

LAS POSITAS COLLEGE
Staff Development Committee
Minutes

May 10, 2004

PRESENT: Barbara Morrissey, Scott Vigallon, Philip Manwell, Frances Hui,
Lucy Sponsler, Mark Tarte, Ann Jones, LaVaughn Hart, Toby Bielawski,
Giovanni Ortiz

EXCUSED: Lettie Camp

PRESENTERS: Sophie Rheinheimer, Debbie Fields, Marilyn Marquis, Toby Bielawski,
Michael Ansell, Leslie Gravino

1. CALL TO ORDER

Barbara Morrissey called the meeting to order at 2:31 p.m.

2. APPROVAL OF MINUTES

The minutes of April 12, 2003 and May 10, 2004 will be forwarded and approved by e-mail.

3. AGENDA

Item 7 was removed and Item A added under Section 8 was added.

4. PROPOSALS

There were four (5) Staff Development proposals submitted for this meeting. All the proposals were approved for funding. The members agreed that any proposal approved for this year would be paid out of this fiscal year budget.

5. REPORTS

A. PDC – No report.

B. TTIP – No report.

C. Title III –No report.

6. TEACHING & LEARNING GUIDELINES

The members discussed some of the submitted proposals before presentations began. The members decided to acquire additional information regarding proposal 04-001 before reaching a decision. The members requested a re-write for proposal 04-004. The members approved and increased the hours of work for proposal 04-007. The members decided to partially fund proposal 04-002. The members approved proposal 04-003 and 04-005. The members denied proposals 04-006 and 04-008.

7. NEW BUSINESS

2004-05 Staff Development Recommendations – Ms. Morrissey would like the members to send her by e-mail any suggestions or ideas for the Staff Development Committee. The members let Ms. Morrissey know that a coordinator is of high importance and to find out if the left over money will be rolled over for next year. Ms. Morrissey will be meeting with President Halliday to provide her the recommendations.

8. NEXT MEETING

The next meeting will be in the Fall '04 semester.

9. ADJOURNMENT

Chairperson Barbara Morrissey adjourned the meeting at 5:00 p.m.