared Governance Committee Tasks Foster
 - 2020-2021 Shared Governance Committee Tasks Foster

6. New Business (66)

- Vocational ESL (VESL) for Retail (67) McGurk
- Planning and Budget Cycle: Degree of Integration (71) Foster
- 2021-22 Shared Governance Worksheets Foster
 - Accreditation Steering Committee (72)

7. Information Items (76)

- BPs and APs for August/September 2021 Foster
 - BP 5016 Transfer of Units from Other Colleges
 - BP 5031 Instructional Materials Fees
 - AP 5031 Instructional Materials Fees
 - BP 5052 Open Enrollment
 - AP 5052 Open Enrollment

8. Updates (77)

- LPC Student Government Salehifar
- SEIU Alvarez
- Guided Pathways Committee Woods
- Faculty Association Orf
- Academic Senate Thompson
- Classified Senate Rodriguez
- Accreditation Steering Committee Whalen
- College Enrollment Management Committee Whalen/Orf
- VP Academic Services Whalen
- Budget Development Committee Raichbart
- VP Administrative Services Raichbart
- VP Student Services Foster
- Facilities and Sustainability Committee Ansell
- Institutional Planning and Effectiveness Committee Samra
- Resource Allocation Committee Lish
- Technology Committee McQuiston

9. Adjournment (78)

10. Next Regular Meeting: August 26, 2021



DRAFT COLLEGE COUNCIL MINUTES

April 22, 2021 | 2:30 – 4:30 p.m. | Confer Zoom

Meeting Minutes

LPC Mission Statement

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- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

College Council

Quorum: 10

Non-Voting Members:

Dr. Dyrell Foster, President (Chair)

Members Present (voting):

Dyrell Foster, Interim V.P. Student Services

Kristina Whalen, VP Academic Svcs & Accred.

Steering Cmte

Anette Raichbart, V.P. Admin. Services & Budget Development Cmte

Rajinder Samra, IPEC

Titian Lish, Resource Allocation

Kristy Woods, Guided Pathways

Sarah Thompson, Academic Senate President

Craig Kutil, Academic Senate VP

Thomas Orf, Faculty Association

David Rodriguez, Classified Senate President

Jean O'Neil-Opipari, Classified Senate VP

Mike Alvarez, LPC SEIU

Members Absent:

Mike McQuiston, Technology

Mike Ansell, Facilities & Sustainability

Saba Salehifar, LPCSG President

Esmaa Elgarguri, LPCSG V.P.

Guests: Jin Tsubota, Amy Mattern

1. Call to Order

Dr. Foster called the meeting to order at 2:32 p.m.

2. Review and Approval of Agenda

Ms. Woods/Mr. Rodriguez/request to add "RAC Tri-Chair" to the agenda under "Information Items"/unanimous.

3. Review and Approval of Minutes (3/25/21)

Ms. Woods/Mr. Rodriguez/unanimous.

4. Action Items

• **Dual Enrollment/KIN Classes:**

Ms. Thompson/Ms. O-Neil Opipari/unanimous.

• **BPs and APs**

- AP 3435 Discrimination and Harassment Complaint Procedures

Ms. Woods/Ms. Lish/unanimous.

- BP 5130 Financial Aid

- AP 5130 Financial Aid

- AP 5203 Lactation Accommodation

- BP Students 5400 Associated

- AP 5400 Associated Students

- BP 5410 Associated Students Elections

- BP 5420 Associated Students Finance

- AP 5420 Associated Students Finance

- BP 5430 Co-Curricular Activities

Mr. Kutil/Ms. Woods/one abstention.

- AP 6625 Art Exhibits and displays in Public Places

Mr. Kutil/Ms. Thompson. The AP is on hold at the District pending additional review. The AP will be brought back to College Council once it is reviewed again at the District. Unanimous.

It was questioned whether there are any Classified Professionals on the Art on Campus Task Force. Liz McWhorter represents Classified Professionals. There are also two students on the Task Force.

5. Old Business

- **COVID-19 Update:** Dr. Foster reported that we continue to see a few positive cases at the campus and communication of those will continue. The District is waiting to see how the State responds to the elimination of the Governor's tiers. CSUs are requiring vaccinations of staff and students for all of their campuses. It was questioned whether Alameda County Department of Health will have a vaccine mandate. No one is willing to make a sweeping mandate.
- **Reopening Considerations and Plans Update:** Dr. Foster indicated that District-wide conversations are ongoing. VP Whalen indicated that the focus of the work on the Task Force has been to put into place communication that explains where the focus of safety protocols have been as well as getting classroom inventory accurate. Governor Newsom's color-coded tier system may be eliminated on June 15 and the District is discussing how to respond to that. The District is operating under Cal OSHA regulations and shifting the language from capacity of classroom to how many people can be allowed based on guidelines of feet and distance. Students can be four feet away from each other and the inventory is being calculated on that measurement.
- **CARES Update:** VP Raichbart indicated that LPC has received two portions of CARES money and an ARP – American Recovery Plan – hasn't gone through Board yet, but is expected to come our way. The first portion allocated to us and been pretty much exhausted. You can find those expenditures on the Administrative Services web site. Focus now is on how much lost revenue we have and how much can be recovered. The Student Health Center will be acquiring about a thousand units of vaccine for staff and students to be ready by June at no charge. Mr. Rodriguez asked about covering work-related costs at home. Dr. Foster asked if there are needs that have not been covered. VP Raichbart indicated she believed they did a good job of covering the items and has not heard about any losses that haven't been covered.
- **Budget Update:** VP Raichbart reported that total expenses overall for the year is 76%. Last year at this time, it was 81%. Ms. Thompson shared her frustration with the District PBC meetings. She has a sense that LPC is having a small voice and attributes that to the fact that we are so effective at our own on-campus Budget and Planning meetings that we go in with goals and ideas and are ready to hit the ground running; however, there is a belief shared by several College Council members that Chabot is dominating the meetings because they have not done their due diligence before the PBC meetings, which is frustrating and slowing down the process. It was asked that this frustration be shared with Chancellor Gerhard and VC Nicholas. Specifically, College Council members asked that:
 - District PBC members be given whatever worksheets will be used in the meeting in advance as well as being given a hard copy of items being discussed;
 - Requests be made that all sites go through certain tasks before the District PBC meetings;
 - Chancellor Gerhard and VC Nicholas provide questions to the committee members prior to the meetings to allow the site discussions to occur which could then result in more effective District PBC meetings.

Dr. Foster agreed to bring this request to the District.

- **2019-2020 Shared Governance Committee Tasks:** No update to report. Ms. Thompson and Mr. Samra are still reviewing the committee tasks.

6. New Business

- **New Marketing Certificate:** Mr. Patterson presented the Marketing Certificate of Achievement PSLOs, Program Goals and Objectives, Catalog Description, Career Opportunities, and Program Mapping Template. He also presented the Advertising, Marketing, Promotions, and Sales Managers information from Career Coach.
- **Accreditation: ISER:** Dr. Foster thanked VP Whalen for her leadership and those individuals on the Accreditation Steering Committee. He indicated that the ISER, our self-evaluation report, is due by December 15, 2021 according to our liaison with ACCJC which is in preparation for a team ISER review on February 24, 2022. Dr. Foster would like to ask the District to make a formal request for an extension from December 15 to February 24 to allow the report to be vetted and approved by our Board of Trustees. This will shorten the ACCJC evaluation time, but provide the District and Colleges with additional time.
- **2021-22 Shared Governance Worksheets**
 - **College Council:** The committee reviewed the charge, reporting structure, and membership. Discussion occurred regarding having the CTE chair added to College Council membership in the fall. The CTE committee will be a sub-committee of Academic Senate but for the last several decades, leadership of the Senate has not traditionally been CTE faculty per Ms. Thompson. Including CTE membership in College Council will be included on the agenda for the first College Council meeting in the fall. The committee also reviewed the tasks completed for 2020-2021.
 - **Basic Skills:** Council members reviewed the name change (Math and Language Equity and Achievement) and updated charge and reporting relationship.
 - **Curriculum Committee:** Council members reviewed the updated charge.
 - **Guided Pathways Steering Committee:** Council members reviewed the updated charge.
 - **Professional Development Committee:** Council members reviewed the change to membership.
 - **Program Review Committee:** Council members reviewed and agreed to remove the “Administrative Unit Outcomes (AUOs) and the Student Services Administrative Outcomes (SAOs) from the Shared Governance Handbook for this committee as it does not apply.
- **2020-21 Shared Governance Committee Tasks:** Completed tasks for 2020-21 were included in the handouts. Review of those tasks may be completed by members of College Council at a future date.
- **BPs and APs for May**
 - BP 5050 Student Success and Support Program
 - AP 5050 Student Success and Support Program
 - BP 5220 Shower Facilities for Homeless Students
 - AP 5220 Shower Facilities for Homeless Students
 - BP 5300 Student Equity
 - AP 5300 Student Equity

- BP 5500 Standards of Student Conduct
- AP 5500 Standards of Student Conduct
- BP 5530 Student Rights and Grievances
- AP 5530 Student Rights and Grievances

7. Information Items

- BPs and APs for August/September 2021
 - BP 5016 Transfer of Units from Other Colleges
 - BP 5031 Instructional Materials Fees
 - AP 5031 Instructional Materials Fees
 - BP 5052 Open Enrollment
 - AP 5052 Open Enrollment

The above BPs and AP are scheduled to be reviewed at the District in the August/September 2021 timeframe.

8. Updates

- LPC Student Government: Ms. Salehifar indicated that the Market was held on Tuesday and they handed out over 154 bags of groceries. She reminded Council members that they may sponsor a program support initiative which would allow Student Government to donate money to different departments to help students. The submission deadline is Friday. She asked that instructors urge students to vote in the LPC Student Government elections, the deadline is April 25. Student Government is also offering a photo editing workshop this Friday at 4:30 p.m. where they'll be giving tips on graphic design as they recognize that there is an increase in the number of flyers being created.
- SEIU: no update.
- Guided Pathways Committee: no information to report.
- Faculty Association: no information to report.
- Academic Senate: Ms. Thompson announced that the Academic Senate has officially changed their executive board structure. Starting next year, they will have a President and a President-elect position. The President-elect position comes with reassigned CAH. The position will shadow the President for a year, learning the job and meeting people before taking on the role of President. This should shorten the learning time. They are working on a slate to get out to faculty for voting of the President-elect position.
- Classified Senate: Mr. Rodriguez shared his appreciation for working with College Council members. The Outstanding Classified Professional of the year has been selected and will be announced at May's Town Meeting. The Classified Senate is going through the process of reviewing some of their bylaws. They've extended the deadline for the elections. Classified Professionals are being encouraged to sign up to attend the Classified Leadership Institute at the State level. Funds are available to support this. Nominations are being solicited for the next District-wide CLIP cohort.
- VP Academic Services: VP Whalen indicated that Elizabeth McWhorter was selected as the new Curriculum and SLO Specialist. VP Whalen is also working to get the College Catalog completed with a goal of posting it online the first week in May.
- VP Administrative Services: VP Raichbart indicated that they are actively starting the closing-of-the-books process and winding down the fiscal year. The PO deadline is over and they are not opening any new POs at this time per District orders.
- VP Student Services: Dr. Foster indicated he will be moving a name forward as the new VPSS for the May Board. The new person will begin July 1. Dr. Foster applauded our Outreach Team who has been doing amazing work to increase enrollment. Over 100 families attended the two LPC Information

Nights recently.

- Accreditation Steering Committee: no additional information to report.
- Budget Development Committee: no additional information to report.
- College Enrollment Management Committee: no information to report.
- Facilities and Sustainability Committee: no update.
- Institutional Planning and Effectiveness Committee: Mr. Samra reported that there will be one last meeting in May. The Educational Master Plans were approved at the April Board meeting.
- Resource Allocation Committee: no report.
- Technology Committee: no report.

9. Good of the Order: none.

10. Adjournment: 4:29 p.m. Mr. Kutil/Ms. Woods/unanimous.

11. Next Regular Meeting: May 13, 2021, 3:30 p.m. (note start time)

Action Items

- New Marketing Certificate Patterson
- 2020-22 Shared Governance Worksheets Foster
 - Basic Skills: Name change to Math and Language Equity and Achievement; updated charge and reporting relationship
 - Curriculum Committee – updated charge
 - Guided Pathways Steering Committee – updated charge
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New Marketing Certificate

Program Goals and Objectives

This Certificate of Achievement is part of the Career Technical Education program and designed to prepare students to pursue marketing opportunities. Prepares individuals to undertake and manage the process of developing both consumer and business markets and communicating product benefits to targeted market segments. Fulfills a portion of the Associate of Arts degree in Marketing.

Catalog Description

The Certificate in Marketing Management is designed for an entry-level understanding of marketing and business management. Students will complete course work that emphasizes customer segmentation, marketing plans, management marketing research, consumer behavior, customer service, sales, social media marketing, and marketing communication.

Career Opportunities

Entry-level career opportunities in marketing management, e-commerce, advertising and promotions, public relations, social media coordinator, sales, retail, marketing consultant, and customer service.

Students can use their certificate in marketing as a stepping stone to further education or, if students feel adequately prepared, can jump straight into a marketing career.

The Bureau of Labor Statistics project steady job growth across other marketing industry professions. For example, employment of market research analysts is projected to increase by 23% from 2016 through 2026, which is much faster than the national average. An well-crafted, and effectively promoted, associate's degree in marketing should attract more students to attend Las Positas College and complete their studies to earn a marketing degree from Las Positas College.

Marketing Certificate of Achievement PSLO's:

- Upon completion of the COA in Marketing, students are able to construct a marketing plan using all the elements of the marketing mix and defining a target market.
- Upon completion of the COA in Marketing, students are able to describe the role of marketing in building and managing customer relationships.
- Upon completion of the COA in Marketing, students are able to demonstrate an understanding of how marketing fits with the other business disciplines within an organization.

Program Mapping Template (Program: _____)

AA
 AS
 AA-T
 AS-T
 COA
 CC

*This is an example course sequence. All plans can be modified to fit the needs of part-time students by adding more semesters.
 Students must meet with a counselor to complete an individualized educational plan.*

SEMESTER 1 - FALL

Courses	Units	Semesters Offered	Prereq?	Advisory Notes
SEMESTER TOTAL				

SEMESTER 2 - SPRING

Courses	Units	Semesters Offered	Prereq?	Advisory Notes
SEMESTER TOTAL				

SEMESTER 3 - SUMMER

Courses	Units	Semesters Offered	Prereq?	Advisory Notes
SEMESTER TOTAL				

SEMESTER 4 - FALL

Courses	Units	Semesters Offered	Prereq?	Advisory Notes
SEMESTER TOTAL				

SEMESTER 5 - SPRING

Courses	Units	Semesters Offered	Prereq?	Advisory Notes
SEMESTER TOTAL				
Total Major Coursework				
Total Units Required				

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Basic Skills - NAME CHANGE TO Math And Language Equity and Achievement

Committee Name: _____

Form Completed by: Ashley McHale Position: Chair

LPC Mission Statement:
Las Positas College provides an inclusive learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

Instructions

The purpose of this worksheet is to allow each Committee, Subcommittee, Senate, or Union to review its charge and membership yearly. It is important to review the current committee charge and responsibilities in the LPC Governance Handbook. Ensure that the Charge supports the LPC Mission Statement. If changes are needed, please make changes on this document, receive approval from any constituency groups involved, and send to the President's Office. Once changes are received, the document will be brought to College Council for review and approval.

Committee Academic Year Timeline

Month	Activity
February	<ul style="list-style-type: none"> • Committees discuss and finalize committee changes and/or structure. • Chair completes Governance Worksheet with or without changes and signs on behalf of the committee.
March	<ul style="list-style-type: none"> • Governance Worksheet goes forward to Academic Senate (if appropriate). • Governance Worksheet goes forward to College Council for approval. • College Council Meeting – Approvals of Governance Committee Changes. • If there are significant changes, Committee Chair or Designee must attend the Council Meeting.
April	<ul style="list-style-type: none"> • Shared Governance Participants' Document and Governance Handbook updated with committee changes. • President's Office sends reminder to Academic and Student Services Divisions, Classified Senate, and Administrators to update membership. • Student Services Division Meeting agenda item: committee memberships. • Admin Staff Meeting agenda item: committee memberships. • Classified Senate Meeting agenda item: committee memberships. • Academic Divisions Meeting agenda item: committee memberships.
May	<ul style="list-style-type: none"> • Admin Staff finalizes committee memberships. • Student Services Division finalizes committee memberships. • Classified Senate finalizes committee memberships. • Academic Divisions finalizes committee memberships. • Academic Divisions, Student Services Divisions, Classified Senate, and Admin Staff sends committee representation to President's Office.
August	<ul style="list-style-type: none"> • President's Office posts DRAFT Governance Participants on website.
September	<ul style="list-style-type: none"> • Faculty Association sends list of appointments. • LPCSG sends list of appointments to President's Office. • Committees send President's Office Committee Chair selection. • President's Office posts FINAL Governance Participants on website. • Committee Chair/Support updates committee webpage with changes and committee representation.

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Committee Tasks for 2020-21

Committee Name: Basic Skills Subcommittee

Form Completed by: Ashley McHale Position: Chair

LPC Mission Statement: Las Positas College provides an inclusive learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

Instructions

List tasks the committee completed in 2020-2021 in support of the committee charge.

- 1. Merged with AB 705 Task Force for common work/purpose
Reviewed LPC data for first-year students in Math and English; discussed how we should be tracking students for AB 705 compliance purposes
2. Reviewed statewide implementation of AB 705 and compared LPC's implementation in English and Math
3.
4.
5.
6.
7.
8.
9.
10.

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Use the attached 2020-2021 information from the Shared Governance Handbook and the Committee Participants list to determine whether changes need to be made for 2021-2022.

1. Charge:

The Charge is satisfactory, no changes.

The Charge will change. The updated Charge is attached.

2. Reporting Relationship:

It is recommended the reporting relationship remains the same.

It is recommended the reporting relationship changes.

The committee will report to:

Academic Senate

College Council

Faculty Association

President

Vice President of _____

Other _____

3. Chairmanship:

It is recommended that the chair:

Selection remains the same

Selection method changes to: _____

4. Membership:

It is recommended membership remains the same.

It is recommended membership changes to:

Voting Members (list positions, not actual names): (e.g., V.P. of Student Services, 4 Classified, 1 faculty from each Division, etc.)

1. Instructional Faculty (3)
2. Counseling Faculty (1)
3. Dean (2)
4. Tutoring Center Director or designee (1)
5. LPCSG Representative (1)
6. _____
7. _____
8. _____
9. _____

LPC GOVERNANCE WORKSHEET FOR 2021-2022

- 10. _____
- 11. _____
- 12. _____
- 13. _____

Total Voting Members: 8 Quorum (50% + 1): 5

Non-Voting Members: (e.g., President, 2 students, 1 faculty from each Division, etc.)

- 1. Chair: faculty from Math/English/ESL; same as co-chair of SEA
- 2. Director of Student Equity and Achievement
- 3. Director of DSPS
- 4. Dean (1)
- 5. Academic Services Classified Professional (1)
- 6. Assessment Specialist

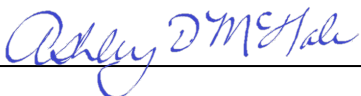
Members appointed by: (check all that apply)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Academic Senate | <input type="checkbox"/> Faculty Association |
| <input checked="" type="checkbox"/> Classified Senate | <input type="checkbox"/> SEIU |
| <input checked="" type="checkbox"/> Administration | <input checked="" type="checkbox"/> Student Senate |

5. Term: (check one)

- 1 year 2 years Other

Committee Chair/Co-Chair Approval

Printed Name	Signature	Date
<u>Ashley McHale</u>	<u></u>	<u>3/23/2021</u>
_____	_____	_____

Math and Language Equity and Achievement Subcommittee (Formerly Basic Skills Subcommittee)

Charge:

In support of the Student Equity and Achievement Committee, the **Math and Language Equity and Achievement subcommittee** is responsible for an equity-minded approach to reviewing information and making recommendations related to entry and transfer-level Math, English, and ESL.

Tasks include but not limited to:

- Gathering, reviewing, and assessing data on student success and equity;
- Identifying, coordinating, and publicizing best practices for meeting students' educational needs, including coordinating with SEA and Professional Development;
- Planning, creating, implementing, and publicizing strategies for removing barriers and addressing educational gaps;
- Supporting innovation in and institutionalization of self-placement, support, and ~~process and~~ instruction;
- Reviewing and supporting implementation of relevant legislation and best practices for placement and pedagogy.

Former Charge from handbook:

Basic Skills Subcommittee (BaSK)

College Council Approved May 21, 2020

Charge:

The Basic Skills Subcommittee is responsible for supporting success of Basic skills and language acquisition students across the curriculum, including successful enrollment, retention, transfer, completion of transfer level math and English, and degrees and certificates by:

- Gathering, reviewing, and assessing data on student success and equity;
- Identifying, coordinating, and publicizing best practices for meeting students' educational needs, including coordinating with SEA and Professional Development;
- Planning, creating, implementing, and publicizing strategies for removing barriers and addressing educational gaps;
- Supporting innovation in process and instruction.

COMMITTEE: BASIC SKILLS SUBCOMMITTEE (BaSK)	
<u>Reporting Relationship:</u>	Student Equity & Achievement Committee
<u>Chairperson:</u>	Selected by Academic Senate
<u>Voting Member?</u>	Only in the event of a tie
<u>Serves on College Council?</u>	No
MEMBERS:	
<u>Votings:</u>	Faculty Member, Instructional Faculty (3)
	Faculty Member, Counseling Faculty
	Librarian
<u>Non-Voting:</u>	Vice President of Academic Services
	Academic Dean
	Student Services Dean
	Director of Student Equity and Success
	Non-credit Specialist
	Faculty Member, Adjunct
	LPCSG Representative
<u>Term:</u>	2 years
<u>Quorum:</u>	5 Voting Members; Quorum = 3

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Committee Name: Curriculum Committee

Form Completed by: Elizabeth Owens Position: Chair

LPC Mission Statement:
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Instructions

The purpose of this worksheet is to allow each Committee, Subcommittee, Senate, or Union to review its charge and membership yearly. It is important to review the current committee charge and responsibilities in the LPC Governance Handbook. Ensure that the Charge supports the LPC Mission Statement. If changes are needed, please make changes on this document, receive approval from any constituency groups involved, and send to the President's Office. Once changes are received, the document will be brought to College Council for review and approval.

Committee Academic Year Timeline

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LPC GOVERNANCE WORKSHEET FOR 2021-2022

Committee Tasks for 2020-21

Committee Name: Curriculum Committee

Form Completed by: Elizabeth Owens Position: Chair

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Instructions

List tasks the committee completed in 2020-2021 in support of the committee charge.

1. 590 Courses Approved for Distance Education
2. 102 Revised Credit Courses Approved
3. 7 New Credit Programs & 10 New Noncredit Programs Approved
4. 22 New Credit Courses & 23 New Noncredit Courses Approved
5. 94 Requisites (New & Revised) Approved
6. 47 Course Discipline Placements (New & Revised) Approved
7. 21 Modified Credit Programs & 55 Administrative Program Revisions Approved
8. New Ethnic Studies Course Descriptor (ETHS) Created
9. 16 Courses Approved for AA/AS GE and/or CSU T (New & Revised)
10. 7 Courses Approved for Correspondence Education

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Use the attached 2020-2021 information from the [Shared Governance Handbook](#) and the Committee Participants list to determine whether changes need to be made for 2021-2022.

1. Charge:

The Charge is satisfactory, no changes.

The Charge will change. The updated Charge is attached.

2. Reporting Relationship:

It is recommended the reporting relationship remains the same.

It is recommended the reporting relationship changes.

The committee will report to:

Academic Senate

College Council

Faculty Association

President

Vice President of _____

Other _____

3. Chairmanship:

It is recommended that the chair:

Selection remains the same

Selection method changes to: _____

4. Membership:

It is recommended membership remains the same.

It is recommended membership changes to:

Voting Members (list positions, not actual names): (e.g., V.P. of Student Services, 4 Classified, 1 faculty from each Division, etc.)

1. Faculty Member, A&H (2)

2. Faculty Member, BSSL (2)

3. Faculty Member, PATH (2)

4. Faculty Member, STEM (2)

5. Faculty Member, Student Services (2)

6. Librarian (may also serve as a division representative)

7. Articulation Officer

Total Voting Members: 12 Quorum (50% + 1): 7

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Non-Voting Members: (e.g., President, 2 students, 1 faculty from each Division, etc.)

1. Vice President of Academic Services
2. Dean of A&H
3. Dean of BSSL
4. Dean of PATH
5. Dean of STEM
6. Student Services Dean
7. Student Records Evaluator (attends as needed)
8. Academic Services Curriculum & Scheduling Specialist (attends as needed)
9. Academic Services Curriculum & SLO Specialist (as Secretary of the committee)
10. LPCSG Representative (2)


Members appointed by: (check all that apply)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Academic Senate | <input type="checkbox"/> Faculty Association |
| <input type="checkbox"/> Classified Senate | <input type="checkbox"/> SEIU |
| <input type="checkbox"/> Administration | <input checked="" type="checkbox"/> Student Senate |

5. Term: (check one)

- 1 year 2 years Other

Committee Chair/Co-Chair Approval

Printed Name	Signature	Date
<u>Elizabeth Owens</u>	<u></u>	<u>4/14/2021</u>
_____	_____	_____

Committees Reporting to Academic Senate

Curriculum Committee

Proposed 4-19-2021

Overview:

Responsible for reviewing curriculum, establishing prerequisites, placing courses in disciplines, assigning course identifiers, degree, and certificate requirements, developing process and timelines for review of academic programs, grading policies, maintaining and updating the discipline list, promoting equity in curriculum, and making recommendations to the President for action by the Board of Trustees. All new courses and programs, as well as changes in current course and program content, structure, or credit, must be reviewed by this committee.

Charge:

The Curriculum Committee (hereafter referred to as “the Committee”) is responsible for ensuring and preserving the academic integrity and quality of all courses and programs offered by Las Positas College. The Committee’s primary responsibilities lie in five major areas, as specified by Title V [Title 5 §53200]:

- Curriculum
- Degree and certificate requirements
- Grading policies
- Educational program development
- Standards or policies regarding student preparation and success

As a sub-committee of the Academic Senate, the Committee reports its recommendations for approval in the areas of Curriculum and Educational Programs to the Senate as informational items and forwards its recommendations in these areas to the Office of the Vice President of Academic Services. That office prepares the recommendations for presentation to the Board of Trustees by way of the President’s Office at the College. The Board of Trustees is the sole authority for approval of all curriculum recommendations in the areas of Curriculum and Educational Programs.

In the area of Degree and Certificate Requirements, it is the duty of the Committee to formulate policies for approving degree and certificate requirements for presentation to the Senate. It is not the role of the Senate to change these recommendations. However, it is appropriate for the Senate to review the policies and procedures used [Title V §53203(a)] and call attention to any irregularities which might require a recommendation to be returned to the Committee for reconsideration. Changes to the General Education pattern for the Associate degree may be recommended by the Committee but must be agreed upon through collegial consultation with the Curriculum Committees and Academic Senates of both colleges and approved by the Board of Trustees.

The Committee’s duties and responsibilities in each of the areas are defined as follows:

a. Curriculum

In the area of curriculum, the Committee’s duties include, but are not limited to, approval of:

- New and revised course outlines of record for degree-applicable credit courses, non-degree credit courses, and non-credit courses;
- Pre-requisites, co-requisites, and advisories for courses;
- Limitations on the number of times a course may be repeated;
- Courses to be taught in distance education modes;
- Courses for inclusion in the requirements for the Associate degree (AA or AS);

- Courses for transfer to CSU;
- Courses for which credit may be earned through prior learning;
- Discontinuation of existing courses or programs;
- Placement of courses within disciplines;
- The assignment of course identifiers;
- Maintaining and updating the discipline list.

b. Degree and Certificate Requirements

In this area, the Committee’s duties include, but are not limited to, the following:

- Recommendations for changes to the General Education pattern for the Associate degree;
- Definition of criteria for placement of courses within General Education areas;
- Periodic review for appropriateness and relevancy of the courses listed within a specific General Education area.

c. Grading Policies

In this area, the Committee’s duties include, but are not limited to, the following:

- Review of grading policies for individual courses (e.g., whether the course is grade only);
- Review of coursework required of students (as specified in the course outline of record), to ensure that coursework meets rigorous academic standards.

d. Educational Programs

Educational programs are initiated and developed within appropriate areas or disciplines. In this area, the Committee’s duties include, but are not limited to, the approval of:

- Educational (degree and certificate) programs and requirements for such programs;
- Pre-requisites, co-requisites, and advisories for new and revised programs.

e. Standards or Policies Regarding Student Preparation and Success

The Committee’s role in this area is related to its charge to approve course outlines and pre-requisites. The Committee must ensure that pre-requisites, co-requisites, and advisories are appropriately selected in such a way as to ensure students are adequately prepared for a course and will have the skills necessary to succeed in the course. The Committee must also ensure that pre-requisites, co-requisites, and advisories do not act as a barrier to students seeking to complete coursework or programs.

COMMITTEE: CURRICULUM COMMITTEE

<u>Reporting Relationship:</u>	Academic Senate
<u>Chairperson:</u>	Selected by Academic Senate
<u>Voting Member?</u>	Only in the event of a tie
<u>Serves on College Council?</u>	No
MEMBERS:	
<u>Voting:</u>	Faculty Member, A&H (2)
	Faculty Member, BSSL (2)
	Faculty Member, PATH (2)
	Faculty Member, STEM (2)
	Faculty Member, Student Services (2)
	Librarian (may also serve as a division representative)
	Articulation Officer

Non-Voting:

Vice President of Academic Services
Dean of A&H
Dean of BSSL
Dean of PATH
Dean of STEM
Student Services Dean
Student Records Evaluator (attends as needed)
Academic Services Curriculum & Scheduling Specialist (attends as needed)
Academic Services Curriculum & Student Learning Outcomes Specialist (as Secretary of the committee)
LPCSG Representative (2)

Appointments by:

Academic Senate; College President; Student Senate

Term:

It is hoped that voting members will serve for a minimum of two years and should be allowed to serve longer if so selected by their constituency in order to preserve valuable expertise amongst the committee members. At the same time, it is important to bring new members onto the committee within any two-year cycle in order to develop curriculum expertise amongst all faculty members.

The term of office for the position of Chair is two years. The Chair may serve for more than one term and may serve consecutive terms.

Quorum:

12 Voting Members; Quorum = 7

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Committee Name: Guided Pathways Steering Committee

Form Completed by: Kristy Woods Position: co-chair

LPC Mission Statement:
Las Positas College provides an inclusive learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

Instructions

The purpose of this worksheet is to allow each Committee, Subcommittee, Senate, or Union to review its charge and membership yearly. It is important to review the current committee charge and responsibilities in the LPC Governance Handbook. Ensure that the Charge supports the LPC Mission Statement. If changes are needed, please make changes on this document, receive approval from any constituency groups involved, and send to the President's Office. Once changes are received, the document will be brought to College Council for review and approval.

Committee Academic Year Timeline

Month	Activity
February	<ul style="list-style-type: none"> • Committees discuss and finalize committee changes and/or structure. • Chair completes Governance Worksheet with or without changes and signs on behalf of the committee.
March	<ul style="list-style-type: none"> • Governance Worksheet goes forward to Academic Senate (if appropriate). • Governance Worksheet goes forward to College Council for approval. • College Council Meeting – Approvals of Governance Committee Changes. • If there are significant changes, Committee Chair or Designee must attend the Council Meeting.
April	<ul style="list-style-type: none"> • Shared Governance Participants' Document and Governance Handbook updated with committee changes. • President's Office sends reminder to Academic and Student Services Divisions, Classified Senate, and Administrators to update membership. • Student Services Division Meeting agenda item: committee memberships. • Admin Staff Meeting agenda item: committee memberships. • Classified Senate Meeting agenda item: committee memberships. • Academic Divisions Meeting agenda item: committee memberships.
May	<ul style="list-style-type: none"> • Admin Staff finalizes committee memberships. • Student Services Division finalizes committee memberships. • Classified Senate finalizes committee memberships. • Academic Divisions finalizes committee memberships. • Academic Divisions, Student Services Divisions, Classified Senate, and Admin Staff sends committee representation to President's Office.
August	<ul style="list-style-type: none"> • President's Office posts DRAFT Governance Participants on website.
September	<ul style="list-style-type: none"> • Faculty Association sends list of appointments. • LPCSG sends list of appointments to President's Office. • Committees send President's Office Committee Chair selection. • President's Office posts FINAL Governance Participants on website. • Committee Chair/Support updates committee webpage with changes and committee representation.

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Instructions

List tasks the Guided Pathways Steering Committee completed in 2020-2021 in support of the committee charge.

1. Annual Guided Pathways Scale of Adoption Self-Assessment Report for 2020-2020 was submitted and approved by the State of California Chancellor's Office. We have met this year's targets for our work.
2. Our budget for Guided Pathways work, as provided by the State and through a SCFF Project, is balanced for the 2020-2021 year.
3. Guided Pathways SCFF Project around career exploration and program mapping is on budget and has accomplished this year's activities.
4. A Guided Pathways website was created and is maintained with monthly updates on our work, projects, presentations, agendas and minutes. Our Student Team writes regular updates on the website for the campus and community to read regarding how our work impacts students.
5. A Mission Statement for our work was created by the Steering Committee and is posted on our website.
6. Regular updates are given monthly to all Divisions, Academic Senate, and College Council. Regular updates are provided to the Classified Senate and Student Senate.
7. Regular professional development opportunities included FLEX Day presentations, January 2020 retreat, and development of a pilot Canvas course around persistence.
8. Academic and Career Program Pathways were developed and approved Spring 2021.
9. Program Mapper was approved and scheduled for implementation Spring 2021.
10. Career Coach was approved and has been implemented Spring 2021.
11. The onboarding process has been redesigned to reflect steps to success for different student types for implementation Spring 2021. Students can now monitor progress through the onboarding process in ClassWeb. Onboarding includes course and career assessment, with links to academic and student supports.
12. Persistence Project started Spring 2021 with a cohort of 40+ faculty and classified participants. Canvas course materials, professional development, engagement strategies, and faculty and student surveys have been implemented.
13. LPC was selected to be a CA Demonstration Project College. We have started our design process to develop Success Teams in our Program Pathways - a three year process.

LPC GOVERNANCE WORKSHEET FOR 2021-2022

- 10. _____
- 11. _____
- 12. _____
- 13. _____

Total Voting Members: 18 Quorum (50% + 1): 10

Non-Voting Members: (e.g., President, 2 students, 1 faculty from each Division, etc.)

- 1. Guided Pathways Coordinators (serving as Chairs)
- 2. VP Academic Services/Student Services
- 3. Director of Student Equity and Achievement or designee
- 4. _____
- 5. _____
- 6. _____

Members appointed by: (check all that apply)

- Academic Senate
- Faculty Association
- Classified Senate
- SEIU
- Administration
- Student Senate

5. Term: (check one)

- 1 year
- 2 years
- Other

Committee Chair/Co-Chair Approval

Printed Name	Signature	Date
<u>Kristine W Woods</u>	<u><i>Kristine Woods</i></u>	<u>4/19/2021</u>
_____	_____	_____

LPC Guided Pathways Steering Committee

PROPOSED NEW Charge and Responsibilities for 2021-2022

The Steering Committee is a cross-functional team that provides overall guidance to the college with regard to the inquiry, design, and implementation of Guided Pathways. The goal of Guided Pathways is to ensure equity and enhance the college experience and career preparation for all of our students to increase student success and completion. The Steering Committee leads intentional change to college practices and processes to empower students to discover, clarify, and enter their pathway, and to persist and succeed in achieving their academic and career goals.

In order to fulfill its charge, the Guided Pathways Steering Committee will:

- Provide direction and monitor the progress of the Guided Pathways Work Plan around the Four Pillars, including coordination of the annual assessment of key elements. The Four Pillars of Guided Pathways are as follows: Pillar 1: Clarifying their Pathway, Pillar 2: Entering their Pathway, Pillar 3: Staying on the Pathway, and Pillar 4: Ensure Learning.
- Develop, initiate, participate in, and evaluate activities that relate to Guided Pathways
- Create, lead, monitor, and advise Guided Pathways' Four Pillar work groups
- Coordinate the development of the annual Guided Pathways Work Plan and budget
- Lead the conversation about Guided Pathways with constituent groups throughout the College; as appropriate, coordinate with Guided Pathways efforts across the District
- Identify and collaborate with other areas of campus work, including technology, that relate to Guided Pathways
- Work with the Professional Development Committee to develop and recommend professional development opportunities
- Regularly provide information on Guided Pathways to the College Council, Institutional Planning and Effectiveness Committee, Student Success Committee, Academic, and Classified Senates, Student Government, Administrative Staff and other relevant committees/groups.
- Review, document, and report on accreditation standards linked to the committee's charge.

Professional Development Committee

College Council Approved April 23, 2020

Charge:

Develop policies and processes for awarding of professional development funds; review and make recommendations for funding of staff proposals; plan and promote staff development activities.

COMMITTEE:	PROFESSIONAL DEVELOPMENT COMMITTEE
<u>Reporting Relationship:</u>	President, Academic Senate, Classified Senate, and Student Senate
<u>Chairperson:</u>	Tri-Chair: Administrator (selected by College President), Faculty (selected by Academic Senate), and Classified Professional (selected by Classified Senate).
<u>Voting Member?</u>	No
<u>Serves on College Council?</u>	No
MEMBERS:	
<u>Voting:</u>	College President Faculty Member, A&H Faculty Member, BHAWK Faculty Member, SLPC Faculty Member, STEM Faculty Member, Student Services Faculty Member, Adjunct Classified Professionals (4) (including 1 from Teaching & Learning Center)
<u>Non-Voting:</u>	LPCSG Representative
<u>Term:</u>	2 years
<u>Quorum:</u>	11 Voting Members; Quorum = 6

should be 5 including
1 from Teaching & Learning Center
1 from Business Services

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Committee Name: Program Review

Form Completed by: Nadiyah Taylor and Committee **Position:** Coordinator

LPC Mission Statement:
Las Positas College provides an inclusive learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

Instructions

The purpose of this worksheet is to allow each Committee, Subcommittee, Senate, or Union to review its charge and membership yearly. It is important to review the current committee charge and responsibilities in the LPC Governance Handbook. Ensure that the Charge supports the LPC Mission Statement. If changes are needed, please make changes on this document, receive approval from any constituency groups involved, and send to the President's Office. Once changes are received, the document will be brought to College Council for review and approval.

Committee Academic Year Timeline

Month	Activity
February	<ul style="list-style-type: none"> • Committees discuss and finalize committee changes and/or structure. • Chair completes Governance Worksheet with or without changes and signs on behalf of the committee.
March	<ul style="list-style-type: none"> • Governance Worksheet goes forward to Academic Senate (if appropriate). • Governance Worksheet goes forward to College Council for approval. • College Council Meeting – Approvals of Governance Committee Changes. • If there are significant changes, Committee Chair or Designee must attend the Council Meeting.
April	<ul style="list-style-type: none"> • Shared Governance Participants' Document and Governance Handbook updated with committee changes. • President's Office sends reminder to Academic and Student Services Divisions, Classified Senate, and Administrators to update membership. • Student Services Division Meeting agenda item: committee memberships. • Admin Staff Meeting agenda item: committee memberships. • Classified Senate Meeting agenda item: committee memberships. • Academic Divisions Meeting agenda item: committee memberships.
May	<ul style="list-style-type: none"> • Admin Staff finalizes committee memberships. • Student Services Division finalizes committee memberships. • Classified Senate finalizes committee memberships. • Academic Divisions finalizes committee memberships. • Academic Divisions, Student Services Divisions, Classified Senate, and Admin Staff sends committee representation to President's Office.
August	<ul style="list-style-type: none"> • President's Office posts DRAFT Governance Participants on website.
September	<ul style="list-style-type: none"> • Faculty Association sends list of appointments. • LPCSG sends list of appointments to President's Office. • Committees send President's Office Committee Chair selection. • President's Office posts FINAL Governance Participants on website. • Committee Chair/Support updates committee webpage with changes and committee representation.

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Committee Tasks for 2020-21

Committee Name: Program Review

Form Completed by: Nadiyah Taylor & Committee Position: Coordinator

LPC Mission Statement: Las Positas College provides an inclusive learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

Instructions

List tasks the committee completed in 2020-2021 in support of the committee charge.

- 1. Evaluated the program review forms and process from the 19-20 cycle, using writers, readers Deans and IPEC survey data
2. Developed new forms and processes for the 20-21 writers and for the Division Summaries
3. Communicated these process to the community - information video created, 2 information sessions held (with support from SLO and IR), forms posted on the PR website and announced at Division Meetings
4. The chair attended Dean's meetings, along with individual meetings as needed, to both develop the Summary process and to provide support during the development of the summaries
5.
6.
7.
8.
9.
10.

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Use the attached 2020-2021 information from the [Shared Governance Handbook](#) and the [Committee Participants list](#) to determine whether changes need to be made for 2021-2022.

1. Charge:

The Charge is satisfactory, no changes.

The Charge will change. The updated Charge is attached. [The charge identifies administrative program review as related to our committee, but this is not true at this time](#)

2. Reporting Relationship:

It is recommended the reporting relationship remains the same.

It is recommended the reporting relationship changes.

The committee will report to:

Academic Senate

College Council

Faculty Association

President

Vice President of _____

Other [As of 2020 this committee also reports to IPEC but this was not on the current document](#)

3. Chairmanship:

It is recommended that the chair:

Selection remains the same

Selection method changes to: _____

4. Membership:

It is recommended membership remains the same.

It is recommended membership changes to:

Voting Members (list positions, not actual names): (e.g., V.P. of Student Services, 4 Classified, 1 faculty from each Division, etc.)

1. [VP Academic Services or Designee](#)
2. [1 appointed Dean](#)
3. [2 faculty from each division, including student services](#)
4. [1 Librarian](#)
5. [2 Classified Senate Representatives](#)
6. [1 SLO committee member](#)
7. [1 Faculty Association Representative](#)
8. [One LPSCG Representative](#)
9. [Ad hoc - additional readers as needed during the peer review reading process](#)

LPC GOVERNANCE WORKSHEET FOR 2021-2022

- 10. _____
- 11. _____
- 12. _____
- 13. _____

Total Voting Members: 18 Quorum (50% + 1): 10

Non-Voting Members: (e.g., President, 2 students, 1 faculty from each Division, etc.)

- 1. N/A
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Members appointed by: (check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Academic Senate | <input checked="" type="checkbox"/> Faculty Association |
| <input type="checkbox"/> Classified Senate | <input checked="" type="checkbox"/> SEIU |
| <input type="checkbox"/> Administration | <input checked="" type="checkbox"/> Student Senate |

5. Term: (check one)

- 1 year 2 years Other 4-5 recommended

Committee Chair/Co-Chair Approval

Printed Name	Signature	Date
Nadiyah Taylor	<i>Nadiyah Taylor</i>	Feb. 22, 2021
_____	_____	_____
_____	_____	_____

Program Review Committee (PRC)

College Council Approved May 21, 2020

Mission Statement:

The Program Review Committee promotes an effective and meaningful process with clear links to institutional planning and resource allocation.

Charge:

The Academic Senate and Institutional Planning and Effectiveness Committee of Las Positas College charge the Program Review Committee with:

- Creating, evaluating, and modifying (as needed) the forms and processes for Program Review;
- Communicating these processes and their outcomes to the campus;
- Posting materials on the Program Review website;
- Monitoring our process for inclusiveness, effectiveness, and transparency and making ongoing improvements;
- Mentoring program review writers through the writing process;
- Providing suggestions for improvements to Program Reviews;
- Working collaboratively with administration, appropriate committees, and other College constituencies on the integration of program review into planning and resource allocation processes;
- Collaborating with Deans (or Vice Presidents) and other readers of program reviews and updates to create division summaries and provide feedback to writers.

COMMITTEE: PROGRAM REVIEW COMMITTEE

<u>Reporting Relationship:</u>	Academic Senate and Institutional Planning & Effectiveness Committee
<u>Chairperson:</u>	Selected through FA negotiated process for Positions with Reassigned Time
<u>Voting Member?</u>	
<u>Serves on College Council?</u>	No
MEMBERS:	
<u>Voting:</u>	Vice President of Academic Services or designee
	Dean (appointed by College President)
	Faculty Member, A&H (2)
	Faculty Member, BHAWK (2)
	Faculty Member, SLPC (2)
	Faculty Member, STEM (2)
	Faculty Member, Student Services (2)
	Librarian
	Classified Senate Representatives (2) (1 preferably, but not mandatory, from Student Services)
	Student Learning Outcomes Committee Member
	Faculty Association Representative
	LPCSG Representative
	Ad hoc: additional readers (as needed) during the peer review process

<i>Non-Voting:</i>	n/a
<i>Voting Structure:</i>	All recommendations of the committee shall be referred to the Academic Senate for approval. Any recommendations made by the committee should be by consensus amongst the members.
<i>Term:</i>	2 years minimum (4-5 years recommended)
<i>Quorum:</i>	18 Voting Members; Quorum = 10

Associated with Program Review

DELETE THIS SECTION

Administrative Unit Outcomes (AUOs)

The Administrative Unit Outcomes (AUOs) are the non-instructional and non-Student Services departments' reviews of annual outcomes. They are done at the same time of year as instructional program review, however they use different forms and processes.

Student Services Administrative Outcomes (SAOs)

The Student Services Administrative Outcomes (SAOs) are the Student Services department's reviews of annual outcomes. They are also done at the same time of year as instructional program review, however they use different forms and processes.

The annual instructions for AUOs and SAOs are provided by the Program Review Committee annually.

Student Services

BP 5050 STUDENT SUCCESS AND SUPPORT PROGRAM

References:

Education Code Sections 78210 et seq.;
Title 5 Sections 55500 et seq.

The District shall provide Student Success and Support Program services to students for the purpose of furthering equality of educational opportunity and academic success. The purpose of the Student Success and Support Program is to bring the student and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements.

The Chancellor shall establish procedures to assure implementation of Student Success and Support Program services that comply with the Title 5 regulations.

All students who enroll in college credit courses shall have the right to:

1. Participate in any Student Success and Support Program activity regardless of exemption status.
2. Challenge course placement based upon the results of assessment procedures.
3. Enroll in courses for which prerequisites can be met.
4. File grievances regarding state-mandated Student Success and Support Program requirements as outlined in the Administrative Rules and Regulations disseminated to all students. The grievance will be filed in accordance with the District Student Grievance Procedure as stated in the District Catalog.

All students who enroll in college credit courses shall have the responsibility to:

1. Participate in all Student Success and Support Program activities, except those from which they have been exempted.
2. Adhere to all Student Success and Support Program requirements as outlined in the Administrative Rules and Regulations disseminated to all students.
3. Present appropriate identification to indicate Student Success and Support Program services used.
4. Submit final transcripts of high school(s) and/or college(s) attended in accordance with the District Admissions Policy.

All students enrolling in credit courses may be exempted from Student Success and Support Program requirements based upon the following criteria.

Exemption from Orientation:

1. Completion of an Associate of Arts or higher degree from an accredited institution of higher education.
2. Enrollment in only one activity or performance class.
3. Enrollment as a nonexempt, returning student who attended Chabot or Las Positas College within the last two years.

All exempt students have the right to participate in orientation activities regardless of exemption status.

Exemption from Assessment:

1. Completion of an Associate of Arts or higher degree from an accredited institution of higher education.
2. Enrollment in only one activity or performance class.
3. Enrollment as a nonexempt, returning student who has attended Chabot or Las Positas College within the last two years.
4. Evidence of assessment results from instruments administered within the past two years. These instruments must be listed on the State Chancellor's list of approved instruments.
5. Proof of completion of equivalent level college courses.

All exempt students have the right to participate in assessment activities regardless of exemption status.

Exemption from Counseling and Advising:

1. Completion of an Associate of Arts or higher degree from an accredited institution of higher education.
2. Enrollment in only one activity or performance class.

All exempt students have the right to participate in counseling and advisement activities regardless of exemption status.

Procedures associated with exemption from orientation, assessment, or counseling and advisement will be outlined in Administrative Rules and Procedures and will be disseminated to students. In all cases, guidelines established in Education Code Section 78214, and Title 5, Sections 55532 (a) and (b), will apply.

Date Adopted: June 17, 2014

(This policy replaces CLPCCD Policies 5610, 5611, and 5613)

Student Services

AP 5050 STUDENT SUCCESS AND SUPPORT PROGRAM

References:

Education Code Sections 78210 et seq.;
Title 5 Sections 55500 et seq.

Matriculation brings the student and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements. The agreement is implemented by means of the student educational plan.

Each student, in entering into an educational plan, will do all of the following:

- identify an education and career goal;
- identify a course of study;
- be assessed to determine appropriate course placement;
- complete orientation;
- participate in the development of the student educational plan;
- complete a student educational plan no later than the term after which the student completes 15 semester units of degree applicable credit coursework;
- diligently attend class and complete assigned coursework; and
- complete courses and maintain progress toward an educational goal.

Student Success and Support Program services include, but are not limited to, all of the following:

- Orientation on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and any other appropriate matters
- Assessment and counseling upon enrollment, which shall include, but not be limited to, all of the following:
- Administration of assessment instruments to determine student competency in computational and language skills
- Assistance to students in the identification of aptitudes, interests and educational objectives, including, but not limited to, associate of arts degrees, transfer for baccalaureate degrees, and career/technical certificates and licenses
- Evaluation of student study and learning skills
- Referral to specialized support services as needed, including, but not limited to, federal, state, and local financial assistance; health services; mental health services; campus employment placement services; extended opportunity

programs and services; campus child care services programs that teach English as a second language; and disabled student services

- Advisement concerning course selection
- Follow-up services, and required advisement or counseling for students who are enrolled in remedial courses, who have not declared an educational objective as required, or who are on academic probation.

The District shall not use any assessment instrument except one specifically authorized by the Board of Governors of the California Community Colleges.

Date Approved: March 18, 2014

(This new procedure replaces Administrative Rules and Procedures 5611 and 5613)

Student Services

BP 5220 Shower Facilities for Homeless Students

References

Education Code Section 76011

The Chancellor or Chancellor's designee shall establish procedures necessary to make on-campus shower facilities available to any homeless student who is enrolled in coursework, has paid enrollment fees, and is in good standing with the district.

Date Adopted: April 18, 2017

Student Services

AP 5220 Shower Facilities for Homeless Students

References

Education Code Section 76011

The district maintains shower facilities for student use on campus that may be used by any homeless student who is enrolled in a minimum of .5 units of coursework, has paid enrollment fees, and is in good standing with the district.

A homeless student is defined as a student who does not have a fixed, regular, and adequate nighttime residence. This includes, but is not limited to, students who: are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to lack of alternative accommodations; are living in emergency or transitional shelters; have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings; or are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.

The Chancellor or Chancellor's designee at each college shall create a protocol for use of shower facilities by homeless students. The protocol shall include at a minimum:

- The locations of shower facilities open to use by homeless students.
- The days and hours of availability (not less than two hours per weekday).
- The plan of action if hours of operation conflict with an intercollegiate athletic program.
- The means by which the availability of shower facilities and related information will be made known.

Date Approved: April 18, 2017

Student Services

BP 5300 STUDENT EQUITY

References:

Education Code Sections 66030, 66250 et seq., and 72010 et seq.;
Title 5 Section 54220

The Board is committed to assuring student equity in educational programs and college services. The Chancellor shall establish and implement a student equity plan that meets the Title 5 standards for such a plan.

Date Adopted: June 17, 2014

(This is a new policy recommended by the Policy and Procedure Service and its legal counsel)

Student Services

AP 5300 STUDENT EQUITY

References:

Education Code Sections 66030, 66250 et seq., and 72010 et seq.;
Title 5 Section 54220

The District has a Student Equity Plan. The Plan is filed as required to the California Community Colleges Chancellor's Office, following approval by the Board.

The Student Equity Plan shall be developed, maintained, and updated under the supervision of the Chief Student Services Officer at each college.

NOTE: The California Community Colleges Chancellor's Office is working on streamlining the reporting requirements for student equity plans along with other programs. One change has been to submit information related to student equity plans to the California Community Colleges Chancellor's Office as part of an "Integrated Plan." However, because Title 5 Regulations addressing student equity plans have not been repealed, districts are still required to maintain student equity plans.

Date Approved: March 18, 2014

Edited August 21, 2018

Student Services

BP 5500 STANDARDS OF STUDENT CONDUCT

References:

Education Code Sections 66300 and 66301;
Accreditation Standard II.A.7.b

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension or expulsion of a student.

The Board shall consider any recommendation from the Chancellor for expulsion. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the college catalog and other means.

The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student.

- Causing, attempting to cause, or threatening to cause physical injury to another person.
- Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife, or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred in by the college president.
- Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.

- Committing or attempting to commit robbery or extortion.
- Causing or attempting to cause damage to District property or to private property on campus.
- Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
- Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the college or the District.
- Committing sexual harassment as defined by law or by District policies and procedures.
- Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
- Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
- Willful misconduct which results in injury or death to a student or to college personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
- Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
- Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty.
- Dishonesty, forgery, alteration or misuse of college documents, records or identification; or knowingly furnishing false information to the District.
- Unauthorized entry upon or use of college facilities.
- Lewd, indecent, or obscene conduct on District-owned or controlled property or at District-sponsored or supervised functions.
- Engaging in expression which is obscene; libelous, or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
- Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
- Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure.

The Chabot-Las Positas Community College District encourages all students to pursue academic studies and other college-sponsored activities. In pursuit of these goals, the student should be free of unfair or improper action from any member of the academic community. The District accords every student the right of protection. Students, however, are responsible for complying with college and District regulations and for meeting the appropriate college requirements. The Colleges have an obligation to maintain conditions under which the work of the colleges can go forward freely, in

accordance with the highest standards of quality, institutional integrity and freedom of expression. In joining the academic community, the student enjoys the right of freedom to learn and shares responsibility in exercising that freedom. A student is expected to conduct himself or herself in accordance with standards of the college.

When a student is charged with misconduct such charge shall be processed in accordance with the District policy and procedure in order to protect the student's rights and the college's interest. Disciplinary action may be imposed on a student for violation of law, District and college policy and regulations, the Education Code and the Administrative Code. Provisions related to disciplinary action shall be published and available to students, faculty and management staff. Student conduct may result in disciplinary action by the college and/or criminal prosecution. It is the policy of the District not to impose student discipline for acts occurring away from the college and not connected with college activities, unless the student's conduct affects the functions of the college.

A. Expulsion, Suspension and Probation of Students

A college student may be expelled, suspended, placed on probation or given a lesser sanction for good cause and in accordance with procedures consistent with due process. Good cause includes, but is not limited to, one or more of the following behaviors which must be related to college activity or attendance:

1. Cheating or plagiarism in connection with a college academic program.
2. Forgery, alteration or misuse of college documents, records, or identification or knowingly furnishing false information to a college representative in connection with the performance of official duties.
3. Misrepresentation of oneself or of an organization as an agent of the college/ District.
4. Obstruction or disruption, on or off campus property, of the college educational process, administrative process, or other college or District function or operation.
5. Physical abuse on or off college property of the person or property of any member of the college community or of members of his/her family or the threat of such physical abuse.
6. Theft of, or non-accidental damage to, college property, or property in the possession of, or owned by, a member of the college community.
7. Unauthorized entry into, unauthorized use of, or misuse of college property.

8. On college property, the sale or knowing possession of dangerous drugs, restricted dangerous drugs, alcoholic beverages or narcotics as those terms are used in California statutes except when lawfully prescribed or permitted.
9. Knowing possession or use of explosives, dangerous chemicals or deadly weapons on college property or at a college function.
10. Engaging in lewd, indecent, or obscene behavior on college property or at a college function.
11. Abusive behavior directed toward, or hazing of, a member of the college community.
12. Violation of any order of the District Chancellor, College President or designee or notice of which had been given prior to such violation and during the academic term in which the violation occurs. This includes notice by publication in the college newspaper, or by posting on an official bulletin board designated for this purpose, and which order is not inconsistent with any of the other provisions of this section.
13. Soliciting or assisting another to do any act which would subject a student to expulsion, suspension, probation, or other sanction pursuant to this article.
14. Harassment, including sexual harassment, in violation of state or federal law.
15. Discrimination based on race, color, religion, gender, national origin, ancestry, age, marital status, disability, sexual orientation, and/or Vietnam era or special disabled veteran status.
16. Commission of a computer-related crime.
17. Use of any electronic listening or recording device in any classroom without the prior consent of the instructor, except as necessary to provide reasonable auxiliary aids and academic accommodations to students with disabilities.
18. Persistent misconduct where other means of correction have failed to bring about proper conduct.
19. Violation of college/District parking and traffic regulations.
20. Formation of/or membership in secret organizations.

21. Violation of the District/college policy related to time, place and manner of expression.

22. Obstruction or disruption of administrations disciplinary procedures, or other college activities, including its community service activity.

23. Obstruction or disruption of teaching. Interference with the course of instruction to the detriment of other students, including but not limited to entering the classroom after the class has started and disrupting the lecture or class activities including verbal outbursts that disrupt the instructor's lesson. Failure to comply with the instruction or directives of the course instructor.

24. Disruption of classes or other academic activities in an attempt to stifle academic freedom of speech.

25. Obtaining a copy of an examination or assignment prior to its approved release by the instructor. Selling or distributing course lecture notes, handouts, examinations or other information provided by an instructor, or using them for any commercial purpose without the express permission of the instructor.

26. Unauthorized entry to or use of college facilities, including the possession or duplication of keys to any College/District premises, or unauthorized use of public address systems.

27. Unauthorized entry into a file, to use, read, or change the contents or for any other purpose. Unauthorized use of another individual's identification and password. Unauthorized use of phone or electronic devices such as radios, etc. Use of computing facilities to interfere with the work of another student, faculty member or college official. Use of computing facilities to send obscene or abusive messages. Use of computing facilities to interfere with normal operation of the college computing systems. Unauthorized use of the internet. Use of laser pointers anywhere on the college grounds that would cause a disruption of instruction or services, or create a hazard to any individual.

28. Failure to present registration / identification card when requested to do so by College Official or other authorized persons.

29. Failure to comply with directions of College Officials acting in the performance of their duties.

For purposes of this policy, the following definitions apply:

1. Member of the District/college community is defined as the Board of Trustees of the Chabot-Las Positas Community College District, academic, non-academic and administrative personnel and students of the District, and other persons while such other persons are on college property or at a college function.

2. Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials which are prohibited or inappropriate in the context of the academic assignment in question, such as:

- copying or attempting to copy from others during an examination or on an assignment;
- communicating test information with another person during an examination;
- preprogramming a calculator or computer to contain answers or other unauthorized information for exams;
- using unauthorized materials, prepared answers, written notes, or concealed information during an examination; and
- allowing others to do an assignment or portion of an assignment, including the use of a commercial term paper service.

3. Plagiarism includes the deliberate misrepresentation of someone else's works and ideas, as one's own, as well as paraphrasing without footnoting the source.

4. District/college property includes real or personal property in the possession of, or under the control of the Board of Trustees of the Chabot- Las Positas District and all District facilities whether operated by the District or by a District auxiliary organization.

5. Deadly weapons includes any instrument or weapon of the kind commonly known as a blackjack, sling shot, billyclub, sandclub, sandbag, metal knuckles, any dirk, dagger, switchblade knife, pistol, revolver, or any other firearm, any knife having a blade longer than five inches, any razor with an unguarded blade, and any metal pipe or bar used or intended to be used as a club.

6. Behavior means conduct and expression.

7. Hazing means any method of initiation into a student organization or any pastime or amusement engaged in with regard to such an organization which causes, or is likely to cause, bodily danger, or physical or emotional harm, to any member of the college community; but the term hazing does not include customary athletic events or other similar contests or competitions.

B. The President of the college, or the Vice President of Student Services, or the official designee, may impose the following sanctions of students who violate the District/college rules and regulations.

1. Probation: verbal or written warning.

2. Temporary Exclusion: removal for the duration of the class period or of the activity.
3. Suspension: exclusion from all District classes, facilities, privileges and activities for a specified period of time as set forth in the notice of suspension.
4. Expulsion: a recommendation by the President and District Chancellor to the Board of Trustees to terminate a student's status, including exclusion from all District classes, facilities, and functions.

C. Student disciplinary action may be imposed by:

1. The Board of Trustees who alone may expel.
2. The President, the Vice President of Student Services or the official designee may immediately impose an interim suspension in all cases in which there is reasonable cause to believe that such an immediate suspension is required in order to protect lives or property.

A student placed on interim suspension shall be given prompt notice of charges and the opportunity for a hearing within the ten (10) days of the imposition of interim suspension. During the period of interim suspension, the student shall not, without prior written permission of the Vice President of Student Services or designee, enter the college campus other than to attend the hearing.

Violation of any condition of the interim suspension shall be grounds for expulsion.

3. An administrator may temporarily exclude the student from college sponsored or supervised activity for the duration of the activity.
4. An instructor may temporarily exclude the student from class for the remainder of the class period.

Date Adopted: June 17, 2014
(This policy replaces CLPCCD Policy 5512)

AP 5500 STANDARDS OF STUDENT CONDUCT

References:

Education Code Sections 66300 and 66301;
Accreditation Standard II.A.7.b

Definitions: The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student.

- Causing, attempting to cause, or threatening to cause physical injury to another person.
- Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee and the campus safety administrator/supervisor.
- Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in California Health and Safety Code Sections 11053 et seq., an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
- Committing or attempting to commit robbery or extortion.
- Causing or attempting to cause damage to District property or to private property on campus.
- Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
- Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the college or the District.
- Committing sexual harassment as defined by law or by District policies and procedures.
- Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
- Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
- Willful misconduct that results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.

- Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
- Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty as defined by college faculty.
- Dishonesty; forgery; alteration or misuse of District documents, records or identification; or knowingly furnishing false information to the District.
- Unauthorized entry upon or use of District facilities.
- Lewd, indecent or obscene conduct or expression on District-owned or controlled property, or at District sponsored or supervised functions.
- Engaging in expression which is obscene, libelous or slanderous, or which so incites students as to create a clear and present danger of the commission of unlawful acts on District premises, or the violation of lawful District regulations, or the substantial disruption of the orderly operation of the District.
- Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
- Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any district policy or administrative procedure.

Students who engage in any of the above are subject to the procedures outlined in AP 5520 titled Student Discipline Procedures.

All complaints of alleged misconduct made against a student by any person should be submitted to the Vice President of Student Services or designee, with a copy to the area administrator. These complaints must be made in writing, specifying the time, place, and nature of the alleged misconduct. Identifying information for the complainant is also required. If the Dean or the Vice President of Student Services determines the complaint to be capricious, the complaint may be dismissed.

The Vice President of Student Services or designee (VPSS/Designee) shall conduct an investigation of the reported incident as is appropriate. The VPSS/Designee will confer with the accused student for the purposes of advising the student of the report and of the student's rights under college rules and regulations. The VPSS/Designee may also procure information relating to the report from the accused student and other persons, including an assessment of damage to property or injury to persons. Such investigations shall be treated as confidential and shall not be placed in the student's file unless a charge is upheld and a decision is rendered by the VPSS/Designee against the student.

Following investigation, the VPSS/Designee will render a decision in writing to the student as well as the person filing the complaint against the student (if appropriate) within five (5) working days. The VPSS/Designee

may find that the complaint lacks merit; or deliver a written statement to the accused student formally charging that student with misconduct.

This statement will specify one of the following actions that will be taken in the case:

1. Place on record a verbal or written reprimand.
2. Place the student on probation, temporary exclusion or suspension.
3. Recommend expulsion to the District Board of Trustees via the President of the College and the District Chancellor.
4. Assign the case for further review to a formal Hearing Committee.

The student may do one of the following:

1. Accept the VPSS/Designee decision.
2. Notify the Vice President of Student Services or designee in writing within two (2) working days to initiate a formal hearing.

Policy Definitions

1. The term (District) means Chabot-Las Positas Community College District.
2. The term (College) means Chabot College or Las Positas College.
3. The term "student" includes all persons taking courses at the College, both full time and part-time studies. Persons who are not officially enrolled for a particular term but who have a continuing relationship with the (College) are considered "students".
4. The term "faculty member" means any persons hired by the (College/District) to conduct classroom activities.
5. The term "manager" includes any person employed by the (College/District) performing assigned administrative, professional, or staff responsibilities.
6. The term "agent of the college" includes any person who is a student, faculty member, (College/District) official or any other person employed by the (College).
7. The term "(College) premises" includes all land, buildings, facilities, and other property in the possession of or owned, used or controlled by the (College) including adjacent streets and sidewalks.
8. The term "college community" includes any person who is a student, faculty member, staff, (College/District) official or any other person employed by the (College).

9. The term "organization" means any number of persons who have complied with the formal requirements for (College) enrollment/registration.

10. The term "behavior" includes conduct and expression.

11. The term "hazing" means any method of initiation into a student organization or any pastime or amusement engaged in with regard to such an organization or causes, or is likely to cause bodily danger, or physical or emotional harm, to any member of the college community.

12. The term "deadly weapons" includes any instrument or weapon of the kind commonly known as a blackjack, sling shot, billy club, sand club, sandbag, metal knuckles, any dirk, dagger, switchblade knife, or any knife having a blade longer than five inches, pistol, revolver, or any other firearm, any razor with an unguarded blade, any metal pipe or bar used or intended to be used as a club.

13. The term "shall" is used in the imperative sense.

14. The term "may" is used in the permissive sense.

15. The term "Policy" is defined as the written regulations of the (College/District) as found in, but not limited to, the Student Code, and College Catalog.

16. The term "cheating" includes, but is not limited to: fraud deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials which are prohibited or inappropriate in the context of the academic assignment in questions, such as: copying or attempting to copy from others during an exam or on an assignment, communicating answers with another person during an exam, preprogramming a calculator to contain answers or other unauthorized information for exams, using unauthorized materials, prepared answers, written notes, or concealed information during an exam, or allowing others to do an assignment or portion of an assignment for you, including the use of a commercial term-paper service.

17. The term "plagiarism" includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work or another person without full and clear acknowledgement. It also includes the unacknowledged use of materials prepared; by another person or agency engaged in the selling of term papers or other academic materials.

18. The term "designee" is the person(s) designated by the college or District. The Vice President of Student Services or college President may name a designee for Vice President of Student Services. The campus safety administrator or President may name a designee for campus safety administrator. The Chancellor may name the college President or another designee for Chancellor.

19. The term “day” means a day during fall and spring semesters when the College is in session and regular classes are held, excluding Saturdays and Sundays. For the summer session, days—for purposes of notice and response under this Administrative Procedure-- may be reasonably extended to ensure the responsible parties are able to appropriately attend to the issue. Notice of extension will be provided to the student.

Date Approved: March 18, 2014; Revised August 2016.

(This procedure replaces Administrative Rules and Procedures 5512)

Student Services

BP 5530 STUDENT RIGHTS AND GRIEVANCES

References:

Education Code Section 76224(a);
Title IX, Education Amendments of 1972

The Administrative Rules and Procedures include the process which enables a student to initiate a grievance alleging violation of college/District policies and procedures. The grievance may be against another student, an instructor, an administrator, or a member of the classified staff.

Date Adopted: June 17, 2014
(This policy replaces CLPCCD Policy 5513)

Student Services

AP 5530 STUDENT RIGHTS AND GRIEVANCES

References:

Education Code Section 76224(a);
Title IX, Education Amendments of 1972

The purpose of this procedure is to provide a prompt and equitable means of resolving student grievances. These procedures shall be available to any student who reasonably believes a college decision or action has adversely affected his or her status, rights or privileges as a student. The procedures shall include grievances regarding:

- Course grades, to the extent permitted by Education Code Section 76224(a), which provides: "When grades are given for any course of instruction taught in a community college District, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final." "Mistake" may include, but is not limited to errors made by an instructor in calculating a student's grade and clerical errors.
- Violation of policies and procedures by the college to the extent they have a direct and significant impact on the student, such as on the student's exercise of rights of free expression. Under this section, a grievance may be initiated by a student alleging the violation of college/district policies and procedures against an instructor, an administrator or a member of the classified staff.

This procedure does not apply to:

- Student disciplinary actions, which are covered under separate Board Policies and Administrative Procedures.
- Sex discrimination, sexual harassment, or illegal discrimination which are covered under separate Board Policies and Administrative Procedures.
- Financial aid actions, which are covered under separate Board Policies and Administrative Procedures.
- Police citations (i.e. "tickets"); complaints about citations must be directed to the County Courthouse in the same way as any traffic violation.

Definitions:

Party – The student or any persons claimed to have been responsible for the student's alleged grievance, together with their representatives. "Party" shall not include the Grievance Hearing Committee or the College Grievance Officer.

Student – A currently enrolled student, a person who has filed an application for admission to the college, or a former student. A grievance by an applicant shall be limited to a complaint regarding denial of admission. Former students shall be limited to grievances relating to course grades to the extent permitted by Education Code Section 76224(a).

Designee- A person designated by the college or District. The Vice President of Student Services or college President may name a designee for Vice President of Student Services. The Vice President of Academic Affairs or college President may name a designee for Vice President of Academic Affairs. The Chancellor or college President may name a designee for President. The Chancellor may name the college President or another designee for Chancellor.

Respondent – Any person claimed by a grievant to be responsible for the alleged grievance.

Day – Days during fall and spring semesters when the College is in session and regular classes are held, excluding Saturdays and Sundays. For the summer session, days—for purposes of notice and response under this Administrative Procedure-- may be reasonably extended to ensure the responsible parties are able to appropriately attend to the issue. Notice of extension will be provided to the student.

Informal Resolution – Each student who has a grievance shall make a reasonable effort to resolve the matter on an informal basis prior to requesting a grievance hearing, and shall attempt to solve the problem with the person with whom the student has the grievance, that person's immediate supervisor, or the local college administration.

The Vice President of Academic Affairs or designee shall serve as Grievance Officer on grade disputes and grievances arising out of instructional services. The Vice President of Student Services or designee shall serve as Grievance Officer for grievances arising outside of instructional services. The Grievance Officer and the student may also seek the assistance of the Associated Student Organization in attempting to resolve a grievance informally.

Informal meetings and discussion between persons directly involved in a grievance are essential at the outset of a dispute and should be encouraged at all stages. An equitable solution should be sought before persons directly involved in the case have stated official or public positions that might tend to polarize the dispute and render a solution more difficult. At no time shall any of the persons directly or indirectly involved in the case use the fact of such informal discussion, the fact that a grievance has been filed, or the character of the informal discussion for the purpose of strengthening the case for or against persons directly involved in the dispute or for any purpose other than the settlement of the grievance.

Any student who believes he/she has a grievance shall file a Statement of Grievance with the appropriate Grievance Officer within 10 days of the incident on which the grievance is based, or 10 days after the student learns of the basis for the grievance, whichever is later. The Statement of Grievance must be filed whether or not the student has already initiated efforts at informal resolution, if the student wishes the grievance to become official. Within 5 days following receipt of the Statement of Grievance Form, the Grievance Officer shall advise the student of his or her rights and responsibilities under these procedures, and assist the student, if necessary, in the final preparation of the Statement of Grievance form.

If at the end of 10 days following the student's first meeting with the Grievance Officer, there is no informal resolution of the complaint which is satisfactory to the student, the student shall have the right to request a grievance hearing.

Grievance Hearing Committee: The college President shall at the beginning of each academic year, establish a standing panel of 15 members of the college community, including 5 students, 5 faculty members and 5 administrators, from which one or more Grievance Hearing Committees may be appointed. The panel will be established with the advice and assistance of the Associated Students Organization and the Academic Senate, who shall each submit names to the Chancellor for inclusion on the panel. A Grievance Hearing Committee shall be constituted in accordance with the following:

- It shall include at least 1 student, 1 instructor, and 1 college administrator selected from the panel described above.
- No person shall serve as a member of a Grievance Hearing Committee if that person has been personally involved in any matter giving rise to the grievance, has made any statement on the matters at issue, or could otherwise not act in a neutral manner. Any party to the grievance may challenge for cause any member of the hearing committee prior to the beginning of the hearing by addressing a challenge to the Grievance Officer who shall determine whether cause for disqualification has been shown. If the Grievance Officer feels that sufficient ground for removal of a member of the committee has been presented, the Grievance Officer shall remove the challenged member or members and substitute a member or members from the panel described above. This determination is subject to appeal as defined below.

The Grievance Officer shall sit with the Grievance Hearing Committee but shall not vote, except to break a tie. The Grievance Officer shall coordinate all scheduling of hearings, shall serve to assist all parties and the Hearing Committee to facilitate a full, fair and efficient resolution of the grievance, and shall avoid an adversary role.

Request for Grievance Hearing – A request for a grievance hearing shall be filed on a Request for a Grievance Hearing no later than 10 days following the student's first meeting with the Grievance Officer.

Within 10 days following receipt of the request for grievance hearing, the college President shall appoint a Grievance Hearing Committee as described above, and the Grievance Hearing Committee shall meet in private and without the parties present to select a chair and to determine on the basis of the Statement of Grievance whether it presents sufficient grounds for a hearing.

The determination of whether the Statement of Grievance presents sufficient grounds for a hearing shall be based on the following:

- The statement contains facts which, if true, would constitute a grievance under these procedures;
- The grievant is a student as defined in these procedures, which include applicants and former students;
- The grievant is personally and directly affected by the alleged grievance;
- The grievance was filed in a timely manner;
- The grievance is not clearly frivolous, clearly without foundation, or clearly filed for purposes of harassment.

If the grievance does not meet each of the requirements, the Grievance Officer shall notify the student in writing of the rejection of the Request for a Grievance Hearing, together with the specific reasons for the rejection and the procedures for appeal. This notice will be provided within 5 days of the date the decision is made by the Grievance Hearing Committee.

If the Request for Grievance Hearing satisfies each of the requirements, the College Grievance Officer shall schedule a grievance hearing. The hearing will begin within 15 days following the decision to grant a Grievance Hearing. All parties to the grievance shall be given not less than 5 days notice of the date, time and place of the hearing.

Hearing Procedure

The decision of the Grievance Hearing Committee chair shall be final on all matters relating to the conduct of the hearing unless there is a vote of a majority of the other members of the panel to the contrary.

The members of the Grievance Hearing Committee shall be provided with a copy of the grievance and any written response provided by the respondent before the hearing begins.

Each party to the grievance may call witnesses and introduce oral and written testimony relevant to the issues of the matter.

Formal rules of evidence shall not apply. Any relevant evidence shall be admitted.

Unless the Grievance Hearing Committee determines to proceed otherwise, each party to the grievance shall be permitted to make an opening statement. Thereafter, the

grievant or grievants shall make the first presentation, followed by the respondent or respondents. The grievant(s) may present rebuttal evidence after the respondent(s)' evidence. The burden shall be on the grievant or grievants to prove by substantial evidence that the facts alleged are true and that a grievance has been established as specified above.

Each party to the grievance may represent himself/herself, and may also have the right to be represented by a person of his/her choice; except that a party shall not be represented by an attorney unless, in the judgment of the Grievance Officer, complex legal issues are involved. If a party wishes to be represented by an attorney, a request must be presented not less than 5 days prior to the date of the hearing. If one party is permitted to be represented by an attorney, any other party shall have the right to be represented by an attorney. The hearing committee may also request legal assistance through the Grievance Officer. Any legal advisor provided to the hearing committee may sit with it in an advisory capacity to provide legal counsel but shall not be a member of the panel nor vote with it.

Hearings shall be closed and confidential unless all parties request that it be open to the public. Any such request must be made no less than 5 days prior to the date of the hearing.

In a closed hearing, witnesses shall not be present at the hearing when not testifying, unless all parties and the committee agree to the contrary.

The hearing shall be recorded by the Grievance Officer either by tape recording or stenographic recording, and shall be the only recording made. No witness who refuses to be recorded may be permitted to give testimony. In the event the recording is by tape recording, the Grievance Hearing Committee Chair shall, at the beginning of the hearing, ask each person present to identify themselves by name, and thereafter shall ask witnesses to identify themselves by name. The tape recording shall remain in the custody of the District, either at the college or the District office, at all times, unless released to a professional transcribing service. Any party may request a copy of the tape recording.

All testimony shall be taken under oath; the oath shall be administered by the Grievance Hearing Committee Chair. Written statements of witnesses under penalty of perjury shall not be used unless the witness is unavailable to testify. A witness who refuses to be tape recorded shall be considered to be unavailable.

Within 10 days following the close of the hearing, the Grievance Hearing Committee shall prepare and send to the college President a written decision. The decision shall include specific factual findings regarding the grievance, and shall include specific conclusions regarding whether a grievance has been established as defined above. The decision shall also include a specific recommendation regarding the relief to be afforded the grievant, if any. The decision shall be based only on the record of the

hearing, and not on matter outside of that record. The record consists of the original grievance, any written response, and the oral and written evidence produced at the hearing.

President's Decision: Within 5 days following receipt of the Grievance Hearing Committee's decision and recommendation(s), the college President shall send to all parties his/her written decision, together with the Hearing Committee's decision and recommendations. The President may accept or reject the findings, decisions and recommendations of the Hearing Committee. The factual findings of the Hearing Committee shall be accorded great weight. If the President does not accept the decision or a finding or recommendation of the Hearing Committee, the President shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the President shall be final, subject only to appeal as provided below.

Appeal: Any appeal relating to a Grievance Hearing Committee decision that the Statement of Grievance does not present a grievance as defined in these procedures shall be made in writing to the college President within 5 days of that decision. The President shall review the Statement of Grievance and Request for Grievance Hearing in accordance with the requirements for a grievance provided in these procedures, but shall not consider any other matters. The President's decision whether or not to grant a grievance hearing shall be final and not subject to further appeal.

Any party to the grievance may appeal the decision of the President after a hearing before a Grievance Hearing Committee by filing an appeal with the President. The President may designate a college administrator or request that the Chancellor designate a District administrator to review the appeal and make a recommendation.

Any such appeal shall be submitted in writing within five days following receipt of the President's decision and shall state specifically the grounds for appeal.

The written appeal shall be sent to all concerned parties. All parties may submit written statements on the appeal.

The President's designee shall review the record of the hearing and the documents submitted in connection with the appeal, but shall not consider any matters outside of the record. Following the review of the record and appeal statements, the President's designee shall make a written recommendation to the President regarding the outcome of the appeal.

The President may decide to sustain, reverse or modify the decision of the President's designee. The President's decision shall be in writing and shall include a statement of reasons for the decision. The President's decision shall then be final.

The decision on appeal shall be reached within five days after receipt of the appeal documents. Copies of the appeal decision shall be sent to all parties.

Time Limits:

Any times specified in these procedures may be shortened or lengthened if there is mutual concurrence by all parties.

Date Approved: March 18, 2014; Revised August 2016

(This procedure replaces Administrative Rules and Procedures 5513)

Old Business

- COVID-19 Update Foster
- [College Reopening Considerations and Plans](#) Foster

Reopening Forums:

May 17 @ 11:00 a.m., 4:00 p.m.

May 19 @ 12:00 p.m.

- Budget/CARES Update Raichbart
- 2019-2020 Shared Governance Committee Tasks Foster
- 2020-2021 Shared Governance Committee Tasks Foster

New Business

- New Marketing Certificate McGurk
- Planning and Budget Cycle: Degree of Integration Foster
- Shared Governance Worksheets Foster
 - Accreditation Steering Committee

VESL for Retail: Short-term Vocational CDCP Certificate

Program Cover:

Program Cover	
Program Title	Vocational ESL: Retail
Department	NESL
Award Type	Certificate of Completion (Noncredit CDCP)
Program Goal	CDCP Eligibility Criteria Short-Term Vocational (I)
Proposal Information	
Proposed Effective Date	Year: 2022 Semester: Fall
TOP Code	4931.00 - Vocational ESL*
CIP Code	16.1701 - English as a Second Language.
Total Hours for Certificate	
Minimum	20.00
Maximum	20.00
When will this program undergo review as part of college's Program Evaluation Plan?	
Month	October
Year	2022
Apprenticeship	No
Distance Education	0%

Narrative:

Program Goals and Objectives

Vocational ESL: Retail is a noncredit, short-term, CDCP certificate of completion designed for high-beginning and intermediate ESL students seeking immediate employment. Students gain knowledge in occupation-specific application and intake processes, terminology and communication skills, as well as an understanding of company culture, such as benefits and promotion opportunities. Upon completion of the Vocational ESL: Retail program, students will be prepared for workforce entry and provided the opportunity to interview with LPC retail partners.

Catalog Description

Vocational ESL: Retail is a noncredit, short-term certificate of completion designed for high-beginning and intermediate ESL students seeking immediate employment. Students gain knowledge in occupation-specific application and intake processes, terminology and communication skills, as well as an understanding of company culture, such as benefits and promotion opportunities. Upon completion of the Vocational ESL: Retail program, students will be prepared for workforce entry and provided the opportunity to interview with LPC retail partners.

Career Opportunities

Employment opportunities in any retail environment, and with specific LPC retail partners.

Master Planning

This program fits with the Las Positas College Educational Master Plan strategies A1 "Address the educational needs of a diverse student population and global workforce," A4 "Address the needs of basic skills students," A5 "Assist underprepared students," and A6 "Focus on workforce readiness."

Course Sequence: NESL 201 (10 hours); NESL 202 (10 hours)

PSLOs

1. Upon completion of the VESL for Retail Program, students are able to complete application requirements for a retail position
2. Upon completion of the Certificate of Completion in VESL for Retail, students are able to use occupation-specific terminology and communication skills
3. Upon completion of the Certificate of Completion in VESL for Retail, students are able to demonstrate an awareness of retail company structure.

SLOs

NESL 201

1. Upon completion of NESL 201, students will be able to complete required initial application documents for a retail position. (Maps to PSLO 1)
2. Upon completion of NESL 201, students are able to secure an interview for a retail position. (Maps to PSLO 2)
3. Upon completion of NESL 201, students are able to demonstrate American interview communication skills. (Maps to PSLO 2)

NESL 202

1. Upon completion of NESL 202, students will be able to analyze workplace organizational structure. (Maps to PSLO 3)
2. Upon completion of NESL 202, students will be able to use occupation-specific terminology and communication skills for interacting with employers and co-workers. (Maps to PSLO 2)
3. Upon completion of NESL 202, students will be able to evaluate workplace progress. (Maps to PSLO 3)

Hiring needs, Whole Food Market, Dublin

- In-Store Shopper requisition: (40-50) open positions
- Maintenance: (1-2) FT and (1-2) PT
- Prepared Foods: Dish washer: (2) PT
 - Cook: (1-2) PT
 - Service Counter: (1-2) PT
 - Pizza: (1-2) PT
- Grocery: Overnight stocking TM (1-2) PT shift starts at 11:00pm
 - 6am shift: (1) PT
- Produce Value Added:
 - (1-2) FT cutting and packaging fruit, vegetables and making salsa/
Guacamole in a room that is about 40 degrees
 - (1-2) PT
 - These shifts typically start at 4am or 6am
 - Overnight (1-2) stocking shift starts at 11:00pm

New Business

- Planning and Budget Cycle: Degree of Integration Foster
- Shared Governance Worksheets Foster
 - Accreditation Steering Committee

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Committee Name: Accreditation Steering Committee

Form Completed by: Kristina Whalen Position: Vice President/ALO

LPC Mission Statement:
Las Positas College provides an inclusive learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

Instructions

The purpose of this worksheet is to allow each Committee, Subcommittee, Senate, or Union to review its charge and membership yearly. It is important to review the current committee charge and responsibilities in the LPC Governance Handbook. Ensure that the Charge supports the LPC Mission Statement. If changes are needed, please make changes on this document, receive approval from any constituency groups involved, and send to the President's Office. Once changes are received, the document will be brought to College Council for review and approval.

Committee Academic Year Timeline

Month	Activity
February	<ul style="list-style-type: none"> • Committees discuss and finalize committee changes and/or structure. • Chair completes Governance Worksheet with or without changes and signs on behalf of the committee.
March	<ul style="list-style-type: none"> • Governance Worksheet goes forward to Academic Senate (if appropriate). • Governance Worksheet goes forward to College Council for approval. • College Council Meeting – Approvals of Governance Committee Changes. • If there are significant changes, Committee Chair or Designee must attend the Council Meeting.
April	<ul style="list-style-type: none"> • Shared Governance Participants' Document and Governance Handbook updated with committee changes. • President's Office sends reminder to Academic and Student Services Divisions, Classified Senate, and Administrators to update membership. • Student Services Division Meeting agenda item: committee memberships. • Admin Staff Meeting agenda item: committee memberships. • Classified Senate Meeting agenda item: committee memberships. • Academic Divisions Meeting agenda item: committee memberships.
May	<ul style="list-style-type: none"> • Admin Staff finalizes committee memberships. • Student Services Division finalizes committee memberships. • Classified Senate finalizes committee memberships. • Academic Divisions finalizes committee memberships. • Academic Divisions, Student Services Divisions, Classified Senate, and Admin Staff sends committee representation to President's Office.
August	<ul style="list-style-type: none"> • President's Office posts DRAFT Governance Participants on website.
September	<ul style="list-style-type: none"> • Faculty Association sends list of appointments. • LPCSG sends list of appointments to President's Office. • Committees send President's Office Committee Chair selection. • President's Office posts FINAL Governance Participants on website. • Committee Chair/Support updates committee webpage with changes and committee representation.

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Committee Tasks for 2020-21

Committee Name: Accreditation Steering Committee

Form Completed by: Kristina Whalen Position: Vice President/ALO

LPC Mission Statement:

Las Positas College provides an inclusive learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

Instructions

List tasks the committee completed in 2020-2021 in support of the committee charge.

1. Attended Accreditation Kick off meeting on August 25th to start ISER process
2. Formed Standard teams with administrative, faculty, & classified professional representation.
3. Formulated method for reviewing and writing ISER narrative and compiling evidence
4. Shared and discussed drafts
5. Coordinated with District on Function & Task Map; Attended District Accreditation meetings
6. Suggested institutional improvements based on review of college materials, process and policies
7. Sought additional consultation and training from ACCJC as needed
8. Shared progress at Town meetings and College Council
9. Provided questions and feedback to Staff and Student Survey
10. Evidence harvest of committees mapped to Standards

LPC GOVERNANCE WORKSHEET FOR 2021-2022

Use the attached 2020-2021 information from the [Shared Governance Handbook](#) and the [Committee Participants list](#) to determine whether changes need to be made for 2021-2022.

1. Charge:

The Charge is satisfactory, no changes.

The Charge will change. The updated Charge is attached.

2. Reporting Relationship:

It is recommended the reporting relationship remains the same.

It is recommended the reporting relationship changes.

The committee will report to:

Academic Senate

College Council

Faculty Association

President

Vice President of _____

Other _____

3. Chairmanship:

It is recommended that the chair:

Selection remains the same

Selection method changes to: _____

4. Membership:

It is recommended membership remains the same.

It is recommended membership changes to:

Voting Members (list positions, not actual names): (e.g., V.P. of Student Services, 4 Classified, 1 faculty from each Division, etc.)

1. Same but when the committee is expanded the committee asks that the expanded members be voting members.

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

LPC GOVERNANCE WORKSHEET FOR 2021-2022

- 10. _____
- 11. _____
- 12. _____
- 13. _____

Total Voting Members: _____ Quorum (50% + 1): _____

Non-Voting Members: (e.g., President, 2 students, 1 faculty from each Division, etc.)

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Members appointed by: (check all that apply)

- Academic Senate
- Faculty Association
- Classified Senate
- SEIU
- Administration
- Student Senate

5. Term: (check one)

- 1 year
- 2 years
- Other

Committee Chair/Co-Chair Approval

Printed Name	Signature	Date
Kristina Whalen	<i>Kristina Whalen</i>	4/22/21
_____	_____	_____

Information Items

- BPs and APs for August/September 2021 Foster
 - BP 5016 Transfer of Units from Other Colleges
 - BP 5031 Instructional Materials Fees
 - BP 5031 Instructional Materials Fees
 - BP 5052 Open Enrollment
 - AP 5052 Open Enrollment

Updates

- LPC Student Government Salehifar
- SEIU Alvarez
- Guided Pathways Committee Woods
- Faculty Association Orf
- Academic Senate Thompson
- Classified Senate Rodriguez
- Accreditation Steering Committee Whalen
- College Enrollment Management Committee Whalen
- VP Academic Services Whalen
- VP Administrative Services Raichbart
- Budget Development Committee Raichbart
- VP Student Services Foster
- Facilities and Sustainability Committee Ansell
- Institutional Planning and Effectiveness Committee Samra
- Resource Allocation Committee Lish
- Technology Committee McQuiston

Adjournment

Next Regular Meeting: Thursday, August 26, 2021