



Draft Institutional Planning and Effectiveness Committee Minutes

October 12, 2023 2:30 p.m. – 4:30 p.m.

Recorder: Angelica Cazarez

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty	Classified Professionals
<p><input checked="" type="checkbox"/> Rajinder Samra</p>	<p><input checked="" type="checkbox"/> Karin Spirin, A&H <input checked="" type="checkbox"/> Nadiyah Taylor, BSSL <input checked="" type="checkbox"/> Paul Sapsford, PATH <input checked="" type="checkbox"/> Ann Hight, STEM <input type="checkbox"/> Vacant, Student Services</p>	<p><input checked="" type="checkbox"/> Heidi Ulrech <input type="checkbox"/> Aubrie Ross <input checked="" type="checkbox"/> Jean O'Neil-Opipari</p>
Students (NV)	Administrators	Guests (NV)
<p><input checked="" type="checkbox"/> Omar Au</p>	<p><input checked="" type="checkbox"/> Dr. Dyrell Foster, College President <input checked="" type="checkbox"/> Dr. Anette Raichbart, VP Administrative Services <input checked="" type="checkbox"/> Dr. Nan Ho, VP Academic Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, VP Student Services</p>	<p><input checked="" type="checkbox"/> David Rodriguez <input checked="" type="checkbox"/> <input type="checkbox"/></p>

Attendance (Quorum = 7)

Agenda Item	Information/Discussion	Action
1.	<p>Welcome / Call to Order <i>For information</i></p> <p>Meeting called to order at 2:33 PM</p> <p>Quorum met</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <ul style="list-style-type: none"> ▪ October 12, 2023 <p>J.O'Neil-Opipari / N.Taylor 2nd</p>	Agenda Approved
3.	<p>Review & Approve Minutes <i>For action</i></p> <ul style="list-style-type: none"> ▪ September 14, 2023 <p>O.Au / K. Spirn 2nd</p>	Minutes Approved
4.	<p>Status of Institutional -Set Standards – R. Samra <i>For discussion and action</i></p> <ul style="list-style-type: none"> • Associate Degree: R. Samra begins by reviewing what degrees are being awarded and what was being awarded since 2017-18 to 2022-23. Areas to note is the decrease in Business Admin. A. Hight – asks to see if there are areas that received multiple degrees that may explain some of the lower current numbers. • Transfers: looking at the transfer breakdown on completions the spring data is not available as of today due to delay. R. Samra reviews 2013 -14 to 2021-22 data, and asks the committee if the numbers should be considered for review since the data is not readily available. Last year the committee discussed combining UC and CSU's numbers to get the institutional set standards, but due to the delay in reporting and considering that the college's sister college does not combine the UC and CSU's number R. Samra is having the Committee re-evaluate using these as a combined number. The data itself comes from the state 	<p>R. Samra: to send out copy of Associate degree breakdown spreadsheet.</p> <p>MOTION: <u>Institution set standards for transfers should be focused on UC and</u></p>

	<p>chancellor’s office and the methodology they use from CSU’s tracks where the student transfers to vs. what the state looks at which is university transfers for up to 12 units (not first university transferred). O. Au- commented that being that the data is still inconsistent to begin with and it does not affect the college’s institutional set standards that the data may not be that useful to have.</p> <p>J. O’Neil-Opipari – mentions that is still important to have the committee see and analyze this data. R. Samra confirms to the committee that the data will be reviewed when it is released in the Spring.</p> <p>H.Ulreich - what are other colleges doing? R. Samra - Chabot does not include them and each college is different and its not a universal practice to use them. He does mention that the committee will be reviewing the data when it comes available.</p> <p>R. Samra asks the committee to consider two things: 1. Is the timeframe in which the data is provided, there is currently a lag time. 2. Is the methodologies are different. The methodology used to determine state or private or out of state is different from how the UCS and CSU see it. Does the committee want to keep the institutions set standards with combining the CSU and the UC, private when talking about institution set standards? It's only when we're talking about Cs and uses</p> <p><u>Motion: Institution set standards for transfers should be focused on UC and CSU due to delayed reporting and the differences in methodology.</u></p> <p>N.Taylor/H. Ulrech 2nd</p> <p>Motion passes</p>	<p><u>CSU due to delayed reporting and the differences in methodology.</u></p> <p>Passed</p>
<p>5.</p>	<p>SCFF Success Metrics – R. Samra <i>For information / discussion</i></p> <ul style="list-style-type: none"> • CLPCCD SCFF-Eligible vs. SCFF-Funded Degrees and Certificates: R. Samra begins presentation with an overview of the Student Centered Funding Formula (SCFF) and reminds the committee that the presentation will reflect award data (district wide), he clarifies that the data is district wide as this is how funding is awarded. The allocation was = Base: 70%, Supplemental 20%, Student Success 10%. R. Samra then elaborates on funding and allocation, and presents on the number of degrees and certificates that were awarded for 218-19 and shares he will be concentrating on the 2021-22 awarded degree and certificates. He shares that out of 4,027 awards the district was only awarded \$ for 2,078 awards. Requirements for awards are that only highest award s funded. The 4,027 awards that were awarded was only to 2,530 students. The chart shown shows the amount of eligible awards: Associate for Transfer 1,049 of that 885 are funded, Associate degrees 	<p>R.Samra- Completion data for LPC only for next meeting</p>

	<p>1,614 of that 920 are funded and 1,364 certificates of those 273 are funded. The committee discusses all the combination of possibilities on when and how a single student can earn a degree and it be funded by SCFF.</p>	
<p>6.</p>	<p>Potential College Planning Priority About Health and Wellness <i>For information / discussion</i></p> <p>R. Samra begins by talking about survey overview data from the staff experiences survey and the areas that were reviewed as well as the bio data from the survey taken. Overall the survey said that they felt satisfied at 80% of staff feeling that way. Survey was conducted December 2022, as he continues to review summary results.</p> <p>Two potential planning priority drafts presented were:</p> <ol style="list-style-type: none"> 1. <i>caring campus committed to inclusivity, recognition of contributions nurturing some professional development and the reduction of overwork.</i> 2. <i>develop a campus culture that supports the mental and fiscal one as employees in order to improve the overall success of the college and its students.</i> <p>R. Samra asks the committee to evaluate the planning priority and how it would be graduated in the future.</p> <p>A. Hight- suggest to bring in experts in anxiety or behavioral reposes, since she does not feel like an expert in this area. She mentions that this may be something more about hoes to manage behaviors.</p> <p>K. Spirin also agrees that jobs have changed, and that maybe a workshop on how to manage a class or how to grade would be more useful vs. mental wellness and something else to do.</p> <p>H. Ulreich mentions that there could be a lot of external factors that involve family life and work balance that does not pertain to work.</p> <p>R. Samra asks the committee if this should be a planning priority or if this should be looked at through a difference lens and be dealt with differently.</p> <p>J. O’Neil-Opipari – mentions that there should be a planning priority and have this become the culture of the college when it is ready to be graduated.</p>	

	<p>R. Samra mentioned that the data that is missing is what other colleges are experiencing and if the feelings are mutual. He also mentions that this would be the first topic to be discussed during the next meeting.</p> <p>N. Ho suggests possibly using the equity PP as a template for this priority.</p> <p>N. Taylor mentions that this should also be a priority to ensure people know they were heard.</p> <p>K. Sparin – suggested focus groups or discussion groups.</p>	
7.	<p>Adjournment</p> <p>Meeting adjourned 4:30 p.m.</p> <p>Adjourn - N. Taylor / J. O’Neil-Opipari 2nd</p>	

Meeting adjourned 4:30 p.m.

Next Meeting: November 16, 2023