

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Members:

Faculty/Voting

Angela Amaya (SLPC)
Akihiko Hirose (SLPC)
Barbara Zingg (STEM)
Elizabeth Owens (STEM)
Craig Kutil, Chair (STEM)
Jill Oliveira (SS)
Michael Sato (A&H)
Elizabeth Wing Brooks (A&H)
Marsha Vernoga (BHAWK)
Lucas Hasten (SLPC)- Absent
Erick Bell (BHAWK)

Non-voting/Ex. Off. Members

John Armstrong- Absent
Don Carlson - Absent
Stuart McElderry- Absent
Nan Ho - Absent
Amir Law- Absent
Andrea Migliaccio
Tamica Ward- Absent
Elizabeth David- Absent
Madeline Wiest

Guests:

Mike McQuiston, Nadiyah Taylor, Mark Newton, Julia McGurk, Rajan Gill, Titian Lish, Paul Sapsford, James Giacomazzi, Sue Cumbo, Kristy Woods, Joanna Jen, Drew Peterson, Debbie Fields

Approved Minutes

1. Call to Order 2:32pm Craig Kutil, Chair
2. Review and Approval of Amended Agenda Craig Kutil
MSC: Amaya/Owens/Approved
Amended: FJW2-4 Requisites Revised
3. Review and Approval of Minutes (April 15th, 2019) Craig Kutil
MSC: Owens/Bell/Approved- 1 Abstention
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. First Reading of Curriculum Proposals/ Presentations:
 - **New Credit Courses:**
 - **AJ 1 (Basic Academy Modular Level One- 16 Units, 10 Units Lecture, 6 Units Lab) P/NP, 1X. Prerequisite: AJ 9988 with a minimum grade of P, Successfully completed Basic Police Academy Modular Level Three and Basic Police Academy Modular Level Two, Passed the POST Reading/Writing Test (PELLETB), Passed the POST Physical Agility Work Sample Test Battery (WSTB) Test, Successfully completed Level Two End-of-course Proficiency Exam within 12 months of the start of the Level One course, Completed the Academy Application process, including medical clearance, proof of medical insurance, DMV history and DOJ Firearms Clearance. TOP Code: 2105.50 – Police Academy*. SAM Code: C. Discipline: Administration of Justice. (Start Date: Fall 2020)**
 - *Presented by Mike McQuiston- Las Positas currently offers with the Alameda County Sheriff's Office for a regular basic police academy, but that will be moving at some point it move to Chabot College. A "modular" academy offers working, and other non-traditional students the opportunity to attend the academy. The Advisory Board and POST has indicated that there is a need for a Module I Police Academy in the Bay Area. This course is part of a larger plan to eventually offer Module II and III academies. The typical assignments we updated to be more descriptive at the Curriculum Committee's request. This course will move forward for voting.*
 - **ECE XX (Introduction to Education- 4 Units, 3 Units Lecture, 1 Unit Lab) GR, 1X, AA/AS GE: Social and Behavioral Sciences, CSU T/ GE: D, UC T, IGETC: 4, C-ID# EDUC 200. TOP Code: 4901.20- Liberal Studies (teaching preparation). SAM Code: E. Discipline: Child Development/ Early Childhood Education. (Start Date: Fall 2020)**

- *Presented by Nadiyah Taylor*- This will be the core course in the new Elementary Education AD-T. Course requires a minimum of 54 hours of structured fieldwork with a credentialed teacher. This is going to be implemented in working with ROP and the advisory board. This course will move forward for voting.
- **ENGR 50 (Introduction to Electronic Systems and Measurements-** 4 Units, 2 Units Lecture, 2 Units Lab) GR, 1X, **CSU T. Prerequisite: MATH 39 with a minimum grade of C.** TOP Code: 0934.00- Electronics and Electric Technology*. SAM Code: C. **Discipline: Engineering.** (Start Date: Spring 2020)
 - *Presented by Mark Newton*-The Engineering Tech program currently focuses on mechanical engineering, however local companies are asking for more exposure and training to electronics technology. This course is modeled after two Chabot courses that were combined to be significant enough for employers. This course will move forward for voting.
- **ESL 100 (Beginning Spelling for English Language Learners-** 1 Unit, 1 Unit Lecture) P/NP, 1X. TOP Code: 4930.87- English as a Second Language – Integrated. SAM Code: E. **Discipline: ESL.** Basic Skills, Four Levels Below Transfer. (Start Date: Spring 2020)
- **ESL 110 (Beginning Vocabulary Skills for English Language Learners-** 1 Unit, 1 Unit Lecture, No Unit Value Lab) P/NP, 1X. TOP Code: 4930.87- English as a Second Language – Integrated. SAM Code: E. **Discipline: ESL.** Basic Skills, Four Levels Below Transfer. (Start Date: Spring 2020)
- **ESL 115 (Intermediate Vocabulary Skills For English Language Learners-** 1 Unit, 1 Unit Lecture, No Unit Value Lab) P/NP, 1X. **Prerequisite: NESL 231B with a minimum grade of P or ESL 131B with a minimum grade of P and/or Placement into intermediate ESL through the ESL assessment process.** TOP Code: 4930.87- English as a Second Language – Integrated. SAM Code: E. **Discipline: ESL.** Basic Skills, Two Levels Below Transfer. (Start Date: Spring 2020)
 - *Presented by Julia McGurk*- ESL 100 has been requested by students. ESL 110 & 115 are modeled after Chabot courses. These courses will benefit ESL students in academic course work across curriculum as well as in their professional lives. These courses will be piloted before potentially look at mirroring these courses as noncredit. These courses will move forward for voting.
- **HIST 3 (World History to 1500-** 3 Units, 3 Units Lecture) O, 1X, **AA/AS: Humanities, Social and Behavioral Sciences, CSU T/GE: C2, D, UC T, IGETC: 3B, 4, C-ID# HIST 150.** TOP Code: 2205.00- History, General. SAM Code: E. **Discipline: History.** (Start Date: Fall 2020)
- **HIST 4 (World History since 1500-** 3 Units, 3 Units Lecture) O, 1X, **AA/AS: Humanities, Social and Behavioral Sciences, CSU T/GE: C2, D, UC T, IGETC: 3B, 4, C-ID# HIST 160.** TOP Code: 2205.00- History, General. SAM Code: E. **Discipline: History.** (Start Date: Fall 2020)
 - *Presented by Rajan Gill*-These courses have a C-ID descriptor and are required courses for the upcoming Elementary Teacher Education AD-T. Currently we only offer western civilization history, instead these courses will look at a global past. These courses will move forward for voting.
- **KIN 11A (Off Season Intercollegiate Golf-** 1-2 Units, 1-2 Units Lab) GR, 4X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. **Discipline: Coaching.** (Start Date: Fall 2020)
- **KIN 11B (Intercollegiate Golf-** 3 Units, 3 Units Lab) GR, 4X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. **Discipline: Coaching.** (Start Date: Fall 2020)

- **TABLED- KIN 32A (Off Season Intercollegiate Women's Softball- 1-2 Unit, 1-2 Unit Lab) GR, 4X, AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. **Discipline: Coaching.** (Start Date: Fall 2020)
- **TABLED- KIN 32B (Intercollegiate Women's Softball- 3 Units, 3 Units Lab) GR, 4X, AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. **Discipline: Coaching.** (Start Date: Fall 2020)
- **KIN 42A (Off Season Intercollegiate Track & Field- 1-2 Unit, 1-2 Unit Lab) GR, 4X, AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. **Discipline: Coaching.** (Start Date: Fall 2020)
- **KIN 42B (Intercollegiate Track & Field- 3 Units, 3 Units Lab) GR, 4X, AA/AS GE: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. **Discipline: Coaching.** (Start Date: Fall 2020)
 - *Intercollegiate Courses Presented by James Giacomazzi-* As new fields are upgraded and modified we would like be able to offer these new teams. While Track & Field and Golf we are currently viable, it was questioned whether softball should be submitted once we know when the field will be complete. We do not want to put courses in the catalog that we cannot offer. It was agreed to table these courses until the fall, as this will not affect their effective date. The remaining courses will move forward for voting.
- **KIN BK3 (Basketball 3- 1 Unit, 1 Unit Lab) O, 1X, AA/AS: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN BK2 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
- **KIN BK4 (Basketball 4- 1 Unit, 1 Unit Lab) O, 1X, AA/AS: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN BK3 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
- **KIN BL2 (Bowling 2- 1 Unit, 1 Unit Lab) O, 1X, AA/AS: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN BL1 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
- **KIN BL3 (Bowling 3- 1 Unit, 1 Unit Lab) O, 1X, AA/AS: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN BL2 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
- **KIN BL4 (Bowling 4- 1 Unit, 1 Unit Lab) O, 1X, AA/AS: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN BL3 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
 - *Basketball & Bowling Courses Presented by James Giacomazzi-* These new levels of courses have been requested by students in order to continue to improve their skills. These courses will move forward for voting
- **KIN GF4 (Golf 4- 1 Unit, 1 Unit Lab) O, 1X, AA/AS: Kinesiology, CSU T/GE: E, UC T.** TOP Code: 0835.00 – Physical Education. SAM Code: E. **Discipline: Physical Education.** (Start Date: Fall 2020)
 - *KIN GF4 Presented by Paul Sapsford-* This course has been requested by students in order to continue to improve their skills. This course will move forward for voting.
- **MATH XX27 (Number Systems for Educators- 3 Units, 3 Units Lecture) GR, 1X, AA/AS GE: Mathematics, CSU T/ GE: B4, UC T, IGETC: 2A, C-ID# MATH 120. Prerequisite: MATH 50 with a minimum grade of C or MATH 55 with a minimum grade of C or NMAT 255 with a minimum grade of C or NMAT 250 with a minimum grade of C.** TOP Code: 1701.00- Mathematics, General. SAM Code: E. **Discipline: Mathematics.** (Start Date: Spring 2020).

- **MATH 67 (Math Jam for Calculus II-** .5 Units, .5 Units Lab) P/NP, 1X, **DE**. TOP Code: 1702.00- Mathematics Skills. SAM Code: E. Discipline: Mathematics. (Start Date: Spring 2020)
- **MATH 67C (Concurrent Support for Calculus II-** 1 Unit, 1 Unit Lab) P/NP, 1X, **DE**. **Corequisite: MATH 2**. TOP Code: 1702.00- Mathematics Skills. SAM Code: E. Discipline: Mathematics. (Start Date: Spring 2020)
- **MATH 68 (Math Jam for Calculus III-** .5 Units, .5 Units Lab) P/NP, 1X, **DE**. TOP Code: 1702.00- Mathematics Skills. SAM Code: E. Discipline: Mathematics. (Start Date: Spring 2020)
- **MATH 68C (Concurrent Support for Calculus III-** 1 Unit, 1 Unit Lab) P/NP, 1X, **DE**. **Corequisite: MATH 3**. TOP Code: 1702.00- Mathematics Skills. SAM Code: E. Discipline: Mathematics. (Start Date: Spring 2020)
 - *Math Courses Presented by Kristy Woods-* MATH XX27 (presented on the behalf of Ashley McHale) is a new required course for the Elementary Education AD-T. Students have requested Math Jam courses for Calculus II & III. These courses will move forward for voting.
- **POLI X26 (Introduction to Gender, Sexuality, and Politics-** 3 Units, 3 Units Lecture) O, 1X, **AA/AS GE: Social and Behavioral Sciences, CSU T/GE: D, UC T, IGETC: 4. Strongly Recommended: POLI 7 with a minimum grade of C**. TOP Code: 2207.00 – Political Science. SAM Code: E. Discipline: Political Science. (Start Date: Fall 2020)
 - *Presented by Joanna Jen-* This course was Paul Torres’s sabbatical project and is being proposed due to student demand and opportunities to increase enrollment by offering more elective type courses. Students have been very receptive to this course and it’s very timely with the Me Too movement, as political science is a male dominated field. The committee discussed that this course meets the American Cultures requirements and that request should be added to the course. This course may not be accepted for UC T, as it seems to be an upper division course at many UC campuses. This course will move forward for voting.
- New Noncredit Courses:
 - **NBUS 200 (Communication in the Workplace-** 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. **Discipline: Vocational (Short-Term): Noncredit**. (Start Date: Spring 2020)
 - **NBUS 201 (Writing Skills for Managers-** 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. **Discipline: Vocational (Short-Term): Noncredit**. (Start Date: Spring 2020)
 - **NBUS 202 (Attitude in the Workplace-** 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. **Discipline: Vocational (Short-Term): Noncredit**. (Start Date: Spring 2020)
 - **NBUS 203 (Decision Making and Problem Solving-** 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. **Discipline: Vocational (Short-Term): Noncredit**. (Start Date: Spring 2020)
 - **NBUS 204 (Managing Organizational Change-** 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. **Discipline: Vocational (Short-Term): Noncredit**. (Start Date: Spring 2020)
 - **NBUS 205 (Team Building-** 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. **Discipline: Vocational (Short-Term): Noncredit**. (Start Date: Spring 2020)

- **NBUS 206 (Time Management- 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
- **NBUS 207 (Conflict Resolution- 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
- **NBUS 208 (Stress Management in the Workplace- 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
- **NBUS 209 (Values and Ethics- 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
- **NBUS 210 (Customer Service- 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.30 – Management Development and Supervision*. SAM Code: D. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
- **NBUS 211 (Design Thinking for the Entrepreneur- 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.40 – Small Business and Entrepreneurship*. SAM Code: D. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
- **NBUS 212 (Developing Your Business Plan- 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.40 – Small Business and Entrepreneurship*. SAM Code: D. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
- **NBUS 213 (Legal Aspects of Small Business- 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.40 – Small Business and Entrepreneurship *. SAM Code: D. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
- **NBUS 214 (Success in the Gig Economy- 9 Hours, 9 Hours Lecture) O, Workforce Preparation. TOP Code: 0506.40 – Small Business and Entrepreneurship *. SAM Code: D. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
 - *Noncredit Business Courses Presented by Drew Patterson- Ohlone College was recently awarded the Northern California Small Business Development Center location for the East Bay. In collaboration with Ohlone College, SBDC, The Tri-Valley Career Center, and Las Positas College has copied these courses so that we can alternate with Ohlone in offering them. These courses will be beneficial for business owners, managers, and other community members seeking to gain business and management skills. These courses will move forward for voting.*
- **NCIS 210 (Orientation to IT Careers- 18 Hours, 18 Hours Lab) L/P/NP/SP, DE, Workforce Preparation. TOP Code: 0799.00 Other Information Technology*. SAM Code: C. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)**
 - *Presented by Debbie Fields- This course enables students to analyze the field of information technology (IT). Pathway language in the course description was altered to not to overlap with counseling functions. This course will move forward for voting.*
- **Course Modifications:**
 - *Substantial Changes:*
 - **BUSN 45 (Entrepreneurship- 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. TOP Code: 0501.00 – Business and Commerce, General*. SAM Code: D. Discipline: Business. (Start Date: Spring 2020)**

- *Presented by Drew Patterson*- This course has not been offered in quite some time. Course updated based on conference to include growth mindset and be applicable to the new makerspace on campus. This course will move forward for voting.
- **KIN 15 (First Aid & Safety**- 1.5 Units, 1.5 Units Lecture) GR, 1X, CSU T, UC T. **TOP Code: 1270.00 – Kinesiology.** SAM Code: E. **Discipline: Kinesiology.** (Start Date: Spring 2020)
 - *Presented by Sue Cumbo*- Jason Craighead updated this course to remove the laboratory component to be more in line with other colleges. The course includes a hands on application, but is part of the lecture. This course will move forward for voting.
- **KIN CRT (Cross Training**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FJW1 (Fitness Jog Walk 1**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FJW2 (Fitness Jog Walk 2**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. **Strongly Recommended: KIN FJW1 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FJW3 (Fitness Jog Walk 3**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. **Strongly Recommended: KIN FJW2 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FJW4 (Fitness Jog Walk 4**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. **Strongly Recommended: KIN FJW3 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FL1 (Flag Football 1**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FL2 (Flag Football 2**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. **Strongly Recommended: KIN FL1 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FL3 (Flag Football 3**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. **Strongly Recommended; KIN FL1 with a minimum grade of C, KIN FL2 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN GF1 (Golf 1**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN LAX1 (Lacrosse**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SW1 (Swimming 1**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SW2 (Swimming 2**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. **Strongly Recommended: KIN SW1 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SW3 (Swimming 3**- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. **Strongly Recommended: KIN SW2 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)

- **KIN SW4 (Swimming 4-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SW3 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SWF1 (Swimming for Fitness 1-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SW2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SWF2 (Swimming for Fitness 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SWF1 with a minimum grade of C, KIN SW3 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SWF3 (Swimming for Fitness 3-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SWF1 with a minimum grade of C, KIN SW3 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SWF4 (Swimming for Fitness 4-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SWF1 with a minimum grade of C, KIN SW3 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN YO2 (Yoga 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN YO1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
 - *Physical Activity Courses Presented by Craig Kutil-* These courses have been updated to be one unit. There are also several course numbering changes KIN XT1 → KIN CRT, KIN FW1 → FJW1, FW2 → FJW2, FW3 → FJW3, KIN JW → FJW4. KIN FJW requisites corrected above. These courses will move forward for voting.
- **MATH 66C (Concurrent Support for Calculus I-** 1 Units, 1 Units Lab) P/NP, 1X, DE. **Corequisite: MATH 1.** TOP Code: 1702.00- Mathematics Skills. SAM Code: E. Discipline: Mathematics. (Start Date: Spring 2020)
 - *Presented by Kristy Woods-* MATH 2 and MATH 3 removed from requisites, as MATH 67 & 68 are being created. This course will move forward for voting.
- **MKTG 56 (Marketing Strategies-** 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. TOP Code: 0506.50 – Retail Store Operations and Management*. SAM Code: C. Discipline: Business **or Marketing** or Management. (Start Date: Spring 2020)
 - *Presented by Drew Patterson-* Course content was updated to include content outside of the retail setting. This course will move forward for voting.
- **THEA 12 (Film As Art & Communication-** 3 Unit, 2.5 Unit Lecture, .5 Units Lab) GR, 1X, DE, AA/AS GE: Humanities, CSU T/GE: C1, UC T, IGETC: 3A. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/ Theater Arts. (Start Date: Fall 2020)
 - *Presented by Titian Lish-* Course units have been lowered from 4 to 3, with a new lab component. This course will move forward for voting.
- *Nonsubstantial Changes:*
 - **KIN 50A (Pre-Season Intercollegiate Swimming & Diving –** 1-2 Units, 1-2 Units Lab) O, 4X, AA/AS GE: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN SW3 with a minimum grade of C. TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. Discipline: Coaching. (Start Date: Fall 2020)

- **KIN 50B (Intercollegiate Swimming & Diving– 3 Units, 3 Units Lab) GR, 4X, AA/AS GE: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN SW3 with a minimum grade of C, KIN SWF1 with a minimum grade of C. TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. Discipline: Coaching. (Start Date: Fall 2020)**
 - *KIN 50A & B Presented by Craig Kutil- Course numbering changed KIN 51 → KIN 50A, KIN 50 → KIN 50B. These courses will move forward for voting.*
- **MATH 66 (Math Jam for Calculus I- .5-1 Units, .5-1 Units Lab) P/NP, 1X, DE. TOP Code: 1702.00- Mathematics Skills. SAM Code: E. Discipline: Mathematics. (Start Date: Spring 2020)**
 - *Presented by Kristy Woods- Course description updated. This course will move forward for voting.*
- **NUTR 1 (Introduction to Nutrition Science- 3 Units, 3 Units Lecture) GR, 1X, DE, AA GE: Wellness: Health, CSU T/GE: E, UC T, C-ID# NUTR 110. Strongly Recommended: CHEM 30A, MATH 110. TOP Code: 1306.00- Nutrition, Foods, and Culinary Arts*. SAM Code: D. Discipline: Nutrition Science/ Dietetics. (Start Date: Fall 2020)**
 - *Presented by Marsha Vernoga- Course title and description updated. This course will move forward for voting.*
- **New Noncredit Programs: Fall 2020: Presented by Drew Patterson-** The Customer Service program will help students with workplace readiness and prepare them for college-level courses in business. The Small Business Management program will prepare students at all levels of small business management. These programs will move forward for voting.
 - **Customer Service Certificate of Completion** (45 Hours, CDCP: Workforce Preparation, TOP Code: 0506.30- Management Development and Supervision*, Start Date: Fall 2020)
 - **Small Business Management Certificate of Completion** (45 Hours, CDCP: Workforce Preparation, TOP Code: 0506.40- Small Business and Entrepreneurship*, Start Date: Spring 2020)
- **Modified Credit Programs: Fall 2020**
 - **Administrative Medical Assistant Certificate of Achievement** (23.5-25.5 Units, Program Goal: CTE, TOP Code: 1208.20 – Administrative Medical Assisting*, Start Date: Fall 2020)
 - *Presented by Craig Kutil on behalf of LaVaughn Hart- Removed BUSN 77 as it isn't being offered, added ENG 1A as it is a pre-req for CIS 43 (a C-ID requirement for CIS 43), and provided the option for students to take either the EMS 70A or 70B courses as they are both classes that provide training for the American Heart Association Basic Life Support Certificate. Also, the option for students to take either CIS 8 or CIS 55 (CIS 8 is great for students with limited computer applications experience; however, many students already have basic skills and CIS 55 will be a better option for them). This program will move forward for voting.*
 - **Business Entrepreneurship AA** (31-32 Units in the Major/ 60 Total, Program Goal: CTE, TOP Code: 0506.40- Small Business and Entrepreneurship*, Start Date: Fall 2020)
 - **Business Entrepreneurship Certificate of Achievement** (19-20 Units, Program Goal: CTE, TOP Code: 0506.40- Small Business and Entrepreneurship*, Start Date: Fall 2020)
 - *Business Entrepreneurship Presented by Drew Patterson- These stackable programs have been updated to remove inactive courses and update program formatting. These programs will move forward for voting.*
- **Course Deactivations: Fall 2019: Presented by Craig Kutil-** This course has not been offered in quite some time and the discipline faculty would like for it to be deactivated. This course will move forward for voting.
 - **KIN TN1: Introductory Tennis**

6. Voting on Curriculum Proposals

- New Courses:

- **BUSN 86 (Management Principles-** 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: BUSN 40 with a minimum grade of C. TOP Code: 0506.00- Business Management*. SAM Code: C. Discipline: Business or Management. (Start Date: Spring 2020)
- **BUSN 87 (Organizational Management and Leadership-** 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: BUSN 40 with a minimum grade of C. TOP Code: 0506.00- Business Management*. SAM Code: C. Discipline: Business or Management. (Start Date: Spring 2020)
- **CIS 7 (Introduction to Programming Concepts and Methodologies-** 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, DE, AA/AS GE: Communications and Analytical Thinking, C-ID# ITIS 130. Strongly Recommended: CIS 50. TOP Code: 0707.10- Computer Programming*. SAM Code: D. Discipline: Computer Information Systems. (Start Date: Spring 2020)
- **CIS 11 (Data Visualization Tools-** 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 54 with a minimum grade of C. TOP Code: 0702.00- Computer Information Systems*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)
- **CIS 44 (IT Fundamentals+ -** 2 Units, 2 Units Lecture) O, 1X, DE, CSU T. TOP Code: 0702.00- Computer Information Systems*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)
- **FST 24 (CO 2E Wildland Incident Operations for Company Officers-**2.5 Units, 2.5 Units Lecture) O, 1X, CSU T. Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications. TOP Code: 2133.00- Fire Technology*. SAM Code: B. Discipline: Fire Technology. (Start Date: Spring 2020)
- **FST 25 (Instructor 1-**2.5 Units, 2.5 Units Lecture) O, 1X, CSU T. Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications. TOP Code: 2133.00- Fire Technology*. SAM Code: B. Discipline: Fire Technology. (Start Date: Spring 2020)
- **HUMN 2 (Introduction to Film Studies-** 3 Units, 3 Units Lecture) O, 1X, AA/AS GE: Humanities, CSU T/GE: C1- Arts & C2-Humanities, UC T, IGETC: 3A- Arts & 3B –Humanities. TOP Code: 1599.00- Other Humanities. SAM Code: E. Discipline: Humanities. (Start Date: Fall 2020)
- **THEA 55 (Movement for the Actor-** 1 Unit, 1 Unit Lecture) GR, 1X, CSU T. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/ Theater Arts. (Start Date: Spring 2020)

Motion to APPROVE New Courses:

MSC: Owens/Bell/Approved

- New Noncredit Courses:

- **NCIS 244 (IT Fundamentals+-**36 Hours, 36 Hours Lecture) P/NP, DE, Workforce Preparation. TOP Code: 0702.00 – Computer Information Systems*. SAM Code: C. Discipline: Vocational (Short-Term): Noncredit. (Start Date: Spring 2020)

Motion to APPROVE New Noncredit Courses:

MSC: Owens/Wing-Brooks/Approved

- Modified Courses:

- **DANC 6A (Choreography For The Stage A-** 2 Units, 2 Units Lab) O, 1X, CSU T/GE: E, UC T. Strongly Recommended: DANC 5A with a minimum grade of C or DANC 5B with a minimum grade of C. TOP Code: 1008.00 – Dance. SAM Code: E. Discipline: Dance. (Start Date: Spring 2020)
- **DANC 6B (Choreography For The Stage B-** 2 Units, 2 Units Lab) O, 1X, CSU T/GE: E, UC T. Strongly Recommended: DANC 5A with a minimum grade of C or DANC 5B with a minimum grade of C. TOP Code: 1008.00 – Dance. SAM Code: E. Discipline: Dance. (Start Date: Spring 2020)

- **FST 20 (CO 2A Human Resource Management for Company Officers-2.5 Units, 2.5 Units Lecture)** O, 1X, CSU T. Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications. TOP Code: 2133.00- Fire Technology*. SAM Code: C. Discipline: Fire Technology. (Start Date: Spring 2020)
- **FST 21 (CO 2B General Administrative Functions for Company Officers-1.5 Units, 1.5 Units Lecture)** O, 1X, CSU T. Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications. TOP Code: 2133.00- Fire Technology*. SAM Code: C. Discipline: Fire Technology. (Start Date: Spring 2020)
- **FST 22 (CO 2C Fire Inspections and Investigation for Company Officers-2.5 Units, 2.5 Units Lecture)** O, 1X, CSU T. Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications. TOP Code: 2133.00- Fire Technology*. SAM Code: C. Discipline: Fire Technology. (Start Date: Spring 2020)
- **FST 23 (CO 2D All-Risk Command Operations for Company Offers-2.5 Units, 2.5 Units Lecture)** O, 1X, CSU T. Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications. TOP Code: 2133.00- Fire Technology*. SAM Code: B. Discipline: Fire Technology. (Start Date: Spring 2020)
- **KIN DV1 (Springboard Diving- 1-2 Unit, 1-2 Unit Lab)** O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SW1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Spring 2020)
- **KIN LG (Lifeguarding—1.5 Units, 1 Unit Lecture, .5 Units Lab)** O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SWF1 with a minimum grade of C. TOP Code: 0835.70- Aquatics and Lifesaving*. SAM Code: C. Discipline: Kinesiology. (Start Date: Spring 2020)
- **MUS 38 (Applied Lessons- 1 Unit, 1 Unit Lab)** O, 4X, LPC AA/AS: Humanities, CSU T, UC T, C-ID# MUS 160. Corequisite: MUS 8A or MUS 8B or MUS 10A or MUS 10B or MUS 12 or MUS 14 or MUS 15 or MUS 16 or MUS 44 or MUS 45 or MUS 46A or MUS 46B or MUS 48. TOP Code: 1004.00- Music. SAM Code: E. Discipline: Music. (Start Date: Spring 2020)

Motion to APPROVE Modified Courses:

MSC: Amaya/Vernoga/Approved

- GE/Transfer Pathways:
 - **BUSN 86: Management Principles-** CSU T
 - **BUSN 87: Organizational Management and Leadership-** CSU T
 - **CIS 7: Introduction to Programming Concepts and Methodologies-** AA/AS GE: Communications and Analytical Thinking
 - **CIS 11: Data Visualization Tools-** CSU T
 - **CIS 44: IT Fundamentals+-** CSU T
 - **FST 21: CO 2B General Administrative Functions for Company Officers-** CSU T
 - **FST 23: CO 2D All-Risk Command Operations for Company Offers-** CSU T
 - **FST 24: CO 2E Wildland Incident Operations for Company Officers-** CSU T
 - **FST 25: Instructor 1-** CSU T
 - **HUMN 2: Introduction to Film Studies-** AA/AS GE: Humanities, CSU T
 - **THEA 55: Movement for the Actor-** CSU T
- **Motion to APPROVE GE/ Transfer Pathways:**
- **MSC: Bell/Zingg/Approved**
- Requisites:
 - **BUSN 86: Management Principles-** Strongly Recommended: BUSN 40 with a minimum grade of C.

- **BUSN 87: Organizational Management and Leadership**- Strongly Recommended: BUSN 40 with a minimum grade of C.
 - **CIS 7: Introduction to Programming Concepts and Methodologies**- Strongly Recommended: CIS 50.
 - **CIS 11: Data Visualization Tools**- Strongly Recommended: CIS 54 with a minimum grade of C.
 - **DANC 6A: Choreography For The Stage A**- Strongly Recommended: DANC 5A with a minimum grade of C or DANC 5B with a minimum grade of C.
 - **DANC 6B: Choreography For The Stage B**- Strongly Recommended: DANC 5A with a minimum grade of C or DANC 5B with a minimum grade of C.
 - **FST 20: CO 2A Human Resource Management for Company Officers**- Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications.
 - **FST 21: CO 2B General Administrative Functions for Company Officers**- Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications.
 - **FST 22: CO 2C Fire Inspections and Investigation for Company Officers**- Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications.
 - **FST 23: CO 2D All-Risk Command Operations for Company Officers**- Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications.
 - **FST 24: CO 2E Wildland Incident Operations for Company Officers**- Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications.
 - **FST 25: Instructor 1**- Prerequisite: Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications.
 - **KIN DV1: Springboard Diving**- Strongly Recommended: KIN SW1 with a minimum grade of C.
 - **KIN LG: Lifeguarding**- Strongly Recommended: KIN SWF1 with a minimum grade of C.
 - **MUS 38: Applied Lessons**- Corequisite: MUS 8A or MUS 8B or MUS 10A or MUS 10B or MUS 12 or MUS 14 or MUS 15 or MUS 16 or MUS 44 or MUS 45 or MUS 46A or MUS 46B or MUS 48.
- Motion to APPROVE Requisites:**
MSC: Sato/Zingg/Approved
- Distance Education:
 - **BUSN 86: Management Principles**
 - **BUSN 87: Organizational Management and Leadership**
 - **CIS 44: IT Fundamentals+**
 - **CIS 7: Introduction to Programming Concepts and Methodologies**
 - **CIS 11: Data Visualization Tools**
 - **NCIS 244: IT Fundamentals+**
- Motion to APPROVE Distance Education:**
MSC: Vernoga/Sato/Approved
- Discipline – Spring 2020:
 - **BUSN 86: Management Principles**- Business or Management
 - **BUSN 87: Organizational Management and Leadership**- Business or Management
 - **CIS 7: Introduction to Programming Concepts and Methodologies**- Computer Information Systems
 - **CIS 11: Data Visualization Tools**- Computer Information Systems
 - **CIS 44: IT Fundamentals+**- Computer Information Systems
 - **FST 24: CO 2E Wildland Incident Operations for Company Officers**- Fire Technology

- **FST 25: Instructor 1-Fire Technology**
- **HUMN 2: Introduction to Film Studies-** Humanities
- **KIN LG: Lifeguarding-** Kinesiology
- **NCIS 244: IT Fundamentals+-** Vocational (Short-Term): Noncredit
- **THEA 55: Movement for the Actor-** Drama/ Theater Arts
- **Motion to APPROVE Amended Disciplines:**
MSC: Owens/Bell/Approved
- **New Credit Programs: Fall 2020**
 - **Company Officer Certificate of Achievement** (14 Units, Program Goal: CTE, TOP Code: 2133.00 – Fire Technology*, Start Date: Fall 2020)
 - **Film Studies AA** (18-20 Units in the Major/ 60 Units Total, Program Goal: Local- Transfer Preparation, TOP Code: 06012.0- Film Studies (including combined film/video*, Start Date: Fall 2020)
 - **Film Studies Certificate of Achievement** (18-20 Units Total, Program Goal: Local- Community Needs, TOP Code: 06012.0- Film Studies (including combined film/video*, Start Date: Fall 2020)
- **Motion to APPROVE New Credit Programs:**
MSC: Wing-Brooks/Zingg/Approved
- **Modified Credit Programs: Fall 2020**
 - **Radio Communications Certificate of Achievement** (18 Units, Program Goal: CTE, TOP Code: 0604.10- Radio*, Start Date: Fall 2020)
- **Motion to APPROVE Modified Credit Programs:**
MSC: Zingg/Veroga/Approved
- **Course Deactivations: Fall 2019**
 - **CIS 46: Game Programming: 2D and 3D**
 - **CIS 63: Advanced Project Management**
 - **CS 46: Game Programming: 2D and 3D**
- **Motion to APPROVE Course Deactivations:**
MSC: Bell/Sato/Approved

7. Reports

- **Chair's Report**

Craig Kutil

Craig Kutil stated he will gain access to test the new Assist system on May 1st. On May 15th he will hold an Assist training for Student Services. On May 14th Assist will release public access to counselors and articulation officers. On May 31st the site will be fully public. The Fall 2019 course-to-course articulation information will not yet be available. While they expect the new Assist to have some missing data, they don't expect it to be inaccurate. One exception is CSU East Bay. Due to their switch from the quarter to semester system their data is not accurate. Instead it is recommended to look at their TES system to view their data. Las Positas does have the TES software, however it is more utilized by four year and private colleges. There is currently discussion about how we can better utilize this software at our campus for evaluations, prerequisite challenges, etc. Elizabeth Owens, Madeline Wiest and I will be attending the Curriculum Institute in July.

8. Good of the Order: None

9. Adjournment at 4:32 pm

10. Next Regular Meeting (May 6th, 2019)