

**LPC Mission Statement**

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

**LPC Planning Priorities**

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across campus.

**Members:**

**Faculty/Voting:**

- Angela Amaya (SLPC)
- Akihiko Hirose (SLPC)
- Barbara Zingg (STEM)
- Elizabeth Owens, Co-Chair (STEM)
- Craig Kutil, Co-Chair (STEM)
- Elizabeth Wing Brooks (A&H)
- Jose Calderon (SS)
- Erick Bell (BHAWK)

**Non-voting/Ex. Off. Members:**

- John Armstrong- Absent
- Stuart McElderry
- Nan Ho
- Andrea Migliaccio
- Amy Mattern - Absent
- Elizabeth David
- Jesus Bravo-Morales - Absent
- Jocelyn Santos - Absent
- Madeline Wiest

**Guests:**

- Terri Ann Bengiveno
- Lyndale Garner
- John Ruys

**Approved Minutes**

1. Call to Order 2:37pm Elizabeth Owens, Co-Chair
2. Review and Approval of Amended Agenda Elizabeth Owens  
**MSC: Kutil/Amaya/Approved**  
\*Amended: NLIB 203 Course Title Change- "Evaluation Information"
3. Review and Approval of Minutes (February 3<sup>rd</sup>, 2020) Elizabeth Owens  
**MSC: Kutil/Wing Brooks/Approved**
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. First Reading of Curriculum Proposals/ Presentation:
  - New Credit Courses:
    - **LGBT 1 (Introduction to LGBTQ Studies-** 3 Units, 3 Units Lecture) OP, 1X, **DE, AA/AS: Social and Behavioral Sciences, CSU T/GE: D, UC T, IGETC: 4, C-ID# SJS 130.** TOP Code: 2299.00- Other Social Sciences. SAM Code: E. **Discipline: Psychology or Women's Studies.** (Start Date: Fall 2021)
    - **LGBT 2 (Lesbian, Gay, Bisexual, Transgender, and Queer Psychology-** 3 Units, 3 Units Lecture) OP, 1X, **DE, AA/AS: Social and Behavioral Sciences, CSU T/GE: D, UC T, IGETC: 4.** TOP Code: 2299.00- Other Social Sciences. SAM Code: E. **Discipline: Psychology or Women's Studies.** (Start Date: Fall 2021)
      - *LGBT Courses Presented by John Ruys-* LGBT 1 will examine LGBTQ issues from psychological, sociological, political, racial and sexual perspectives. LGBT 2 is a life-span LGBTQ course which will cover topics such as, identity development, coming out, prejudice, discrimination, violence, relationships, parenting, and aging. LGBT 2 will not be on the new Social Justice AD-T, initially as it will need a specific articulation (AAM) or be approved for CSU GE. The discipline for LGBT 1 was changed to Psychology or Sociology or Women's Studies and LGBT 2 was changed to Psychology. These courses will move forward for voting.
  - New Noncredit Courses:
    - **NLIB 201 (Getting Started with Research-** 3 Hours, 3 Hours Lecture) P/NP, Workforce Preparation. TOP Code: 1601.00 – Library Science, General. SAM Code: E. Discipline: Library Science. (Start Date: Fall 2021)
    - **NLIB 202 (Gathering Information-** 3 Hours, 3 Hours Lecture) P/NP, Workforce Preparation. Strongly Recommended: NLIB 201. TOP Code: 1601.00 – Library Science, General. SAM Code: E. Discipline: Library Science. (Start Date: Fall 2021)

- **NLIB 203 (Evaluation Information- 3 Hours, 3 Hours Lecture) P/NP, Workforce Preparation.** Strongly Recommended: NLIB 201 and NLIB 202. TOP Code: 1601.00 – Library Science, General. SAM Code: E. Discipline: Library Science. (Start Date: Fall 2021)
- **NLIB 204 (Using Information- 3 Hours, 3 Hours Lecture) P/NP, Workforce Preparation.** Strongly Recommended: NLIB 201, NLIB 202, NLIB 203. TOP Code: 1601.00 – Library Science, General. SAM Code: E. Discipline: Library Science. (Start Date: Fall 2021)
  - *NLIB Courses Presented by Angela Amaya-* NLIB 201 will be an introduction course on the basic research process to familiarize students with physical and online library resources. NLIB 202 will allow students to improved their skills and familiarize themselves with the characteristics and types of information used to research. NLIB 203 will have students examine sources for reliability, validity, accuracy, authority, timeliness, and objectivity. Lastly NLIB 204 will focus on ethical use of information in academic and workplace contexts. These courses are recommended to be taken in order. These courses will move forward for voting.
- Course Modifications:
  - *Nonsubstantial Changes:*
    - **ECE 10 (Introduction to Education- 4 Units, 3 Units Lecture, 1 Unit Lab) GR, 1X, AA/AS: Social and Behavioral Sciences, CSU T/GE: D, UC T, IGETC: 4, C-ID# EDUC 200.** TOP Code: 4901.20 – Liberal Studies (Teaching Preparation). SAM Code: E. Discipline: Child Development/Early Childhood Education. (Start Date: Fall 2021)
      - *Presented by Lyndale Garner-* The course will not approved for UC Transfer, as course did not include enough “theory”. Additional language related to “theory” was added, while still following the C-ID descriptor. The Elementary Education AD-T will not be active until Fall 2021, so this will not delay the program. This course will move forward for voting.
    - **PSYC 10 (Psychology of Human Sexuality- 3 Units, 3 Units Lecture) OP, 1X, DE, AA: Wellness: Health, CSU T/GE: D, E, UC T, IGETC: 4, C-ID# PSY 130.** TOP Code: 2001.00- Psychology, General. SAM Code: E. Discipline: Psychology. (Start Date: Fall 2021)
      - *Presented by Craig Kutil-* Distance Education requested. Course was updated also to request CSU GE and IGETC. This course will move forward for deactivations.
  - GE Proposal: *Presented by Craig Kutil-* These courses were already approved for CSU GE and should be part of our aligned local GE area. These proposals will move forward for voting.
    - **ARTS 3A: Figure and Composition I-** AA/AS GE: Humanities
    - **ARTS 4A: Introduction to Ceramics-** AA/AS GE: Humanities
    - **ARTS 7A: Introduction to Watercolor Painting-** AA/AS GE: Humanities
    - **ARTS 12A: Oil/Acrylic Painting-** AA/AS GE: Humanities
  - Course Deactivations: *Presented by Elizabeth Owens-* These course deactivation were initiated by discipline faculty, as the courses had not been offered in a long time. These deactivations will move forward for voting.
    - **ENG 100A: Integrated Reading and Writing I-** Fall 2020
    - **ENG 100R: Reading and Writing Center Lab-** Fall 2020
    - **KIN AAE: Adapted Aerobic Exercise-** Fall 2020
    - **KIN AAQE: Adapted Aquatic Exercise-** Fall 2020
    - **KIN AIE: Adapted Individualized Exercise-** Fall 2020
    - **KIN APA: Adapted Physical Activities-** Fall 2020
    - **KIN AWT: Adapted Weight Training-** Fall 2020
    - **MSCM 3: Magazine & Feature Writing-** Fall 2020

- **MSCM 14: Writing and Photo Publication-** Fall 2020
  - New Credit Programs:
    - **Social Justice Studies: LGBTQ Studies AA-T** (18-19 Units in the Major, 60 Units Total, Program Goal: Transfer, TOP Code: 2299.00 – Other Social Sciences, Start Date: Fall 2021)
      - *Presented by John Ruys-* This new ADT consists of four areas of emphasis: History or Government, Arts and Humanities, Social Science and Quantitative Reasoning and will give our students an opportunity to transfer into many CSU programs and minor in Queer Studies. More courses such as POLI 26 and LGBT 2 can be added for Fall 2022. This program will move forward for voting.
  - New Noncredit Programs:
    - **Basic Research Skills Certificate of Completion** (12 Hours, Program Goal: CDCP- Workforce Prep, TOP Code: 1601.00- Library Science, General, Start Date: Fall 2021)
      - *Presented by Angela Amaya-* Includes all four new NLIB courses and is designed to prepare students for work in entry-level research fields. This program will move forward for voting.
  - Program Modifications:
    - **Supervisory Management Certificate of Achievement** (24-28 Units Total, Program Goal: CTE, TOP Code: 0506.30 – Management Development and Supervision\*, Start Date: Fall 2021)
      - *Presented by Erick Bell-* Added BUSN 87 to the Core and moved BUSN 53 to List A. BUSN 86 and MKTG 50 was added to List A and MKTG 60 was removed. This program will move forward for voting.
  - Administrative Program Revision:
    - **Fire Service Technology AS** (29 Units in the Major, 60 Units Total, Program Goal: CTE, TOP Code: 2133.00- Fire Technology\*, Start Date: Fall 2020)
    - **Fire Service Technology Certificate of Achievement** (22 Units Total, Program Goal: CTE, TOP Code: 2133.00- Fire Technology\*, Start Date: Fall 2020)
      - *Presented by Elizabeth Owens-* Programs updated for Fall 2020 to account for course numbering change from FST FSC1 → FST 7. These programs will move forward for voting.
6. Voting on Curriculum Proposals
- New Credit Courses:
    - **ECE 37 (Preschool Foundations: Health-** 1 Unit, 1 Unit Lecture) GR, 1X, **DE.** TOP Code: 1305.00 – Child Development/Early Care and Education\*. SAM Code: C. Discipline: Child Development/Early Childhood Education. (Start Date: Fall 2020)
    - **PHTO 51B (Individual Projects B-** 1.5 Units, 0.5 Units Lecture, 1 Unit Lab) O, 1X, CSU T. Strongly Recommended: PHTO 51A with a minimum grade of C. TOP Code: 1012.00- Applied Photography\*. SAM Code: C. Discipline: Photography. (Start Date: Fall 2020)

Motion to APPROVE New Credit Courses:  
MSC: Kutil/Amaya/Approved
  - New Noncredit Courses:
    - **NMAT 256 (Geometry-** 81 Hours, 54 Hours Lecture, 27 Hours Lab) O, 1X. Prerequisite: MATH 110 with a minimum grade of C or NMAT 210 with a minimum grade of C. Elementary and Secondary Basic Skills. TOP Code: 1701.00 – Mathematics, General. SAM Code: E. Discipline: Mathematics. (Start Date: Summer 2020)

Motion to APPROVE New Noncredit Courses:  
MSC: Kutil/Bell/Approved
  - Course Modifications:

- **BUSN 86 (Management Strategies & Dilemmas-** 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: BUSN 40 with a minimum grade of C. TOP Code: 0506.00 – Business Management\*. SAM Code: C. Discipline: Business and Management. (Start Date: Fall 2020)
- **CHEM 1A (General College Chemistry I-** 5 Units, 3 Units Lecture, 2 Units Lab) GR, 1X, AA/AS GE: Natural Science, CSU T/GE: B1/B3, UC T, IGETC: 5A/5C, C-ID# CHEM 110,120S. Prerequisite: MATH 55 with a minimum grade of C or MATH 55B with a minimum grade of C or NMAT 255 with a minimum grade of C, CHEM 31 with a minimum grade of C. TOP Code: 1905.00 – Chemistry, General. SAM Code: E. Discipline: Chemistry. (Start Date: Fall 2021)
- **CHEM 1B (General College Chemistry II-** 5 Units, 3 Units Lecture, 2 Units Lab) GR, 1X, AA/AS GE: Natural Science, CSU T/GE: B1/B3, UC T, IGETC: 5A/5C, C-ID# CHEM 120S. Prerequisite: CHEM 1A with a minimum grade of C. TOP Code: 1905.00 – Chemistry, General. SAM Code: E. Discipline: Chemistry. (Start Date: Fall 2020)
- **CHEM 12A (Organic Chemistry I-** 5 Units, 3 Units Lecture, 2 Units Lab) GR, 1X, AA/AS GE: Natural Science, CSU T/GE: B1/B3, UC T, IGETC: 5A/5C, C-ID# CHEM 150,160S. Prerequisite: CHEM 1B with a minimum grade of C. TOP Code: 1905.00 – Chemistry, General. SAM Code: E. Discipline: Chemistry. (Start Date: Fall 2020)
- **CHEM 12B (Organic Chemistry II-** 5 Units, 3 Units Lecture, 2 Units Lab) GR, 1X, AA/AS GE: Natural Science, CSU T/GE: B1/B3, UC T, IGETC: 5A/5C. Prerequisite: CHEM 12A with a minimum grade of C. TOP Code: 1905.00 – Chemistry, General. SAM Code: E. Discipline: Chemistry. (Start Date: Fall 2020)
- **CHEM 30A (Introductory and Applied Chemistry I-** 4 Units, 3 Units Lecture, 1 Units Lab) GR, 1X, AA/AS GE: Natural Science, CSU T/GE: B1/B3, UC T, IGETC: 5A/5C. Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C or NMAT 210 with a minimum grade of C. TOP Code: 1905.00 – Chemistry, General. SAM Code: E. Discipline: Chemistry. (Start Date: Fall 2021)
- **CHEM 30B (Introductory and Applied Chemistry II-** 4 Units, 3 Units Lecture, 1 Units Lab) GR, 1X, AA/AS GE: Natural Science, CSU T/GE: B1/B3, UC T, IGETC: 5A/5C. Prerequisite: CHEM 30A with a minimum grade of C. TOP Code: 1905.00 – Chemistry, General. SAM Code: E. Discipline: Chemistry. (Start Date: Fall 2020)
- **CHEM 31 (Introduction to College Chemistry-** 4 Units, 3 Units Lecture, 1 Units Lab) O, 1X, AA/AS GE: Natural Science, CSU T/GE: B1/B3, UC T, IGETC: 5A/5C. Prerequisite: MATH 55 with a minimum grade of C or MATH 55B with a minimum grade of C or NMAT 255 with a minimum grade of C. TOP Code: 1905.00 – Chemistry, General. SAM Code: E. Discipline: Chemistry. (Start Date: Fall 2021)
- **HEA 3 (Women’s Health-** 3 Units, 3 Units Lecture) O, 1X, DE, AA GE: Kinesiology, CSU T/GE: D,E, UC T, IGETC: 4. TOP Code: 0837.00 - Health Education. SAM Code: E. Discipline: Health. (Start Date: Fall 2020)
- **KIN 61B (Water Polo Off Season Training-** 1-2 Units, 1-2 Units Lab) O, 4X, AA/AS GE: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN WP1 with a minimum grade of C, KIN SW2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Coaching. (Start Date: Summer 2021)
- **MATH 156 (Geometry-** 3.5 Units, 3 Units Lecture, .5 Units Lab) O, 1X. Prerequisite: MATH 110 with a minimum grade of C or NMAT 210 with a minimum grade of C. Basic Skills, One Level Below Transfer. TOP Code: 1701.00 – Mathematics, General. SAM Code: E. Discipline: Mathematics. (Start Date: Summer 2020)
- **MSCM 16A (Express College Newspaper A-** 3 Units, 1 Unit Lecture, 2 Units Lab) O, 1X, DE, CSU T, C-ID# JOUR 130. Strongly Recommended: Eligibility for ENG 1A/1AEX. TOP Code: 0602.00- Journalism\*. SAM Code: C. Discipline: Mass Communications or Journalism. (Start Date: Fall 2020)

- **MSCM 16B (Express College Newspaper B-** 3 Units, 1 Unit Lecture, 2 Units Lab) O, 1X, DE, CSU T, C-ID# JOUR 131. Prerequisite: MSCM 16A with a minimum grade of C. Strongly Recommended: Eligibility for ENG 1A/1AEX. TOP Code: 0602.00- Journalism\*. SAM Code: C. Discipline: Mass Communications or Journalism. (Start Date: Fall 2020)
- **MSCM 16C (Express College Newspaper C-** 3 Units, 1 Unit Lecture, 2 Units Lab) O, 1X, DE, CSU T. Prerequisite: MSCM 16B with a minimum grade of C. TOP Code: 0602.00- Journalism\*. SAM Code: C. Discipline: Mass Communications or Journalism. (Start Date: Fall 2020)
- **MSCM 16D (Express College Newspaper D-** 3 Units, 1 Unit Lecture, 2 Units Lab) O, 1X, DE, CSU T. Prerequisite: MSCM 16C with a minimum grade of C. TOP Code: 0602.00- Journalism\*. SAM Code: C. Discipline: Mass Communications or Journalism. (Start Date: Fall 2020)  
Motion to APPROVE Modified Courses:  
MSC: Kutil/Wing Brooks/Approved
- CSU T & GE Proposals:
  - **PHTO 51B: Individual Projects B-** CSU T  
Motion to APPROVE CSU T & GE Proposals:  
MSC: Kutil/Wing Brooks/Approved
- Requisites:
  - **BUSN 86: Management Strategies & Dilemmas-** Strongly Recommended: BUSN 40 with a minimum grade of C.
  - **CHEM 1A: General College Chemistry I-** Prerequisite: MATH 55 with a minimum grade of C or MATH 55B with a minimum grade of C or NMAT 255 with a minimum grade of C, CHEM 31 with a minimum grade of C.
  - **CHEM 1B: General College Chemistry II-** Prerequisite: CHEM 1A with a minimum grade of C.
  - **CHEM 12A: Organic Chemistry I-** Prerequisite: CHEM 1B with a minimum grade of C.
  - **CHEM 12B: Organic Chemistry II-** Prerequisite: CHEM 12A with a minimum grade of C.
  - **CHEM 30A: Introductory and Applied Chemistry I-** Prerequisite: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C or NMAT 210 with a minimum grade of C.
  - **CHEM 30B: Introductory and Applied Chemistry II-** Prerequisite: CHEM 30A with a minimum grade of C.
  - **CHEM 31: Introduction to College Chemistry-** Prerequisite: MATH 55 with a minimum grade of C or MATH 55B with a minimum grade of C or NMAT 255 with a minimum grade of C.
  - **KIN 61B: Water Polo Off Season Training-** Strongly Recommended: KIN WP1 with a minimum grade of C, KIN SW2 with a minimum grade of C.
  - **MATH 156: Geometry-** Prerequisite: MATH 110 with a minimum grade of C or NMAT 210 with a minimum grade of C.
  - **MSCM 16A: Express College Newspaper A-** Strongly Recommended: Eligibility for ENG 1A/1AEX.
  - **MSCM 16B: Express College Newspaper B-** Prerequisite: MSCM 16A with a minimum grade of C. Strongly Recommended: Eligibility for ENG 1A/1AEX.
  - **MSCM 16C: Express College Newspaper C-** Prerequisite: MSCM 16B with a minimum grade of C.
  - **MSCM 16D: Express College Newspaper D-** Prerequisite: MSCM 16C with a minimum grade of C.
  - **NMAT 256: Geometry-** Prerequisite: MATH 110 with a minimum grade of C or NMAT 210 with a minimum grade of C.
  - **PHTO 51B: Individual Projects B-** Strongly Recommended: PHTO 51A with a minimum grade of C.  
Motion to APPROVE Requisites:  
MSC: Kutil/Wing Brooks/Approved

- Distance Education:
  - **ECE 37: Preschool Foundations: Health**
  - **MSCM 16A: Express College Newspaper A**
  - **MSCM 16B: Express College Newspaper B**
  - **MSCM 16C: Express College Newspaper C**
  - **MSCM 16D: Express College Newspaper D**Motion to APPROVE Distance Education:  
MSC: Kutil/Amaya/Approved
- Discipline
  - **ECE 37: Preschool Foundations: Health-** Child Development/Early Childhood Education
  - **PHTO 51B: Individual Projects B-** Photography
  - **NMAT 256: Geometry-** MathematicMotion to APPROVE Disciplines:  
MSC: Kutil/Wing Brooks/Approved
- Course Title Change:
  - **BUSN 51: Accounting for Small Businesses-** Fall 2020Motion to APPROVE Course Title Change:  
MSC: Kutil/Zingg/Approved
- Course Deactivations
  - **AJ 88: The Police and Hollywood-** Fall 2020
  - **ARTS 13A: Acrylic Painting: Beginning I-** Fall 2020
  - **ARTS 13B: Acrylic Painting: Beginning II-** Fall 2020
  - **ARTS 13C: Acrylic Painting: Advanced I-** Fall 2020
  - **ARTS 13D: Acrylic Painting: Advanced II-** Fall 2020Motion to APPROVE Course Deactivations  
MSC: Kutil/Bell/Approved
- Program Modifications:
  - **Art: Emphasis in Painting AA** (36 Units in the Major, 60 Units Total, Program Goal: Local-Community Need, TOP Code: 1002.10-Painting and Drawing, Start Date: Fall 2020)
  - **Film Studies Certificate of Achievement** (18-19 Units Total, Program Goal: Local- Community Need, TOP Code: 0612.00 – Film Studies, Start Date: Fall 2020)
  - **Film Studies AA** (18-19 Units in the Major, 60 Units Total, Program Goal: Local- Community Need, TOP Code: 0612.00 – Film Studies, Start Date: Fall 2020)
  - **History AA-T** (18 Units in the Major, 60 Units Total, Program Goal: Transfer, TOP Code: 2205.00 – History, General, Start Date: Fall 2020)Motion to APPROVE Program Modifications:  
MSC: Kutil/Zingg/Approved
- Administrative Program Revision:
  - **Supervisory Management Certificate of Achievement** (24-28 Units Total, Program Goal: CTE, TOP Code: 0506.30- Management Development and Supervision\*, Start Date: Fall 2020)Motion to APPROVE Administrative Program Revisions:  
MSC: Kutil/Zingg/Approved

## 7. Discussion Items:

- **GE Numbering** **Craig Kutil**  
 Currently our AA/AS GE areas are indicated by name, but they are not numbered like CSU GE and IGETC. Numbering these areas would make the GE areas easier to identify and the numbering could be included

in the course descriptors for each class in the catalog for students and counselors to reference. This is a common practice at other colleges. Utilizing Roman numerals would help differentiate our local GE from the transfer patterns. We will need to find out if this change would need to be done in conjunction with Chabot. It was brought up that in the spirit of guided pathways a student focus group should be consulted.

- **Curriculum Training** **Elizabeth Owens/Craig Kutil**  
Elizabeth Owens stated that there will be a three hour curriculum training on College Day, so please plan ahead. More time has been allocated in order to go more in-depth into CurricUNET and go through curriculum examples.
- **Committee Governance** **Craig Kutil**  
The Curriculum Charge was reviewed, as required annually. The charge language is largely taken from Title 5. Please review before next meeting, when this will be brought for first reading.

#### 8. Reports

- **Vice President's Report** **Kristina Whalen**  
Kristina Whalen explained that there will be webinars from each of the finalists to be the new vendor for the Chancellor's Office Curriculum Inventory (COCI). When initially discussed, it was stated that the Chancellor's Office was looking for a vendor that could provide software that would provide colleges with for instance scheduling solutions to level the playing field between colleges.
- **Chair's Report** **Elizabeth Owens**  
Elizabeth Owens reported that the Fall 2020 disciplines list has been published and is available on CurricUNET. Catalog updates are currently in progress and the goal is to publish the catalog around April 1<sup>st</sup>. Elizabeth will be presenting on curriculum to the new faculty next Wednesday, March 11<sup>th</sup>. Please encourage your colleagues to attend the Curriculum Flex Day Workshop to create and modify curriculum.
- **Articulation Officer's Report** **Craig Kutil**  
Craig Kutil attended the Region 3 Articulation Officers meeting on February 28<sup>th</sup>. This Friday, March 6<sup>th</sup> Las Positas College will be hosting the Region 4 Articulation Officers meeting. There is still conflicting opinions between the UCOP and the statewide Academic Senate regarding UC Transfer Pathways. The Community College system, CSUs and UCs are trying to align UC Transfer Pathways and AD-Ts. Completion of a UC Transfer Pathway does not guarantee acceptance into a UC. CSU East Bay has published on ASSIST, after having significant issues. However, there are errors with regard to our articulation agreements with CSU East Bay currently on ASSIST that are being quickly addressed with CSU East Bay's Articulation Officer to correct. Craig Kutil stated that he will be attending the ASSIST Policy Advisory Committee on March 4<sup>th</sup> at the UCOP. They are currently working towards rebuilding the ASSIST coding behind the scenes. The Chancellor Office will start auditing our COCI, especially with regard to AD-T's. They will assign a review team to our college, let you know what problems are there, we will have sixty days to respond and a year to fix the issue.

9. Good of the Order: None

10. Adjournment at 4:06pm

11. Next Regular Meeting (March 16<sup>th</sup>, 2020)

