



College Council Minutes

November 16, 2023 3:15 p.m. – 4:30 p.m.
Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students’ transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Dr. Dyrell Foster	<input checked="" type="checkbox"/> Heike Gecox	<input checked="" type="checkbox"/> Mike Alvarez
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Ashley Young, President <input checked="" type="checkbox"/> Craig Kutil, Vice President	<input checked="" type="checkbox"/> Aubrie Ross, President <input checked="" type="checkbox"/> Maria Gliddon, Vice President	<input type="checkbox"/> Brody Price, President <input type="checkbox"/> Alexa Sumitra, Vice President
Committee Chairs	Vice Presidents (3)	Other Committee Members or Guests
<input checked="" type="checkbox"/> Dr. Nan Ho, Accreditation Steering <input checked="" type="checkbox"/> Sui Song for Dr. Anette Raichbart, Budget Development <input checked="" type="checkbox"/> Heike Gecox, College Enrollment Management <input type="checkbox"/> Dan Cearley, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology <input checked="" type="checkbox"/> Melissa Korber, Career Technical Education	<input checked="" type="checkbox"/> Dr. Nan Ho, Academic Services <input checked="" type="checkbox"/> Sui Song for Dr. Anette Raichbart, Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services	<input type="checkbox"/> Shawn Taylor, Student Success & Equity Director <input checked="" type="checkbox"/> Chip Woerner, Director of Marketing & Communications <input checked="" type="checkbox"/> Daniel Marschak, Guest Presenter

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p>Call to Order <i>For information</i></p> <p>All welcomed. Dr. Foster called the meeting to order at 3:16 p.m.</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <p>Agenda reviewed. Ms. Wood/Ms. Young/unanimous.</p>	Approved
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <p>October 26, 2023 Draft Minutes. Ms. Woods/Mr. Woerner/Dr. Ho clarified the Accreditation Steering Committee did have quorum but did not vote on the recommendations to Administrator committee changes/three abstentions.</p>	Approved
4.	<p>Action Items <i>For action</i></p> <ul style="list-style-type: none"> • NENG Non-Credit English Certificate: Mr. Kutil/Ms. Woods/unanimous. 	Approved
5.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> • College Governance <ul style="list-style-type: none"> ○ Shared Governance Committee Administrator Assignments: No changes. This item will remain on the agenda for the December College Council meeting. 	12/16/23 Action Item (if applicable)

<p>6.</p>	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • LPC Plan for AB928 and AB 1705 Compliance: Mr. Kutil clarified that this is a <i>proposed</i> plan. He covered the AB928 requirements and recommendations, including education goals options, major categories, and intended majors in CCCApply. He also covered CCCC planning decisions and statutory exceptions for auto-ADT enrollment. He then reviewed the proposed LPC’s plan to address AB 928, the LPC major selection process, including Class-Web and the backup plan. Mr. Kutil indicated he would like to share this at the next Academic Senate meeting. Mr. Kutil indicated we need the backing of the College; therefore, it will need to go through all constituency groups and come back to College Council. The goal is to finalize it before August 1, 2024. There was an agreement that we need to get students into the right pathway. Mr. Samra proposed looking at the students that were awarded associate degrees in 2022-23, particularly those that indicated that wanted to obtain a degree before they transfer and looking at the degree they did get. Mr. Kutil indicated that, by law, we need to put them on the ADT. Then, during the education planning process with Counseling, the student can opt out. That is the law and the guidance from the Chancellor’s Office. Dr. Foster indicated this is an opportunity for us to look at the popular majors that do not have an ADT and create ones. Ms. Gecox suggested making this part of LPC’s on-boarding process with students. • Piano Technology: Mr. Marschak made a presentation on a new Piano Technology Program by reviewing the Program Map. Mr. Marschak shared that piano tuning is extremely in demand, a well-paid profession, and has very few piano tuners. LPC is an all-Steinway school. No other community college in California offers this program. LPC applied for a Perkins Grant last year to offer a pilot program, with 16 enrolled. Mr. Marshack reviewed the program curriculum. He shared the SFCM Article to provide more information. 	<p>None</p> <p>12/16/23 Action Item</p>
<p>7.</p>	<p>Information Items <i>For information - None</i></p>	<p>None</p>
<p>8.</p>	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • Technology Committee: Mr. McQuiston had nothing to report. • LPC Student Government: No report. 	<p>None</p>

- **SEIU:** Mr. Alvarez reported that SEIU elections are being finalized, but nothing official to announce at this time.
- **Faculty Association:** Ms. Gecox reported they had their general meeting last month with most of the discussion focused on the compressed calendar. Health care for part-time faculty was also discussed and are close to getting an MOU signed.
- **College Enrollment Management Committee:** Ms. Gecox has regularly been sending out the enrollment numbers and is very optimistic. Looking at the schedule, LPC has classes that are wait listed right now. We've started continuing enrollment on Monday and it is looking very encouraging. She believes we received a good allocation regarding FTF for next year. Dr. Ho reported that they are meeting this week to walk through the calendar for development of discipline plans.
- **Academic Senate:** Ms. Young had nothing to report.
- **Classified Senate:** Ms. Ross reported that the Senate is working on bylaws. A 4CS meeting was held at the campus. Ms. O'Neil-Opipari and Ms. Ross continue to participate in Classified Caring Campus Institute hosted by the 4CS. Classified Senate is looking at "adopting" an EOPS family for the holidays.
- **Guided Pathways Committee:** Ms. Woods shared the [Supporting Students in our Pathways PPT update](#), with the following highlights: Canvas support shells going live in January, 2024; access to Academic & Career Pathways websites and supports being accessible in Canvas; support and belonging designed to organize the resources around campus in easy-to-navigate platform; global announcements; and noncredit programs included in Pathways.
- **Accreditation Steering Committee:** Dr. Ho reported that the next Accreditation Steering Committee is scheduled for December.
- **VP Academic Services:** Dr. Ho shared that currently they are in the middle of planning for 2024-25, finalizing curriculum that will be active, scheduling development for summer and fall for 2024, and discipline planning.
- **VP Administrative Services/Budget Development Committee:** Ms. Song reported that they are rolling out P-cards to deans and managers and those interested should send an email to VP Raichbart. Last Tuesday, there was a Business 101 training for LPC given by the District. The goal is to have this training annually.

- **VP Student Services:** Dr. Wilson reported the Registration Support Center, which is a name change from On-line Support Center, 2nd floor in B. 1600) has new, beautifully branded signage. Adria is there 5 days a week. The New Student Support Center, supported by Mr. Alvarez, also has new, branded signage. Dr. Wilson expressed her thanks to Mr. Woerner for helping to brand those areas. Dr. Wilson also reported that the former Tutoring Center, Room 2401, is also under a redesign project – cultural community center, not sure of final name. Working with architects and sub-group/planning group, nice place for students. Open Fall 2024 or Spring 2025. Terrance Thompson and A2MEND are doing a toy drive, looks for the barrels on campus. The toys are being collected for both the CalWORKs program and the A2MEND group to give to the community.
- **Facilities and Sustainability Committee:** No report.
- **Institutional Planning and Effectiveness Committee:** Mr. Samra reported that IPEC had a great meeting last week with Dr. Ho and Dr. Wilson reporting on the college planning priorities. The other agenda item the committee worked on was a potential planning priority on health and wellness. We have some draft language and will continue to work on it next month. The current draft language is “Develop processes to support a campus culture that promotes the mental and physical well of employees in order to support students.”
- **Resource Allocation Committee:** The committee has received and ranked the Instructional Equipment Requests and will meet the first Thursday of December to send the recommendations and rankings to Dr. Foster. Also in December, the Committee will receive and rank the Administrative and Classified Position requests with the Committee’s rankings to President Foster in early February, 2024.
- **Career Technical Education:** Ms. Korber reported the committee has not met yet this month. She also reported that they have added in credit for prior learning report to their meetings. She and Mr. Kutil are on an Academic Senate subcommittee working on best practices. Ms. Korber did attend a summit and learned about new trends, specifically a movement to remove unnecessary barriers and make credit for prior learning more available to students.
- **Student Equity & Access:** No report.
- **Marketing & Communications:** Mr. Woerner reported on Tuesday, the college had a fantastic ribbon-cutting ceremony for building 2100, standing room only, energy levels high. The event was well represented by Chancellor, board members, faculty, classified professionals, administrators, students, and community and local government officials. The District-wide marketing campaign is alive and well with

	<p>outdoor displays and on buses, at the mall, etc. Mr. Woerner will be working with Dr. Ho on a pilot campaign to try to drive enrollment for under-enrolled classes that might need a little boost.</p>	
9.	<p>Good of the Order <i>For information</i></p> <p><u>2025 Aspen Award</u>: Dr. Foster reported that we have been invited to apply for the Aspen Award, we have been selected as one of 150 community colleges out of over 1,000 eligible colleges. We are able to apply for the \$1 million dollar prize. Dr. Foster thanked Mr. Samra and Ms. Moore for meeting today’s deadline in gathering and submitting student data. The phase 2 deadline, which is a narrative, is December 12, 2023. Some of the Council members may be asked to review and provide input. Dr. Foster emphasized that it is a great opportunity to brag about the great work LPC is doing.</p> <p><u>Campus Incident</u>: Dr. Foster gave an update on the December 15 campus incident where a parent called Campus Safety regarding their child being missing with the child’s car still being on campus. Campus Safety found the individual and called 911 and the incident then became a Livermore Police Department investigation. Dr. Foster shared that we felt comfortable acknowledging there was no threat or immediate danger to the campus. We are not able to speculate on the cause of death. We are waiting for the LPD and Coroner’s Office to complete their investigation so that we can provide more information to the campus community. We want to respect the privacy of the family.</p>	None
10.	<p>Future Agenda Items <i>For discussion</i></p> <ul style="list-style-type: none"> • LPC Plan for AB928 and AB 1705 Compliance 	None

Meeting adjourned at 4:30 p.m.

Next meeting: December 16, 2023, 3:30 – 4:30 p.m.