

Las Positas College

Staff Development

Agenda

September 10, 2007

Room 1603, 2:30-4:30 p.m.

1. Call to Order
2. Set Agenda
3. Welcome and Introduction of Staff Development Committee Members
4. Approval of May 14, 2007 Minutes
5. Committee Reports
 - A. Constituencies – Divisions, Classified, Administration
 - B. Chair's Report
6. Approval of Conference Proposals
 - A. Review process and policies in place for approving conference proposals.
 - B. Review Conference Proposal form.
 - C. Responsibility of Staff Development Committee members.
 - D. Approval of conference proposals:

#01-08 Teri Ann Bengiveno (out-of-state)
#02-08 Brenda Weak
#03-08 Tina Inzerilla
#04-08 Cheryl Warren
#05-08 Ken Ross
7. Announcement for October meeting: Focus Group for Accreditation – Amber Machamer
 - A. Date Change for November Meeting
8. Budget
 - A. Review Final Budget for 2006-07
 - B. Establish funding priorities for this year
9. Good of the Order
10. Adjournment

Handouts: Shared Governance Document
 Proposal Copies
 Roster/Calendar
 Blank Conference Proposal form
 Focus Group for Accreditation memo
 Draft May Minutes
 2006/07 Final Budget Document