LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
❖ Provide necessary institutional support for curriculum development and maintenance.
❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Members:

Faculty/Voting
Angela Amaya (Library)
Kristy Woods (MSEPS)
Elizabeth Owens (MSEPS)
Craig Kutil, Chair (MSEPS)
Jill Oliveira (Counseling)
Michael Sato (A&H)
Elizabeth Wing Brooks (A&H)
Marsha Vernoga (BHAWK)
Paula Schoenecker (SS)
Colin Schatz (CATSS)
Erick Bell (BHAWK)
Lucas Hasten (CATSS)-Absent

Non-voting/Ex. Off. Members
John Armstrong-Absent
Stuart McElderry
Don Carlson
Nan Ho-Absent
Amir Law
Andrea Migliaccio -Absent
David Johnson
Elizabeth David-Absent
Madeline Wiest

Guests: Mark Tarte, Titian Lish, Susan Lloyd, Andrew Cumbo, Paul Sapsford, Mary Lauffer, Jill Carbone, LaVaughn Hart, Moh Daoud, Ana Del Aguila, Sebastian Wong, Keith Level, Thomas Orf, Melissa Korber, Cindy Rosefield, Hortencia Nevarez

Approved Minutes

1. Call to Order at 2:33 pm   Craig Kutil, Chair
2. Review and Approval of Agenda   Craig Kutil
   MSC: Woods/Owens/Approved – TABLED CS 45, AJ X57
3. Review and Approval of Minutes (April 2nd, 2018)   Craig Kutil
   MSC: Owens/Woods/Approved
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. First Reading of Curriculum Proposals/ Presentations:
   - Courses:
     - **AJ 54 (Investigative Reporting- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Strongly Recommended: Eligibility for ENG 1A with a minimum grade of C. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)
     - **TABLED- AJ X57 (Introduction to Probation and Parole- 3 Units, 3 Units Lecture)** New Course Proposal: O, 1X, **LPC GE AA/AS, CSU T/GE: D, UC T, IGETC: 4**. Strongly Recommended: AJ 50 with a minimum grade of C or Experience in the field of law enforcement or probation/parole. Discipline: **Administration of Justice**. SAM Code: C. TOP Code: 2105.20- Probation and Parole*. (Start Date: Fall 2019)
     - **AJ 60 (Criminal Law- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/ GE: D, UC T, IGETC: 4, C-ID#AJ 120. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)
     - **AJ 61 (Evidence- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T, C-ID#AJ 124. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)
     - **AJ 66 (Juvenile Procedures- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, O, **LPC GE AA/AS**, CSU T/ GE: D, UC T, IGETC: 4, C-ID#AJ 220. Strongly Recommended: Eligibility for ENG 1A with a minimum grade of C. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)
     - **AJ 69 (Sex Crime Investigation- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)
     - **AJ 70 (Community Relations- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T, UC T, C-ID#AJ 160. Discipline:

Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 79 (Homicide Investigation- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 9954 (Defensive Tactics Instructor- 2.5 Units, 1.5 Units Lecture, 1 Unit Lab)** Modified Course Proposal: SC: 1X, P/NP, CSU T. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 9965 (Internal Affairs Investigations- 1.5 Units, 1.5 Units Lab)** Modified Course Proposal: NSC: 1X, P/NP, **CSU T**. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 9969 (Firearms Instructor- 2.5 Units, 1.5 Units Lecture, 1 Unit Lab)** Modified Course Proposal: SC: 1X, P/NP, CSU T. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 9979 (Basic Police Cyclist- 1.5 Units, 1 Unit Lecture, .5 Units Lab)** Modified Course Proposal: SC: 1X, P/NP, CSU T. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 9980 (Rifle Marksmanship and Sniper/ Observer- 2 Units, 1.5 Unit Lecture, .5 Units Lab)** Modified Course Proposal: SC: 1X, P/NP, CSU T. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 9982 (Patrol Rifle Instructor- 1.5 Units, 1 Unit Lecture, .5 Units Lab)** Modified Course Proposal: SC: 1X, P/NP, CSU T. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 9987 (Basic S.W.A.T.- 2.5 Units, 1.5 Units Lecture, 1 Unit Lab)** Modified Course Proposal: SC: 1X, P/NP, CSU T. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 9995 (Firearms/Tactical Rifle for the Fire Responder- 1 Unit, .5 Units Lecture, .5 Units Lab)** Modified Course Proposal: SC: 1X, P/NP, CSU T. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

- **AJ 9997 (Law Enforcement Academy- 29 Units, 14 Units Lecture, 15 Units Lab)** Modified Course Proposal: NSC: 1X, P/NP, CSU T. Strongly Recommended: AJ 50 with a minimum grade of C and AJ 60 with a minimum grade of C and AJ 61 with a minimum grade of C and AJ 70 with a minimum grade of C or employment as a peace officer. Discipline: Administration of Justice. SAM Code: C. TOP Code: 2105.50- Police Academy*. (Start Date: Spring 2019)

- **AJ 9998 (POST Basic Supervisory- 4 Units, 4 Units Lecture)** Modified Course Proposal: SC: 1X, P/NP, CSU T. Prerequisite: AJ 9997 with a minimum grade of Pass or Possession of a Basic California POST Certificate. Discipline: Administration of Justice. SAM Code: B. TOP Code: 2105.00- Administration of Justice*. (Start Date: Spring 2019)

    - *Administration of Justice Courses Presented by Mark Tarte:* Updates to the AJ courses include minor updates to language, measurable objectives, course content, assignments, methods of evaluation and typical texts. It was noted that the grading option for AJ 66 & X57 should be "GR", AJ 9965 should be a total 1.5 units lecture, AJ 9995 should be a total of .5 units laboratory and that AJ 9998 should be a total of 4.5 units lecture. The POST Academy 99 course updates include course titles (currently are in the abbreviated form from Banner), catalog descriptions, units (updated to match hours of the course), content, measurable objectives, assignments, and methods of

evaluation. In the past POST has made changes to their curriculum without consulting Las Positas College. These courses will move forward for voting.

- **BIO X2A (Bioinformatics- 4 Units, 3 Units Lecture, 1 Unit Lab)** New Course Proposal: 1X, GR, **CSU T.** Prerequisite: BIO 1C with a minimum grade of C, CS 7 with a minimum grade of C, MATH 40 with a minimum grade of C, CHEM 1A with a minimum grade of C. Discipline: **Biological Sciences**. SAM Code: E. TOP Code: 4902.00- Biological and Physical Sciences (and Mathematics). (Start Date: Spring 2019)
  - *BIO X2A Presented by Jill Carbone:* This course was developed based on the recommendation of advisory board showing a strong community need. This will be the capstone course in the Computational Biology degree and certificate. This course will move forward for voting.
- **CIS 71 (Computer Typing- 1 Unit, 1 Unit Lab)** Modified Course Proposal: SC: 1X, O. Discipline: Computer Information Systems. SAM Code: C. TOP Code: 0702.00- Computer Information Systems*. (Start Date: Spring 2019)
  - *CIS 71 Presented by LaVaughn Hart:* This is a placeholder course for students to enroll in before being assessed and placed in CIS 71A, B or C. This course is used as a tool for scheduling. This course will move forward for voting.
- **CNT 7701 (VMware VCP Cert. & Virtualization- 2 Units, 1.5 Units Lecture, .5 Units Lab)** Modified Course Proposal: NSC: 1X (Re-certification is required every three years), O, DE, CSU T. Strongly Recommended: CNT 8001 with a minimum grade of C, CNT 51 with a minimum grade of C, CNT 52 with a minimum grade of C. Discipline: Computer Service Technology. SAM Code: C. TOP Code: 0708.00- Computer Infrastructure and Support*. (Start Date: Spring 2019)
  - *CNT 7701 Presented by Moh Daoud:* Course title was changed to "VMware VCP Certification & Virtualization". Course updates include catalog description, advisory requisites, advisory skills, methods of evaluation, and typical texts. This course will move forward for voting.
- *TABLED-* **CS 45 (Database Programming- 4 Units, 3 Units, 1 Units Lab)** Modified Course Proposal: NSC: 1X, O, CSU T, **UC T**. Prerequisite: CS 1 with a minimum grade of C or CS 31 with a minimum grade of C or CS 7 with a minimum grade of C. Discipline: Computer Science. SAM Code: C. TOP Code: 0707.10-Computer Programming*. (Start Date: Spring 2019)
- **DANC 2A (Jazz Dance Fundamentals/Beginning- 1 Unit, 1 Unit Lab)** Modified Course Proposal: SC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Dance. SAM Code: E. TOP Code: 1008.000- Dance. (Start Date: Spring 2019)
- **DANC 2B (Jazz Dance Beginning/Intermediate- 1 Unit, 1 Unit Lab)** Modified Course Proposal: SC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Strongly Recommended: DANC 2A with a minimum grade of C. Discipline: Dance. SAM Code: E. TOP Code: 1008.000-Dance. (Start Date: Spring 2019)
- **DANC 3 (Ballet-Beginning- 1 Unit, 1 Unit Lab)** Modified Course Proposal: SC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Dance. SAM Code: E. TOP Code: 1008.000-Dance. (Start Date: Spring 2019)
- **DANC 5A (Dance Composition 5A- 1.5 Unit, 1.5 Unit Lab)** Modified Course Proposal: SC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Dance. SAM Code: E. TOP Code: 1008.000-Dance. (Start Date: Spring 2019)
- **DANC 5B (Dance Composition 5B- 1.5 Unit, 1.5 Unit Lab)** Modified Course Proposal: SC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Dance. SAM Code: E. TOP Code: 1008.000-Dance. (Start Date: Spring 2019)
  - *Dance Courses Presented by Susan Lloyd:* Course updates to DANC 2A, 2B & 3 include course title, catalog description, TOP Code, units (previously 1.5-2 units), course

content, assignments, methods of evaluation, and typical texts. DANC 3 course number was changed to 3A (that way can have 3B course in the future) and the course title was updated to "Ballet Fundamentals/Beginning". Course updates to DANC 5A & 5B include units (previously 2 units), methods of evaluation and textbooks. These courses will move forward for voting.

- **ECE 67 (Infant and Toddler Development and Caregiving- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Prerequisite: ECE 56 with a minimum grade of C. Discipline: Child Development/ Early Childhood Education. SAM Code: B. TOP Code: 1305.00- Child Development/ Early Care and Education*. (Start Date: Spring 2019)

- **ECE 90 (Practicum-Supervised Experience- 4 Units, 2 Units Lecture, 2 Units Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T. Prerequisite: ECE 50 with a minimum grade of C and ECE 56 with a minimum grade of C and ECE 62 with a minimum grade of C and ECE 63 with a minimum grade of C. Discipline: Child Development/ Early Childhood Education. SAM Code: B. TOP Code: 1305.00- Child Development/ Early Care and Education*. (Start Date: Spring 2019)

- **ECE 95 (Work Experience- 1-3 Units, 1-3 Units Paid Work Experience)** Modified Course Proposal: SC: 1X, GR, CSU T. Corequisite: ECE 96. Discipline: Child Development/ Early Childhood Education. SAM Code: C. TOP Code: 1305.00- Child Development/ Early Care and Education*. (Start Date: Spring 2019)

- **ECE 96 (Work Experience Seminar- 1 Unit, 1 Unit Lecture)** Modified Course Proposal: SC: 1X, GR, CSU T. Corequisite: ECE 95. Discipline: Child Development/ Early Childhood Education. SAM Code: C. TOP Code: 1305.00- Child Development/ Early Care and Education*. (Start Date: Spring 2019)

  - *Early Care and Education courses presented by Ana Del Aguila:* Course updates to ECE 67 are advisory skills, measurable objectives, course content, methods of evaluation and typical texts. ECE 90 updates include advisory requisites, advisory skills, measurable objectives, course content, assignments, methods of evaluation, typical texts and other materials required of students. ECE 95 & 96 course updates include catalog description, SAM Code, measurable objectives, course content, methods of instruction, assignments, methods of evaluation and typical texts. These courses will move forward for voting.

- **EMS 30 (Emergency Medical Responder- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T. Strongly Recommended: EMS 70B with a minimum grade of C. Discipline: Emergency Medical Technologies. SAM Code: C. TOP Code: 1250.00- Emergency Medical Services*. (Start Date: Spring 2019)

  - *EMS 30 Presented by Sebastian Wong:* The catalog language was updated to reflect the current agency that issues the certification. Other course updates include advisory requisites (don't want to limit so that students must take CPR from our college, may take at an outside agency), assignments, methods of evaluation, typical texts and other materials required of students. This course will move forward for voting.

- **ENG 35 (Modern American Literature- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, DE, LPC GE AA/AS, CSU T/ GE: C2, UC T, IGETC: 3B. Prerequisite: ENG 1A with a minimum grade of C. Discipline: English. SAM Code: E. TOP Code: 1501.00- English. (Start Date: Spring 2019)

- **ENG 41 (Modern World Literature- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, DE, LPC GE AA/AS, CSU T/ GE: C2, UC T, IGETC: 3B. Prerequisite: ENG 1A with a minimum grade of C. Discipline: English. SAM Code: E. TOP Code: 1501.00- English. (Start Date: Spring 2019)

- **ENG 104W (Integrated Reading and Writing Workshop- .5 Units, .5 Units Lab)** Modified Course Proposal: SC: 1X, P/NP. Corequisite: ENG 104. Basic Skills, One Level Below Transfer. Discipline: English. SAM Code: E. TOP Code: 1501.00- English. (Start Date: Spring 2019)

- *English Courses Presented by Mike Sato:* Course updates to ENG 35 include measurable objectives, course content, assignments. Updates to ENG 41 include course title, catalog description, advisory skills, measurable objectives, assignments, typical texts. Updates to ENG 104W include units (previously .75 units), course content, methods of instruction, assignments, methods of evaluation, typical texts, and library. These course will move forward for voting.

- **ENGR 25 (Computational Methods for Engineers and Scientists- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T, UC T. Prerequisite: MATH 1 with a minimum grade of C. Strongly Recommended: CS 7 with a minimum grade of C. Discipline: Engineering. SAM Code: E. TOP Code: 0901.00- Engineering, General (requisites Calculus) (Transfer). (Start Date: Spring 2019)

- *TABLED-* **ENGR 46 (Material of Engineering- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T, UC T. Prerequisite: PHYS 1A with a minimum grade of C, CHEM 1A with a minimum grade of C. Discipline: Engineering. SAM Code: E. TOP Code: 0901.00- Engineering, General (requisites Calculus) (Transfer). (Start Date: Spring 2019)

    - *Engineering Courses Presented by Keith Level:* ENGR 25 updated to match C-ID language. Course updates include catalog description, advisory skills, measurable objectives, course content, assignments, methods of evaluation, and typical texts. This course will move forward for voting. ENGR 46 tabled to verify if matches C-ID.

- *TABLED-* **FST X10 (Firefighter I Academy- Introduction- 1 Unit, .5 Units Lecture, .5 Units Lab)** New Course Proposal: 1X, P/NP. Discipline: **Fire Technology**. SAM Code: D. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)

- *TABLED-* **FST X11 (ARTP Firefighter I Academy- 16 Units, 9 Units Lecture, 7 Units Lab)** New Course Proposal: 1X, GR. Prerequisite: EMS 30 with a minimum grade of C, FST X1 with a minimum grade of C, FST FSC1 with a minimum grade of C, FST X10 with a minimum grade of C, or FST 51W with a minimum grade of C. Discipline: **Fire Technology**. SAM Code: C. TOP Code: 2133.50- Fire Academy*. (Start Date: Spring 2019)

- *TABLED-* **FST X11C (Firefighter I Academy- Capstone Testing- 2 Units, .5 Units Lecture, 1.5 Units Lab)** New Course Proposal: 1X, P/NP. Prerequisite: FST X11 with a minimum grade of C. Discipline: **Fire Technology**. SAM Code: B. TOP Code: 2133.50- Fire Academy*. (Start Date: Spring 2019)

- **GEOG 1L (Introduction to Physical Geography Laboratory- 1 Unit, 1 Unit Lab)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/GE: B3, UC T, IGETC: 5A. Prerequisite: GEOG 1 with a minimum grade of C (May be taken concurrently). Discipline: Geography. SAM Code: E. TOP Code: 2206.00- Geography. (Start Date: Spring 2019)

- **GEOG 2 (Cultural Geography- 3 Unit, 3 Unit Lecture)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/GE: D5, UC T, IGETC: 4E. Discipline: Geography. SAM Code: E. TOP Code: 2206.00- Geography. (Start Date: Spring 2019)

- **GEOG 5 (World Regional Geography- 3 Unit, 3 Unit Lecture)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/GE: D5, UC T, IGETC: 4E. Discipline: Geography. SAM Code: E. TOP Code: 2206.00- Geography. (Start Date: Spring 2019)

- **GEOG 8 (Introduction to Atmospheric Science- 3 Unit, 3 Unit Lecture)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/GE: B1, UC T, IGETC: 5A. Discipline: Geography. SAM Code: E. TOP Code: 2206.00- Geography. (Start Date: Spring 2019)

    - *Geography Courses Presented by Thomas Orf:* Minor course updates include course content, measurable objectives, methods of instruction, methods of evaluation, and typical texts. These courses will move forward for voting.

- **KIN 5 (Sports Management- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T, **UC T**. Discipline: Kinesiology. SAM Code: E. TOP Code: 1270.00- Kinesiology. (Start Date: Spring 2019)
- **KIN 24 (Sport Psychology- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, O, **DE**, CSU T/ GE: E. Discipline: Kinesiology. SAM Code: E. TOP Code: 1270.00- Kinesiology. (Start Date: Spring 2019)
- *TABLED-* **KIN 27 (Principles of Coaching & Sports Officiating- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T, UC T. Discipline: **Kinesiology**. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN 29P (Independent Study, Physical Education- .5-2 Units, .5- 2 Units Lab)** New Course Proposal: O, 1X, **CSU T**. Discipline: **Physical Education**. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN 38C (Post Season Intercollegiate Men's Soccer- 1-2 Units, 1-2 Units Lab)** Modified Course Proposal: NSC: 4X, GR, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Coaching. SAM Code: E. TOP Code: 0835.50- Intercollegiate Athletics. (Start Date: Spring 2019)
- **KIN 48A (Pre-Season Intercollegiate Women's Soccer- 1-2 Units, 1-2 Units Lab)** Modified Course Proposal: NSC: 4X, GR, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Coaching. SAM Code: E. TOP Code: 0835.50- Intercollegiate Athletics. (Start Date: Spring 2019)
- **KIN 48C (Off Season Intercollegiate Women's Soccer- 1-2 Units, 1-2 Units Lab)** Modified Course Proposal: NSC: 4X, GR, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Coaching. SAM Code: E. TOP Code: 0835.50- Intercollegiate Athletics. (Start Date: Spring 2019)
- **KIN AAE (Adapted Aerobic Exercise- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: SC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Physical Education (Adapted): Disabled Students Programs and Services. SAM Code: E. TOP Code: 0835.80- Adapted Physical Education. (Start Date: Spring 2019)
- **KIN AB (Aerobic Fitness- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN AFG (Aerobic Fitness Gym- 1-2 Units, 1-2 Units Lab)** Modified Course Proposal: NSC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN BD1 (Badminton 1- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN BD2 (Badminton 2- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/ GE: E, UC T. Strongly Recommended: KIN BD1. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN BD3 (Badminton 3- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/ GE: E, UC T. Strongly Recommended: KIN BD2. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN BX1 (Box Aerobics 1- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN DBS (Dance Aerobics/ Body Sculpting- 1-2 Units, 1-2 Units Lab)** Modified Course Proposal: NSC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)

- **KIN GBW (Guts and Butts Workout- 1-2 Units, 1-2 Units Lab)** Modified Course Proposal: NSC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN FW1 (Fitness Walking 1- 1-2 Units, 1-2 Units Lab)** Modified Course Proposal: NSC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
- **KIN PL1 (Pilates 1- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: 1X, O, LPC GE AA/AS, CSU T/ GE: E, UC T. Discipline: Physical Education. SAM Code: E. TOP Code: 0835.00- Physical Education. (Start Date: Spring 2019)
    - *Kinesiology courses Presented by Andrew Cumbo and Paul Sapsford-* Course updates include minor updates to course content, methods of instruction, assignments, methods of evaluation and typical texts. KIN 27 was tabled in order to further discuss the courses discipline placement (should be kinesiology or coaching?).TOP Code for KIN 27 was changed to 0835.60- Coaching*. KIN 29P is a new independent study course specifically for the physical education courses. These courses will move forward for voting.
- **MSCM 16A (Express College Newspaper A- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: 1X, O, CSU T, C-ID #JOUR 130. Strongly Recommended: Eligibility for ENG 1A. Discipline: **Mass Communications**. **SAM Code: C.** TOP Code: 0602.00-Journalism*. (Start Date: Spring 2019)
- **MSCM 16B (Express College Newspaper B- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: 1X, O, CSU T, C-ID #JOUR 131. Prerequisite: MSCM 16A with a minimum grade of C. Strongly Recommended: Eligibility for ENG 1A. Discipline: **Mass Communications**. **SAM Code: C.** TOP Code: 0602.00-Journalism*. (Start Date: Spring 2019)
- **MSCM 16C (Express College Newspaper C- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: 1X, O, CSU T. Prerequisite: MSCM 16B with a minimum grade of C. Discipline: **Mass Communications**. **SAM Code: C.** TOP Code: 0602.00-Journalism*. (Start Date: Spring 2019)
- **MSCM 16D (Express College Newspaper D- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: 1X, O, CSU T. Prerequisite: MSCM 16C with a minimum grade of C. Discipline: **Mass Communications**. **SAM Code: C.** TOP Code: 0602.00-Journalism*. (Start Date: Spring 2019)
- **MSCM 32A (Introduction to Radio Production- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: 1X, O, LPC GE AA/AS, CSU T. Discipline: Mass Communications. **SAM Code: C.** TOP Code: 0604.10- Radio*. (Start Date: Spring 2019)
- **MSCM 32B (Intermediate Radio Production- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: 1X, O, CSU T. Prerequisite: MSCM 32A with a minimum grade of C. Discipline: Mass Communications. **SAM Code: C.** TOP Code: 0604.10- Radio*. (Start Date: Spring 2019)
- **MSCM 32C (Advanced Radio Production- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: 1X, O, CSU T. Prerequisite: MSCM 32B with a minimum grade of C. Discipline: **Broadcast Technology**. **SAM Code: C.** TOP Code: 0604.10- Radio*. (Start Date: Spring 2019)
- **MSCM 35 (Multimedia Reporting- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: 1X, O, CSU T, UC T, C-ID# JOUR 120. Discipline: **Mass Communications**. **SAM Code: C.** TOP Code: 0602.00- Journalism*. (Start Date: Spring 2019)
    - *Mass Communications courses Presented by Melissa Korber-* Course updates to the MSCM 16 series include SAM code, advisory requisites, methods of instruction, assignments, methods of evaluation, and typical texts. It was clarified that the discipline for these courses should be "Mass Communications or Journalism" and that the discipline for MSCM 32A & 32B should be "Broadcast Technology". Course updates for the MSCM 32 series include catalog description, SAM Code, course content, methods of

evaluations, and typical texts. Updates to MSCM 35 were minimal as it is a C-ID courses including, catalog description, SAM Code, discipline, measurable objectives, course content, methods of instruction, assignments, methods of evaluation, and typical texts. These courses will move forward for voting.

- **MUS 47 (College Productions- Music- 1-5 Units, 1-5 Units Lab)** Modified Course Proposal: NSC: 4X, GR, CSU T, UC T. Discipline: Music. SAM Code: E. TOP Code: 1004.00- Music. (Start Date: Spring 2019)
    - *MUS 47 Presented by Cindy Rosefield-* Course updates include units (previously 1-15 units), repeatability, measurable objectives, course content, methods of instruction, assignments, methods of evaluation and typical texts. The units range is to account for the difference between the numbers of hours needed for vocalists compared to members of the pit orchestra. This course will move forward for voting.
- **PHIL 1 (God, Nature, Human Nature- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, DE, LPC GE AA/AS, CSU T/ GE: C2, IGETC: 3B, UC T. Strongly Recommended: Eligibility for ENG 1A. Discipline: Philosophy. SAM Code: E. TOP Code: 1509.00- Philosophy. (Start Date: Spring 2019)
- **PHIL 1H (Honors Philosophy 1: God, Nature, Human Nature- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/ GE: C2, IGETC: 3B, UC T. Strongly Recommended: Eligibility for ENG 1A. Discipline: Philosophy. SAM Code: E. TOP Code: 1509.00- Philosophy. (Start Date: Spring 2019)
- **PHIL 2H (Honors Philosophy 2: Ethics- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/ GE: C2, IGETC: 3B, UC T. Strongly Recommended: Eligibility for ENG 1A. Discipline: Philosophy. SAM Code: E. TOP Code: 1509.00- Philosophy. (Start Date: Spring 2019)
- **PHIL 4 (Intro to Philosophy: Knowledge- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, LPC GE AA/AS, CSU T/ GE: C2, IGETC: 3B, UC T. Strongly Recommended: Eligibility for ENG 1A. Discipline: Philosophy. SAM Code: E. TOP Code: 1509.00- Philosophy. (Start Date: Spring 2019)
- **PHIL 29 (Independent Study, Philosophy- .5-2 Units, .5-2 Units Lecture)** Modified Course Proposal: NSC: 1X, O, CSU T. Discipline: Philosophy. SAM Code: E. TOP Code: 1509.00- Philosophy. (Start Date: Spring 2019)
    - *Philosophy Courses Presented by Elizabeth Wing-Brooks-* Course updates include minor wording changes and typical texts. These courses will move forward for voting.
- **SPAN X23 (Introduction to Hispanic Literature- 3 Units, 3 Units Lecture)** New Course Proposal: 1X, O**, LPC GE AA/AS, CSU T/ GE: C2, IGETC: 6, UC T**. Prerequisite: Spanish heritage speaker proficiency or the equivalent intermediate level as assessed. Strongly Recommended: SPAN 22 with a minimum grade of C or Successful completion of AP Spanish in high school. Discipline: **Foreign Languages: Spanish**. SAM Code: E. TOP Code: 1105.00- Spanish. (Start Date: Fall 2019)
    - *SPAN X23 Presented by Hortencia Nevarez:* This new course will be a Spanish heritage speaker's course. This course would give students a solid foundation in preparation for literature courses offered at four-year colleges and universities. The emphasis is on critical thinking and logical and effective support of ideas. This will hopefully be part of the future Spanish AA-T. The Curriculum Committee will apply to the Writing and Critical Thinking section of the LPC GE AA. This course will move forward for voting.
- **THEA 41A (Passport to Theater- Non Musical- 1 Unit, 1 Unit Lab)** Modified Course Proposal: SC: 1X, P/NP, CSU T, **UC T**. Prerequisite: THEA 47D with a minimum grade of C or THEA 48D with a minimum grade of C. **Discipline: Drama/ Theater Arts or Stagecraft**. SAM Code: E. TOP Code: 1007.00- Dramatic Arts. (Start Date: Fall 2019)

- *TABLED-* **THEA 41B (Advanced Passport to Theater- Musical- 1 Unit, 1 Unit Lab)** Modified Course Proposal: NSC: 1X, P/NP, CSU T, UC T. Discipline: Drama/ Theater Arts or Stagecraft. SAM Code: E. TOP Code: 1007.00- Dramatic Arts. (Start Date: Fall 2019)
  - *Theater Courses Presented by Titian Lish:* These courses will be used for community members not looking to earn a degree or certificate, but would like to partake in Theater productions. The prerequisite was updated for THE 41A to additionally state "or Instructor Approval". Course updates include course number, course title, catalog description, discipline, units (previously 1-6 units), advisory requisites, advisory skills, measurable objectives, assignments, methods of evaluation and typical texts. This course will move forward for voting. THEA 41B will be brought back for a second reading as a prerequisite needs to be added and the skills analysis completed.
- New Programs: Effective Fall 2019
  - **Computational Biology Certificate of Achievement** (26 Total Units, TOP Code: 0401.00- Biology, General, Program Goal: Local)
  - **Computational Biology AA** (26 Units in the Major, 60 Units Total, TOP Code: 0401.00- Biology, General, Program Goal: Local)
    - *Computational Biology Programs Presented by Jill Carbone:* The advisory board recommended these programs. The Certificate of Achievement will be for students who already have a degree in computer science or biology and are looking for job advancement. This is a strong workforce program, however then is no biology CTE TOP Code. There is an AAM for the AA to UC San Diego, to show that this program is transfer oriented. There is a similar successful computational biology program at Ohlone Community College. These programs will move forward for voting.
  - **Fitness Instructor Certificate of Achievement** (16.5-22.5 Total Units, TOP Code: 0835.20-Fitness Trainer*, Program Goal: CTE)
    - *Fitness Instructor Certificate of Achievement Presented by Craig Kutil:* This is a new strong workforce program. The program title will be changed to Fitness Trainer/Instructor. This program will move forward for voting.
- Program Modifications: Effective Fall 2019
  - **Administration of Justice AA** (27 Units in the Major, 60 Units Total, TOP Code: 2105.00- Administration of Justice*, Program Goal: CTE)
    - *Administration of Justice AA Presented by Craig Kutil:* This program updates include units in area of emphasis, program goals and objectives, catalog description and course sequence (change from freshman/sophomore to required core model). This program will move forward for voting.
  - **Biology AA** (33 Units in the Major, 60 Units Total, TOP Code: 0401.00- Biology, General, Program Goal: Local- Transfer Preparation)
  - **Biology: Allied Health AA** (23 Units in the Major, 60 Units Total, TOP Code: 0401.00- Biology, General, Program Goal: Local- Transfer Preparation)
    - *Biology Programs Presented by Jill Carbone:* Program modifications include units in program title, program goals and objectives, catalog description and course sequence (change from freshman/sophomore to required core model). These programs will move forward for voting.
  - **Cisco Network Associate Certificate of Achievement** (23 Units Total, TOP Code: 0708.10 Computer Networking*, Program Goal: CTE)

- **Computer Desktop OS Security Certificate of Achievement** (19 Units Total, TOP Code: 0708.10 Computer Networking*, Program Goal: CTE)
- **Computer Network Technician Certificate of Achievement** (17 Units Total, TOP Code: 0708.10 Computer Networking*, Program Goal: CTE)
- **Digital Forensics Examiner Certificate of Achievement** (23 Units Total, TOP Code: 0708.10 Computer Networking*, Program Goal: CTE)
- **Microsoft Systems Administrative Certificate of Achievement** (18 Units Total, TOP Code: 0708.10 Computer Networking*, Program Goal: CTE)
  - *Computer Programs Presented by Moh Daoud:* Updates to the Cisco Network Associate Certificate of Achievement include update catalog description and course sequence. Computer Desktop OS Security Certificate of Achievement updates include award type (previously Career Certificate), program goal, units in area of emphasis, total units, program goals and objectives, catalog description and course sequence. Computer Network Technician Certificate of Achievement updates include award type (previously Career Certificate), program goal, units in area of emphasis, total units, program goals and objectives, catalog description and course sequence. Digital Forensics Examiner Certificate of Achievement updates include program title (previously "Computer Forensics Examiner"), award type (previously Career Certificate), program goal, units in area of emphasis, total units, program goals and objectives, catalog description and course sequence. Microsoft Systems Administrative Certificate of Achievement updates include program title (previously "Computer Network Administration (Microsoft)"), award type (previously Career Certificate), program goal, units in area of emphasis, total units, program goals and objectives, catalog description and course sequence. These programs will move forward for voting.
- **Retail Management (WAFC) Certificate of Achievement** (25-26 Total Units, TOP Code: 0506.50-Retail Store Operations and Management*, Program Goal: CTE)
  - *Retail Management (WAFC) Certificate of Achievement Presented by Mary Lauffer:* Program modifications include minor verbiage updates to the catalog description and adding BUSN 52 to List B. This program will move forward for voting.
- Program Deactivations: Effective Fall 2019
  - **Network and Wireless Security Career Certificate-** *Presented by Moh Daoud:* These courses are now part of other programs. This program deactivation will move forward for voting.
- GE/Transfer Pathways: This will move forward for voting.
  - **MKTG 56: Retail Strategies-** CSU T
- Requisite Grade Policy- *Presented by Craig Kutil:* An update to the Course Prerequisite description in the catalog to specify that prerequisites must be completed with a minimum grade of C was discussed. This includes modifying the first sentence to state: "Students wanting to enroll in a course with a prerequisite must satisfactorily complete that prerequisite with a minimum grade of "C" or better, or the equivalent, before they are allowed to register." The committee did not have any concerns and the updated catalog description will be added to the Fall 2018 catalog addendum. This will move forward for voting.
6. Voting on Curriculum Proposals:
   - Courses:
     - **FST X1 (Fire Protection Organization- 3 Units, 3 Units Lecture, No Unit Value Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)

- **FST X2 (Fire Service Operations- 3 Units, 3 Units Lecture, No Unit Value Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T. Strongly Recommended: FST X1 with a minimum grade of C or May be Co-Enrolled. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
- **FST X3 (Firefighter Safety and Survival- 3 Units, 3 Units Lecture, No Unit Value Lab)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
- **FST X4 (Fire Behavior and Combustion- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
- **FST X5 (Fire Prevention Technology- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Prerequisite: FST 50 with a minimum grade of C or Instructor Approval. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
- **FST X6 (Fire Protection Equipment and Systems- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
- **FST X7 (Building Construction for Fire Protection- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: 1X, GR, CSU T. Prerequisite: FST X1 with a minimum grade of C. Discipline: Fire Technology. SAM Code: C. TOP Code: 2133.00- Fire Technology*. (Start Date: Spring 2019)
- **KIN 29A (Independent Study, Intercollegiate Athletics- .5-2 Units, .5- 2 Units Lab)** New Course Proposal: O, 1X, **CSU T**. Discipline: Coaching. SAM Code: E. TOP Code: 0835.50- Intercollegiate Athletics. (Start Date: Spring 2019)
- **KIN 29K (Independent Study, Kinesiology- .5-2 Units, .5- 2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Kinesiology. SAM Code: E. TOP Code: 1270.00- Kinesiology. (Start Date: Spring 2019)
  Motion to APPROVE Courses:
  MSC: Woods/Amaya/Approved
- GE/Transfer Pathways:
  - **KIN 29A: Independent Study, Intercollegiate Athletics-** CSU T
    Motion to APPROVE GE/Transfer Pathways:
    MSC: Vernoga/Schatz/Approved
- Requisites:
  - **FST X2: Fire Service Operations-** Strongly Recommended: FST X1 with a minimum grade of C or May be Co-Enrolled.
  - **FST X5: Fire Prevention Technology-** Prerequisite: FST 50 with a minimum grade of C or Instructor Approval.
  - **FST X7: Building Construction for Fire Protection-** Prerequisite: FST X1 with a minimum grade of C.
    Motion to APPROVE Requisites:
    MSC: Woods/Schatz/Approved
- Course Deactivations (Effective Fall 2018):
  - **AJ 9905: Tactical Rifle/ Carbine Operator**
  - **AJ 9992: Impact Weapon Instructor**
  - **AJ 9994: Tactical Shotgun Instructor**
  - **FST 200: Wildland Fire Fighting Live Exercise**
  - **KIN 36: Men's & Women's Intercollegiate Cross Country**
  - **MATH 38: Trigonometry with Geometry**

           Motion to APPROVE Courses Deactivations:
           MSC: Owens/Vernoga/Approved

- Course Deactivations (Effective Fall 2018):
    - **FST 51W: Fire Equipment Operations**
    - **FST 65: First Respond Haz Mat/ Incident**
    Motion to APPROVE Courses Deactivations:
    MSC: Woods/Owens/Approved
- Disciplines:
    - **BUSN 61: QuickBooks Accounting-** Business or Accounting
    MUS 37: Music Industry Career Development- Music Management
    Motion to APPROVE Disciplines:
    MSC: Amaya/Vernoga/Approved

7. Reports
    - **Vice President's Report**   David Johnson

    David Johnson stated that the campus will be going back out to find an Articulation Officer as the search failed to create a competitive applicant pool. We hope to have a permanent Articulation Officer in place by January 2019.

    - **Chair's & Articulation Officer Report**   Craig Kutil

    Craig Kutil explained that the Chancellor's Office and the University of California made an agreement to increase the number of academically prepared community college students who transfer to UC. Students who complete one of the UC pathways and achieve the requisite GPA will be guaranteed a place within the UC system. AD-T's that meets or exceeds the major requirements in a UC transfer pathway for the same major will be accepted. However, this UC the qualified student is accepted into may not be the UC that the students wanted to attend.

8. Good of the Order: None
9. Adjournment at 4:35pm
10. Next Regular Meeting (April 30th, 2018)