



# PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

April 8, 2024 | 2:30 PM – 4:30 PM | Room 21247

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

## Committee Name      Quorum:

### Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair  
David Powers, Faculty Tri-Chair  
Aubrie Ross, Classified Tri-Chair  
LPCSG – Ayaan Ahmad

### Voting Members:

A&H – Peter Kuo  
BSSL – Gina Webster  
PATH – Vacant  
STEM – Howard Blumenfeld  
STUDENT SERVICES – Marina Lira  
ADJUNCT – Cheryl Dolan  
CLASSIFIED/TLC – Wanda Butterly  
CLASSIFIED/AS – Alesia High  
CLASSIFIED – Anne Kennedy  
CLASSIFIED – Jean O'Neil-Opipari  
CLASSIFIED – Sarah Anderson

- 1. Call to Order:** meeting called to order at 2:35 pm. Chip Woener took the PDC photo for the website.
- 2. Welcome and Introductions**
- 3. Review and Approval of Agenda:** remove items regarding need for LPC SG and classified members. These have been filled. Motion to approve with these amendments (Aubrie Ross)/seconded (Gina Webster)/ passed
- 4. Review and Approval of Minutes (Mar. 11, 2024):** motion to approve (Ann Kennedy)/seconded (Jean O'Neil-Opipari)/approved with one abstention.
- 5. Public Comments (Limited to 3 minutes per person – the PDC cannot act on these comments)** Rifka thanked the PDC for the five years of fruitful meetings and positive actions for professional development at Las Positas College. She regrets the early retirement date, so this will be her last meeting.
- 6. Old Business**
  - 6.1 PDC Photo: completed and will be posted on the PDC website.
- 7. New Business**
  - 7.1 Conference/Activity Proposals:
    - 7.1.2 Jennifer Tonn to attend 4CS CLI in place of LisaMarie Russo, who was already approved but cannot attend. This proposal is approved by the PDC committee.
    - 7.1.3 VP Ho spoke at an earlier meeting regarding professional development funds available. She has met with deans. We will send a contingent to the NCORE (National Conference on Race and Ethnicity) conference using this funding: Jamila Jabbar, Lisette Rocha, Collin Thormoto, Julie Nguyen, and the new Ethnic Studies Faculty. Others may attend with other funding sources.
  - 7.2 Flex Day Proposals: none
  - 7.3 Review Flex Day Data (David Rodriguez, see attachment)
    - 61% response rate which is about average compared to past flex days
    - Most attended session: How to Become a Certified Honors Instructor.

There are strong positive evaluations on the content, material and learning offered at the workshops overall, with a higher rating than previous flex days, especially in being interested in learning more about the topic.

7.3.1 Flex Day sessions meeting LPC goals (David Powers) The data he collects on session proposals showed the highest rating on addressing removing barriers and supporting/increasing equity.

7.3.2 Flex Day global survey (David Powers): 70% gave the highest satisfaction rating; 28% gave the next highest.

7.4 Possible Fall Flex Day Keynotes:

- Dr. Joshua Moon Johnson (David Powers sent his link)
- Student and faculty panel for DSPS
- Speaker on institutionalizing support for student groups; strategies for change
- ASL information

General agreement to ask Chris Crone to put together a keynote session on DSPS. Suggestion to follow the keynote panel with workgroups on sharing and implementation.

7.5 Fiscal Deadlines: these were sent out by business services. Conference attendees need to submit their expense reports ASAP.

7.6 CTE Funds: unused funds (\$5000) were transferred to PDC; additional unused funds are available (\$10,000) to be spent by the end of the fiscal year (June 30) with no out of state travel. ***Share this information out to your divisions.***

## 8. Informational Items

8.1 Variable Flex Part 2 due by May 15: the President's Office will handle this with Rifka.

8.2 PDC Budget Update: see 7.6

8.3 New Faculty Orientation: they are meeting this Wednesday with Nadiyah Taylor presenting on program review and library information from Tina Inzerilla and Frances Hui.

8.4 Teaching Institute: no updates

8.5 Caring Campus Update: they presented a good session during Flex Day. Aubrie Ross will present at CLI.

8.6 Classified Senate Update: leadership elections information has been sent out.

8.7 Professional Development Center Update: a proposal has been submitted to Dr. Foster from the task force (David Powers sent this out to PDC members). Dr. Foster will share this with the Executive Team tomorrow and then make a proposal for moving forward.

8.8 PATH Division Representative: none

**9. Good of the Order:** request someone to take minutes at the May meeting; let David Powers know.

**10. Adjournment:** meeting adjourned at 3:41` pm.

**11. Next Regular Meeting:** May 13, 2024, 2:30 pm in room 21247