



# College Council Minutes

March 23, 2023 2:30 p.m. – 4:30 p.m.  
Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students’ transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty Association (1)	SEIU (1)
<p><input checked="" type="checkbox"/> Dr. Dyrell Foster</p>	<p><input checked="" type="checkbox"/> Dr. Thomas Orf</p>	<p><input checked="" type="checkbox"/> Mike Alvarez</p>
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<p><input checked="" type="checkbox"/> Sarah Thompson, President <input checked="" type="checkbox"/> Collin Thormoto, Vice President</p>	<p><input checked="" type="checkbox"/> Jean O’Neil-Opipari, President <input type="checkbox"/> Aubrie Ross for Elizabeth McWhorter, Vice President</p>	<p><input type="checkbox"/> Lara Wiedemeier, President <input type="checkbox"/> Vacant, Vice President</p>
Committee Chairs	Vice Presidents (3)	Guests
<p><input type="checkbox"/> Dr. Kristina Whalen, Accreditation Steering <input checked="" type="checkbox"/> Anette Raichbart, Budget Development <input checked="" type="checkbox"/> Dr. Thomas Orf, College Enrollment Management <input type="checkbox"/> Russell Jensen, Facilities &amp; Sustainability <input type="checkbox"/> Rajinder Samra, Inst. Planning &amp; Effectiveness <input type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input type="checkbox"/> Mike McQuiston, Technology <input checked="" type="checkbox"/> Melissa Korber, Career Technical Education</p>	<p><input type="checkbox"/> Dr. Kristina Whalen, Academic Services <input checked="" type="checkbox"/> Anette Raichbart, Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services</p>	<p><input type="checkbox"/></p>

**Attendance (Quorum = 9)**

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p><b>Call to Order</b> <i>For information</i></p> <p>All welcomed. Dr. Foster called the meeting to order at 2:35 p.m.</p>	None
2.	<p><b>Review &amp; Approve Agenda</b> <i>For action</i></p> <p><a href="#">Agenda</a> reviewed. Ms. Lish/Ms. O’Neil-Opipari/all in favor.</p>	Approved
3.	<p><b>Review &amp; Approve Prior Minutes</b> <i>For action</i></p> <p><a href="#">January 26, 2023 Draft Minutes</a>. Mr. Orf/Ms. Thormoto/one abstention</p>	Approved
4.	<p><b>Action Items - None</b> <i>For action</i></p>	None
5.	<p><b>Old Business - None</b> <i>For discussion</i></p>	None

<p>6.</p>	<p><b>New Business - None</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• <b>Personnel Updates:</b> Dr. Foster indicated that he would be Interim VPAS until the position is filled. Second level interviews and public forums are tentatively scheduled for the week of April 17. We are hopeful that a selection will go to the May Board meeting. Dr. Foster also reported that Angie Lopez will be resigning on April 3, 2023, and Andi Schreiberman will be retiring on May 4, 2023.</li> <li>• <a href="#">Faculty Recommendations:</a> Dr. Foster reviewed the five faculty replacement or new positions that he is approving.</li> <li>• <a href="#">RAC Recommendations:</a> Dr. Foster reviewed the two positions that he is approving from RAC’s Classified and Administrative Positions recommendation.</li> <li>• <b>AB 1705 &amp; AB 928:</b> Dr. Foster shared that the Chancellor’s Office has a lens of wanting colleges to ensure that students are starting their transfer level math and English within their first year and based on the implementation guide, we have some work to do and some considerations to make. Dr. Foster thanked Academic Senate for leading this effort. This will be an inclusive approach allowing staff to engage and be part of the conversation. Everyone is welcome to attend a meeting on this subject on Thursday, April 13 from 9:00 – 10:00 a.m.</li> <li>• <b>Task Force on Affordable Textbook Solutions:</b> Dr. Foster thanked Kali Ripple and others who have been involved in the conversations regarding affordable textbooks. A task Force has been created to look for affordable textbook solutions to increase campus equity and reduce the financial burden of textbooks for our students. The President’s Office is in full support of this effort and looks forward to recommendations or requests that come out of the task force.</li> <li>• <b>Budget Update:</b> Ms. Raichbart provided a budget update sharing that we’ve gone through about 79” of our budget for this academic year, however, we are only about 66% through the academic year. We will exceed the proposed budget for the year due to the raises. She reminded Council members that the budget does not change throughout the year. All CARES money has been spent, both the student portion and the institutional portion. The Business Office is actively starting to work on closing the books and Ms. Raichbart reminded us of upcoming deadlines.</li> <li>• <b>Campus Events:</b> Ms. Raichbart mentioned that a number of campus events are coming up soon under facility rentals, including Science on Saturday with LLNL and the Livermore Valley Beer Fest.</li> </ul>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>
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	<ul style="list-style-type: none"> <li>• <b>College Governance</b> <ul style="list-style-type: none"> <li>○ <b>Tri-Chair Model:</b> Dr. Foster reminded Council members that this is the time where our committees are reviewing their structure and charge and those worksheets will come to us for review and approval. Based on conversations with Classified Senate, there is interest in potentially looking at a tri-chair model of governance for college committees where it's appropriate. The Professional Development Committee uses the tri-chair model and it works really well. Classified Senate will explore what that looks like and may make recommendations in the fall for us to consider. Dr. Foster shared that he has asked the administrators to look at our governance structure and the committees that they serve on and question where there is a need for multiple administrators to serve on all of the committees with the goal of possibly freeing up some capacity for our administrators and the work that they do.</li> <li>○ <b>Worksheets</b> <ul style="list-style-type: none"> <li>▪ <b><u>College Council:</u></b> The College Council Worksheet was presented with a request to Council members to review it prior to the next meeting where it will return as Old Business.</li> <li>▪ <b><u>CEMC:</u></b> There is a request to have the co-chairs as non-voting members and to add one Counseling faculty as a voting member required by the F/A Contract. It is possible that the charge is changing as well. This will be revisited at the next College Council meeting.</li> <li>▪ <b><u>Faculty Hiring Prioritization Committee:</u></b> A definition for Emergency Replacement was added.</li> <li>▪ <b><u>Guided Pathways:</u></b> A change to the Charge, chairmanship, and membership is being proposed.</li> <li>▪ <b><u>IPEC:</u></b> A change to the Charge is being proposed.</li> <li>▪ <b><u>MLEA:</u></b> No changes.</li> <li>▪ <b><u>Professional Development:</u></b> No changes.</li> <li>▪ <b><u>RAC:</u></b> A change to the charge is being proposed.</li> <li>▪ <b><u>SEA:</u></b> No changes.</li> <li>▪ <b><u>SLO:</u></b> No changes.</li> <li>▪ <b><u>Technology:</u></b> No changes.</li> </ul> </li> </ul> </li> </ul>	<p>None</p> <p>4/27/23 Old Business</p> <p>4/27/23 Old Business</p> <p>4/27/23 Action Item</p> <p>4/27/23 Action Item</p> <p>4/27/23 Action Item</p> <p>4/27/23 Action Item</p> <p>4/27/23 Action Item</p> <p>4/27/23 Action Item</p> <p>4/27/23 Action Item</p> <p>4/27/23 Action Item</p>
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<p>7.</p>	<p><b>Information Items</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• <b>Strategic Enrollment Conversation Debrief:</b> Dr. Foster indicated that the VPs are working to compile the feedback, which is about 40 recommendations, from the March 10 session. Dr. Wilson indicated there was a great turnout where the group talking about the academic and student services “wings” and about how the nest, which is a safe space, is Administrative Services, M&amp;O, and Campus Safety and that we always keep our students in the center. The breakout groups near the end of the conversation was called “Flock Talk” which produced ideas to directly increase enrollment. Dr. Foster indicated he is looking forward to receiving all of the recommendations and prioritizing and deciding on what will provide the most bang for our buck.</li> <li>• <b><a href="#">State-wide College Attendance Survey:</a></b> Dr. Foster briefly discussed the survey (and results) done through the Chancellors Office in which they surveyed 75k previously enrolled and prospective community college students throughout the state.</li> <li>• <b>Enrollment Assessment Project Final Report:</b> Kennedy and Company presented their final report to Chancellor’s Council recently and really leaned heavily on their feedback and input based on their assessment about removing barriers, leveraging technology, the importance of ownership, processes, and projects. The next step is to sift through those many recommendations and start prioritizing them. The District will need to determine how to move forward in terms of developing an action plan based on the assessment. Dr. Foster indicated he will continue to bring that information back to this Council.</li> <li>• <b>IEPI/PRT: Student Success Teams:</b> Dr. Foster reported that we recently had a second visit with the PRT. The PRT consists of colleagues from across the state who have been engaged in guided pathways, with their work specifically relating to student success teams. This second visit focused on their recommendations and making suggestions and providing resources to LPC to think about as we move forward with our continued work. Part of our challenge is the allocation of resources to support guided pathways. We’re allocating 47 CAH for this upcoming year which will be funded through a \$200k grant. We are approaching year 5 of guided pathways and the state has been intentional about phasing out support. One of our big challenges is about sustainability and how to continue to move forward and support the effort of guided pathways and the student success teams, part of which rely on the technology that’s coming from the District – Ellucian, Recruit, and Advise. Our next step is to develop an action plan based on the PRT recommendations.</li> <li>• <b>Student Housing Update:</b> Dr. Foster reported that Vice Chancellor Owen Letcher provided a brief update at the April Town Meeting on Student Housing. A presentation was made as well to the Board of Trustees. Potential costs, numbers of bed, types of housing, potential locations, etc. are being explored. This is all in preparation for a recommendation to the Board in June and a submission of a construction grant due in July.</li> </ul>	<p>None</p> <p>None</p> <p>4/27/27 Information Item</p> <p>None</p> <p>None</p>
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	<p>Dr. Foster noted that only one college within a multi-college district can apply for the construction grant so a determination will need to be made on which college will move forward.</p>	
<p>8.</p>	<p><b>Updates</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• <b>Technology Committee:</b> No report.</li> <li>• <b>LPC Student Government:</b> No report.</li> <li>• <b>SEIU:</b> Mr. Alvarez thanked Dr. Foster, the LPC Administrative Team, managers, and supervisors for supporting the flexible work schedule and telecommuting.</li> <li>• <b>Faculty Association:</b> Dr. Orf indicated that the F/A is going to be having its semester general meetings to the faculty members next week. One on March 29th, the other on March 30<sup>th</sup>.</li> <li>• <b>Academic Senate:</b> Ms. Thompson indicated that the Senate voted down AP 6625 Art Exhibits in its current form and will not vote on it again until College Council reviews it. This will be included as an agenda item on the April College Council meeting. Ms. Thompson indicated the decision was made to integrate Ethnic Studies into our GE patterns. They have begun the math non-success retention program being coordinated by Mr. Kutil. It is a very narrowly defined retention program to try and address the attrition of students who are not successful in math. This is not a pedagogy or success oriented type of program, but rather would actually create support for students who have not been success and capture them before they become disenchanting and leave the institution. The Classified Appreciation event is scheduled for April 26. The Senate is addressing several upcoming issues, including identifying a process by which we evaluate unit load associated with classes. Ms. Thompson did her first solo legislative visit this week meeting with a representative of Rebecca Bauer Kahn's. She also spent time at the Faculty Association of California Community Colleges where two issues are being ramped up across the state by the different union organizations. One is budget and the other is part-time equity headed up by the California Federation of Teachers advocating for a Toronto model where there is not a designation between full-time and part-time faculty.</li> <li>• <b>Classified Senate:</b> Ms. O'Neil-Opipari reports that the governing council met prior to College Council. Items of discussion included the compressed calendar, the July Retreat, the Tri-Chair Model, the gathering of the California Community College Classified Senate (4CS), and the bylaws task force.</li> </ul>	

- **Guided Pathways Committee:** No report.
- **Accreditation Steering Committee:** No report.
- **VP Academic Services:** Interim VPAS, Amy Mattern reported that VP Whalen was anxious to hear about the debrief from the Strategic Enrollment Conversation. VP Whalen also wanted Ms. Mattern to share the outcome of the new research partnership with UC Merced recruiting students for a research program. UC Merced was very happy with the applicants and will be accepting 10-14 into the program. Kudos to Dr. Emerald Templeton and Ms. Krisi Vanderhoof for their recruitment efforts. The Academic Services Divisions are getting ready for the upcoming Open House with lots of great demos, information sharing, and tabling. Ms. Mattern also mentioned the roll-over schedule for the next spring semester starting earlier enabling the coordinators to work on it sooner so that it can be available sooner. Ms. Mattern indicated that the STEAM building process has begun. Interviews with architects and faculty leads will be scheduled.
- **College Enrollment Management Committee:** Dr. Orf indicated that at this time of year, there is not much to report on. There is a conflict with the upcoming CEMC meeting as DEMC is scheduled to meet at the same time.
- **VP Administrative Services/Budget Development Committee:** No additional information per Ms. Raichbart.
- **VP Student Services:** Dr. Wilson reported that Open House is scheduled for March 25, with close to 700 having RSVP'd. Commencement is scheduled for May 27 and information has been posted on the website about RSVP'ing for the 10:00 a.m. session. Once that is filled, information will be posted for the 12:30 p.m. session.
- **Facilities and Sustainability Committee:** No report.
- **Institutional Planning and Effectiveness Committee:** No report.
- **Resource Allocation Committee:** Ms. Lish reported that due to spring break, there will not be a meeting in April. May's meeting will focus on reviewing the Instructional Equipment form and the Classified & Administrative Positions form.
- **Career Technical Education:** Ms. Korber reported that the committee is looking a Perkin's sub-grants which are due by the 31<sup>st</sup>. The 3-year project repeat rule has been relaxed in Perkins so that means we can submit similar projects as last year.

<p><b>9.</b></p>	<p><b>Good of the Order</b>  <i>For information</i></p> <p>Dr. Foster gave a shout out to Ms. Korber for JAMS and their award-winning students and to Ms. Lish for the awesome Xanadu production.</p>	<p><b>None</b></p>
<p><b>10.</b></p>	<p><b>Future Agenda Items</b>  <i>For discussion</i></p>	<p><b>None</b></p>

**Meeting adjourned at 4:20 p.m.**

**Next meeting: April 27, 2023**