



Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Facilities & Sustainability Cmte

Members Present (voting):

Scott Miner, (non-voting)
Diane Brady, VP Admin Services
William Garcia, VP Student Services
Steve Smith, Administrator
Dave Wagner, Faculty
Michael Peterson, Faculty
James Giacomazzi, Faculty
Frances Hui, Faculty
Jared Howard, Faculty
William Eddy, Classified
James Weston, Classified
Todd Steffan, Classified
Zainab Dogar, ASLPC

Members Absent:

Nan Ho, Dean
Steve Gunderson, Classified
Vacant, Classified

Non Voting Members/Guests:

David Estrada (non-voting)
David Everett
Ethan Liu

1. **Call to Order @ 2:35 p.m.** by Scott Miner.

2. **Review and Approval of Agenda**

James Giacomazzi moved to approve agenda; William Eddy seconded. James indicated that he wanted to see if this was the appropriate place to discuss using some of the athletic budget to modify the locker rooms. David Estrada indicated there may be ADA compliance issues. It was suggested that this issue be brought to the Exec Facilities Committee. The committee agreed to modify the agenda to allow David Everett to discuss the Bonded Winery agenda item first. Agenda approved unanimously.

3. **Review and Approval of Minutes**

Michael Peterson moved to approve minutes for November 20, 2017; Diane Brady seconded; unanimous. The committee did not have quorum for the December meeting, so there are no draft minutes.

4. **Bonded Winery.**

David Everett reported that the Board approved the agreement between Simas Taylor LLP for Winery Bond Legal Services and LPC. Further, he indicated "the program is experiencing some glorious success with getting legally bonded to be in compliance with the government to legally sell our wine. We have positioned ourselves to be high on the facilities master plan redo with respect to the upper portion of the campus/CTE hub. We have a priority to be awarded a facility. We have the variable of consultants at play, not entirely savvy yet. Programmatic needs are still cloudy with these guys. All programmatic needs can be answered with one word – space. Actual square footage and then space dedicated to programmatic needs. Its own dedicated building, dedicated classroom, wet lab and processing facility. These buildings need to house tanks, barrels, other equipment to support controlled temperature inside building. Indoor fork lifts to move racks of barrels." Diane asked if the Viticulture program could be housed with the Horticulture program and David answered yes, if it was well planned. He referenced the viticulture program at Napa Valley College and indicated his intention to visit there.

5. **Construction Update**

David Estrada reported "the battery project, still doing connectivity, putting power to system today. See if it can run through its own cycles. Trial runs a month away. Lighting upgrades for Prop 39. Rebid. February to board. CUP out to bid, upgrades to cooling system for new buildings. Electrical charge units, all up and running with the exception of one unit in Lot H. Ordered new head. In this week; install within 2

weeks. Looking for delivery of B. 1000 in March/April. Moving forward, on time. Putting up drywall, exterior finishes. Site work, general grading, landscaping, and irrigation mains. Rain test roof. Building 900 is going to be demo'd during the summer." The question was asked if the CUP expansion was still planned to be all contained and David answered yes. "The footprint will still remain within original fence line. Building 2100 is being addressed in the FMP process with MIG. Still trying to figure out what the needs are." Scott asked about using green space between 2100 and 2400 for faculty office trailers.

6. Computer Science Club Weather Station

No one was here to address this agenda item. This item is considered closed and will not be on next month's meeting agenda.

7. College Action Plan

Rajinder will attend the February meeting to review this agenda item.

8. FMP Debrief

Bill Eddy clarified Measure B money was used for aquatic center, turf field, turf field lights, soccer field, track field and lights and grading of area for baseball fields. State funding was used for Building 2500 only. MIG to meet with individual programs, including auto/welding, public safety, etc. It was not known whether MIG will come back to the committee before the end of this semester or at beginning of the next semester.

9. Request by Eagle Scout/Middle College Student

Ethan Liu, a senior participating in the Middle College program provided an overview about an Eagle Scout project he would like to pursue at LPC. He indicated that many Middle College students do not drive cars and need an area to keep textbooks and backpacks. He is proposing making/installing lockers in or around building 800 or in room 801 for the Middle College students to use. This proposed project faces the same ADA issues as the Athletic locker rooms. If this is not a viable Eagle Scout project, Scott Miner indicated he would be happy to discuss a welding-related project with Ethan. William Garcia volunteered to be the main contact for Ethan's Eagle Scout proposed locker project.

10. District Facilities Committee Update

Diane Brady indicated the committee had a short discussion at the December meeting about the "Partnership between Chabot College and the City of Hayward for a Public Safety Training Facility at the Hayward Executive Airport" and reported that Chabot College is moving forward with that project.

11. Good of the Order

12. Adjournment @ 3:20 p.m.

Next Meeting: February 26, 2018