



CEMC MEETING MINUTES

Friday, March 25, 2022 | 10:30 a.m. | via Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

College Enrollment Mgmt. Committee

Members Present (voting):

Jeremiah Bodnar (voting)
Rajeev Chopra (voting)
Nan Ho (voting)
Stuart McElderry (voting)
Thomas Orf (Co-Chair)
Sarah Thompson (voting)
Tamica Ward (voting)
Kristina Whalen (Co-Chair)

Members Present (non-voting):

Dyrell Foster
Joel Gagnon
Amy Mattern
Andrea Migliaccio
Anette Raichbart
Rajinder Samra
Carolyn Scott

Members Absent:

Jeanne Wilson

Classified Senate: Aubrie Ross

Student Senate: Fernando Torres

Guests:

Heike Gecox, Tracey Coleman, Theresa Rowland, Estella Sanchez, Craig Kutil

1. Call to Order

Dr. Orf called the meeting to order at 10:30 a.m.

2. Review and Approval of Agenda

Committee members approved the agenda (Bodnar/Ward)

3. Review and Approval of Minutes of March 11, 2022

Committee members approved minutes (McElderry/Ward) with one typo correction in item 3

4. Latest Numbers

Dr. Orf reporting: No real change. We do not expect the numbers to change much.

Spring 22 as of 3/21/2022

FTES 2192.30

FTEF 180.65

WSCH/FTEF 373.38

FTES/FTEF 12.14

Fill rate 69.09%

of Pri Sec 741

-17.22%

5. Follow up to last week's discussion of info from DEMC

Dr. Orf: After our last meeting a phone discussion occurred with the chancellor to discuss how the meeting went; he was informed about the robust discussion our committee had about the issue of Chabot requesting 40 FTEF. Some ideas about future planning was shared with the chancellor and he seemed to like them. So we will put them on the next agenda for DEMC. The next DEMC meeting is April 1, right before spring break.

This is important because it creates an allocation sheet, which sets up percentages that are used all over the place to allocate resources.

The committee engaged in discussion about this topic, providing relative information, and determining what our ask should be.

We need to clarify the decisions PBC makes versus the decisions DEMC makes.

Recommendation: At DEMC we should agree to pull out the FTEF for Sheriff's Academy and recalculate the FTEF split between the two colleges; then at PBC we are going to talk about equity in terms of getting our programs subsidized.

Drs. Whalen and Orf, and Ms. Thompson will meet to discuss the game plan.

6. Shared Governance Worksheets

Dr. Orf completed some areas of the worksheet but requests others' input. He will use the recommendations shared to make edits and move the worksheet forward to College Council.

7. Multi-Year Planning

Dr. Orf: This came up in DEMC and they asked that we come up with ideas for discussion. A lot of what we've already discussed can be a starting point.

Some comments:

- We are talking about going to a 3-year planning cycle
- CEMC is focused on program building, looking at potentials within the resources and community connections we have. This is one part of enrollment growth in terms of what we can offer. Also, look at our community and identify target populations that we are underserving or not serving at all. Respond to community outreach to identify what the needs are for those we are trying to target and serve. (Internal and external need)
- Need a plan for how we'll grow our Ethnic Studies programs without taking from resources from programs that already exist.
- We are talking at two levels. At District level we are talking about targets, but at college level we're talking about planning. So we need to be clear.
- The multi-year discussion at DEMC is really not the planning conversation, but target-setting over multiple years. We can have great discussions district-wide about what building back looks like.

8. Spring 2022 Fill Rates Informing Fall 22 Student Need

Dr. Whalen discussed the schedule development process: The first draft of the fall schedule has been fully input into Banner; we have a short time for the second draft. One of the things we looked at is the percentage of instruction on campus versus the percentage of instruction that is in distance education modality.

604 primary sections with a component of their instruction on campus.

In this semester, the data shows a pretty dramatic shift in the amount of synchronous instruction versus asynchronous instructions, and the combinations. The majority are asynchronous.

In spring we did a 90 section pivot from on-campus to distance education. We cancelled a lot of classes (a great percentage was on campus) and ended up with a split that we thought would inform this semester. But this semester in the first draft is weighted more heavily towards on campus.

Some comments:

- Despite the spring pivot, we should feel more confident since we have a population of students coming off a full senior year on campus who have been reminded of the joys and benefits of campus life; besides, online fatigue is setting in.
- Eventually students will come back but currently face-to-face has declined; change will be gradual; so there are concerns about so many campus sections being offered
- The data is up against variables that change all the time (i.e. gas prices, new variant)
- New tool from Rajinder Samra
 - About 30% of our students are here for the first time
 - We will survey our students soon to see how they are currently thinking about what they want in the fall.
 - Discussed spreadsheet chart Spring 2022 Fill Rates by Disciplines and Dates, by Course and Date, by Course, Modality, and Date; important for coding to be correct
 - Feedback is welcome
- Fill rate is one part of the equation.

9. Marketing, Outreach, and Communication

(tabled)

10. Good of the Order (none)

Adjournment: 12:01 pm