



College Council Minutes

April 28, 2022 2:30 p.m. – 4:30 p.m.
Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Dr. Dyrell Foster	<input checked="" type="checkbox"/> Craig Kutil representing Thomas Orf	<input checked="" type="checkbox"/> Mike Alvarez
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Sarah Thompson, President <input checked="" type="checkbox"/> Tracey Coleman, Vice President	<input checked="" type="checkbox"/> Jean O'Neil-Opipari, President <input type="checkbox"/> Elizabeth McWhorter, Vice President	<input checked="" type="checkbox"/> Kyle Johnson, President <input checked="" type="checkbox"/> Lara Wiedemeier, Vice President
Committee Chairs	Vice Presidents (3)	Guests
<input type="checkbox"/> Dr. Kristina Whalen, Accreditation Steering <input checked="" type="checkbox"/> Anette Raichbart, Budget Development <input type="checkbox"/> Thomas Orf, College Enrollment Management <input type="checkbox"/> Russell Jensen, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input type="checkbox"/> Mike McQuiston, Technology	<input type="checkbox"/> Kristina Whalen, Academic Services <input checked="" type="checkbox"/> Anette Raichbart, Administrative Services <input type="checkbox"/> Dr. Jeanne Wilson, Student Services	<input type="checkbox"/>

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p>Call to Order <i>For information</i></p> <p>All welcomed. Meeting commenced at 2:32 p.m. with a review of the COVID-19 Update under Old Business; meeting called to order at 2:46 p.m.; quorum of 10 was met at 2:58 p.m.</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <p>Agenda reviewed. President Foster asked for a motion to approve, Mr. Kutil/Mr. Johnson/VP Raichbart motioned to add CDC Fee Increase as an Information Item to agenda/unanimous.</p>	Approved
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <p>The March 24, 2022 minutes were reviewed, no discussion had. President Foster asked for a motion to approve, Ms. Thompson/Mr. Johnson/ unanimous.</p>	Approved
4.	<p>Action Items <i>For action</i></p> <ul style="list-style-type: none"> • Probation Officer Core Course: Ms. Thompson/Mr. Johnson/unanimous. • LPC’s Mission, Vision, Values: Mr. Kutil/Ms. Thompson/question was asked about the definition of “equity focused environment.” Mr. Samra indicated the definition from the SEA Committee needs to be added to the Glossary of Terms after review and approval by College Council. • EMP Goals: Mr. Kutil/Mr. Johnson/unanimous. 	<p>Approved</p> <p>Approved 5/12/22 “Equity Focused Environment” College Council</p> <p>Approved</p> <p>Approved</p>

	<ul style="list-style-type: none"> • 2022-23 Shared Governance Worksheets: Ms. Lish/Mr. Samra/unanimous <ul style="list-style-type: none"> ○ Guided Pathways Steering Committee 2022-23 Shared Governance Worksheet ○ Professional Development Committee 2022-23 Shared Governance Worksheet ○ Program Review Committee 2022-23 Shared Governance Worksheet ○ Resource Allocation Committee 2022-23 Shared Governance Worksheet ○ Technology Committee 2022-23 Shared Governance Worksheet 	
5.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> • COVID-19 Update: President Foster reminded Council members that the District revisited the masking mandate after the spring break. He then reviewed the Updated Draft COVID-19 Safety Plan. The plan is for the mask mandate to remain in place until the end of the semester and the COVID-19 Safety Plan would become effective May 31, 2022. Wearing of masks would follow the CDC COVID Data Tracker: County View of High Risk (red), Medium Risk (yellow), and Low Risk (green). Every Thursday, the College would provide a link on the home page informing of the risk level and mask mandate. N-95 masks would no longer be required nor would weekly testing for individuals who are not vaccinated. Council members discussed how the college can have different behaviors than the county in general. As of this date, students currently registering must continue to upload proof of vaccination. The District has not had conversations about a booster. The District is working on a video as to what to expect when the COVID-19 Safety Plan is in place. • Budget Update: Ms. Raichbart reported that Administrative Services is working on closing this academic year and working on the new 2022-23 budget. They are waiting on District to update position control, which is about 97% of the budget. • Professional Development: Technology Training for Supporting Hyflex Committees, Workshops, etc. President Foster reminded Council members that this agenda item was brought up by the Professional Development committee and was a March 24, 2022 College Council agenda item. It was agreed that chairpersons could determine if there was a need for technical training to support Hyflex committees and support/training could be requested from the I.T. Department. 	<p>None</p> <p>None</p> <p>None</p>

	<ul style="list-style-type: none"> • Shared Governance <ul style="list-style-type: none"> ○ College Council Worksheet for 2022-23: The completed task of reviewing the Mission, Vision, Values and EMP Goals was noted on the worksheet. Motion to add CTE Liaison Member to college council was made/Mr. Kutil/Mr. Johnson/unanimous ○ Distance Education Committee 2022-23 Shared Governance Worksheet: Proposed changes for the committee have not been presented to the Academic Senate. 	<p>5/12/22 College Council Action Item</p> <p>5/12/22 College Council Old Business</p>
6.	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Student Mental Health Survey Results: Mr. Samra shared the results of the Student Mental Health Survey which was part of a larger survey on Student Experiences conducted recently. It was noted that the results from this 2022 survey were nearly identical to the results from the same survey conducted in 2018. • Shared Governance Handbook & Worksheet: Council members discussed proposed changes to LPC’s Shared Governance Handbook, including removing the District Education Support Services (ESS) Committee from the list of District Committees, adding the definition of Advisory Group, and indicating how Committee Assignments are made. A reminder was made that for each Shared Governance Committee, the list of accreditation standards for which the committee could provide evidence would also be included in the Handbook. <p>To support the recent Accreditation Core Inquiries for LPC, the following suggestions were discussed.</p> <ul style="list-style-type: none"> ○ Core Inquiry 3: Including “provide expertise” in the paragraph about Committee Structure and including “expertise” under Membership on the Shared Governance Worksheet to better show evidence “demonstrating that administrators and faculty both exercise a substantial voice in institutional policies, planning, and budget related to their areas of responsibility.” ○ Core Inquiry 4: Changing “Action” to “Action/Date/Entity” on the Shared Governance Meeting Minutes template to better communicate how “timely decision-making practices are aligned with expertise and responsibility.” <p>There was a suggestion to finalize Shared Governance Committee assignments in Spring. The Committee Academic Year Timeline, included on the Shared Governance Worksheet, indicates May as the deadline for finalizing all committee membership. Once all updates are made to the Shared Governance Handbook, it will be sent to the Board of Trustees as an Information Item during summer, 2022.</p>	<p>None</p> <p>5/12/22 College Council Action Item</p>

	<ul style="list-style-type: none"> • Shared Governance Committee Worksheets for 2022-23 <ul style="list-style-type: none"> ○ Accreditation Steering Committee: no changes to committee. ○ Budget Development Committee: no changes to committee. ○ Career Technology Education Committee: changes to charge, chairmanship, and membership. ○ College Enrollment Management Committee: no changes to committee. ○ Curriculum Committee: changes to membership. ○ Facilities & Sustainability Committee: changes to membership. ○ Faculty Hiring Prioritization Committee: Mr. Johnson indicated he would like to request that the LPCSG member be a voting member on the committee rather than a non-voting member. Ms. Moore will follow up with the Faculty Hiring Prioritization Committee chair on the request. ○ Health & Safety Committee: no changes to committee. ○ Institutional Planning and Effectiveness Committee: changes to charge. ○ Math and Language Equity and Achievement Subcommittee: no changes to committee. ○ Student Equity & Achievement Committee: no changes to committee. ○ Student Learning Outcomes Committee: changes to charge. 	5/12/22 College Council Action Item
7.	<p>Information Items <i>For information</i></p> <p>President’s Scholars Program: President Foster shared details about the new President’s Scholars Program which has been developed to attract up to 20 of the best of the best graduating seniors from Livermore, Dublin, and Pleasanton who have committed to attend LPC in the fall. Some of the benefits include full payment of tuition and fees for up to two years, book stipends, use of a new laptop, and being a college ambassador at various events. The deadline to apply is May 27, 2022. Details can be found on the President’s Scholars web site.</p> <p>Child Development Center Fees: VP Raichbart indicated that each year the Child Development Center does a tuition comparison on their fees. At this point, LPC is losing money; we want to be competitive, but affordable. VP Raichbart shared the tuition increase.</p>	<p>None</p> <p>None</p>

<p>8.</p>	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • Technology Committee: No report. • LPC Student Government: Mr. Johnson reported that LPCSG presented the COVID-19 Additional Rights for Students resolution to Academic Senate on April 27, 2022. They have identified a few potential solutions about how to approach the resolution and are still working on details. They have included the Faculty Association in the discussion. Mr. Johnson shared that he believes student employees should receive free parking passes while they are working which would encourage more students to apply. He is looking forward to Commencement. • SEIU: Mr. Alvarez indicated they have their site meetings on the third Friday of each month and thanked Academic Senate for the Classified Appreciation Day. • Faculty Association: Mr. Kutil reported that full-on negotiations have started which is where Mr. Orf is at this time. He shared that the annual CIAC (California Intersegmental Articulation Council) conference was held and the president gave a great history about educational issues in our state and a history of transfers and common course numbers. Mr. Kutil indicated that more students transfer without a degree than with a degree. • Academic Senate: Ms. Thompson reported that the Academic Senate meeting was held on April 27 and Trustee Mojadedi attended, which was the first time a Trustee has attended an Academic Senate meeting. A resolution was passed to ask the District to reconvene the compressed calendar exploratory committee. VC Fleischer Rowland has been notified of that movement and this will be taken to the Chancellor’s Council. Senate members have concerns over AB 1705. The statewide Academic Senate has come out with opposing positions to the new legislation. Ms. Thompson and Mr. Kutil meet with Mr. Johnson and Ms. Wiedemeier regarding the COVID-19 Student Bill of Rights. • Classified Senate: Ms. O’Neil-Opipari shared her appreciation of the Classified Appreciation Day. She reported on the second Caring Campus Coaching Session and mentioned three commitments to support going forward. Chabot Classified Senate President invited LPC Classified Senate to a retreat in July. The Classified Senate Governing Council met today and discussed the LPCSG COVID-19 resolution. Christine Hornbaker has been selected as the Outstanding Classified Professional of the Year. 	<p>None</p>
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- **Guided Pathways Committee:** President Foster reported that 47 college converged as part of the CAGP Cohort in which Jared Howard, Joel Gagnon, Angella VenJohn, Kristy Woods, Jeanne Wilson, Shawn Taylor, and President Foster attended. They received a presentation from colleges that have been doing guided pathways work during the last 5-7 years and shared their experiences and advice. Some of the considerations included focusing on retention; the number of degrees LPC offers that aren't pursued by students and whether there is a need to continue to offer them; the number of courses LPC offers that don't lead to a degree, certificate, or transfer; identifying things we need to stop doing in terms of institutional capacity, the number of committees and people assigned to committees. Also discussed was the difficulty of getting students hired, supporting student clubs and advisors; incentives; streamlining the process to maintain clubs and encouraging student engagement. In addition, what it means to restructure an institution with regard to guided pathways; onboarding and orientation; engaging students while they're in high school; getting students information they need when they need it; shortening the timeframe from application to registration; and how to eliminate the delays in the process were discussed.
- **Accreditation Steering Committee:** No report.
- **College Enrollment Management Committee:** No report.
- **VP Academic Services:** No report.
- **VP Administrative Services/Budget Development Committee:** Ms. Raichbart.
- **VP Student Services:** No report.
- **Facilities and Sustainability Committee:** No report.
- **Institutional Planning and Effectiveness Committee:** Mr. Samra shared.
- **Resource Allocation Committee:** Ms. Lish reported that RAC is in the final stages of purchases from the spring round of requests. They have one last meeting this academic year which will focus on approving the RAC calendar for the next academic year. Also, the committee realizes that the spring allocation process is a lengthy process involving faculty submitting requests, the committee reviewing the requests, purchasing, deadlines with the vendors, etc. The committee is reviewing the possibility of moving the IERs to a mid-year time system.

9.	Good of the Order <i>For information</i>	None
10.	Future Agenda Items <i>For discussion</i>	

Meeting adjourned 4:18 p.m.

Next meeting: May 12, 2022