



CEMC Meeting Minutes

March 13, 2020 | 10:30 a.m. | Room 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

College Enrollment Mgmt. Committee

Members Present (voting):

- Rajeev Chopra (voting)
- Ruth Hanna (voting)
- Nan Ho (voting)
- Stuart McElderry (voting)
- Thomas Orf (Co-Chair)
- Sarah Thompson (voting)
- Tamica Ward (voting)
- Kristina Whalen (Co-Chair)

Members Present (non-voting):

- Elizabeth David
- William Garcia
- Dyrell Foster
- LaVaughn Hart
- Amy Mattern
- Andrea Migliaccio
- Anette Raichbart
- Carolyn Scott
- Sui Song

Members Absent:

Guests:

1. Call to Order

Dr. Orf called the meeting to order at 10:34 a.m.

2. Review and Approval of Agenda

Committee approved the agenda (Hanna/Ho)

3. Review and Approval of Minutes of February 28, 2020

Committee approved minutes (Whalen/Ho); 3 abstentions.

4. LPC College Promise Program

(Handout provided); VP Garcia updated the committee with information regarding the LPC College Promise Program. VP Garcia apologized that the program has been established for a while but not marketed very well. The program provides direct aid to students. Some funding has been put toward hiring three classified professionals (2 Financial Aid Advisers and 1 Outreach Specialist). It has also provided funding to EOPS for text book assistance, and to the tutorial center, as well as direct aid in the form of grants to students. The philosophical difference between LPC and Chabot is that Chabot decided to give funding to students now, who are not eligible. LPC has decided to provide assistant to those who apply for financial aid and who are at the very minimum eligible for the Promise Grant (who have need but not qualified for the full Pell grant). Right now 43% of our students received some type of assistance, but we think that number will go up if more students would apply; 60% of our students currently do not apply for financial aid.

The committee discussed this topic. There were concerns that not many knew about our promise program and a suggestion was made that we get more information out about it. We need to market it so we know what we have in comparison to others.

5. Latest Numbers

Ms. Hart reporting. Handout provided – enrollment report.

We are currently down 2% this spring over last spring; for the year we are down 1.6%. Our numbers picked up a bit, probably due to students enrolling in fast track 2 classes (most are online). We are much better than when we started the semester.

Fall 2019 as of 3/9/2020

FTES	3,290.10
FTEF	212.97
WSCH/FTEF	475.26
FTES/FTEF	15.45
Fill rate	86.12%
# of Pri Sec	903
	-1.52%

Spring 20 as of 3/9/2020

FTES	3,155.94
FTEF	207.09
WSCH/FTEF	459.16
FTES/FTEF	15.24
Fill rate	78.16
# of Pri Sec	904
	-2.01%

6. Potential Additions to the Schedule

VP Whalen stated that we had proposed adding 2 FTEF to this spring but didn't come close to it. We should look at adding classes that meet the WSCH average assumptions of 485. Ms. Hart added that we have a list of proposed additions that total 7.91 CAH.

Each dean reviewed and discussed proposed additions listed on the spreadsheet for their area. After much discussion the committee is looking to add:

ARTS 2A
 MUS 5 (add a large lecture), 20A, B, C
 AJ PC 832
 BIO 7A, B
 CHEM 1A
 CS 2
 Total: 2.55 FTEF

MSC: to approve the additions as listed (Ho/McElderry); committee approved.

7. Report from DEMC

Dr. Orf: We are still working on the common reporting template and also talking about looking at productivity by disciplines for targets.

Sarah Thompson: Planning to look at three-year enrollment management planning rather than by semester.

8. Good of the Order

None

9. Adjournment: 12:16 p.m.

Next meeting: April 10, 2020 at 10:30 a.m.