

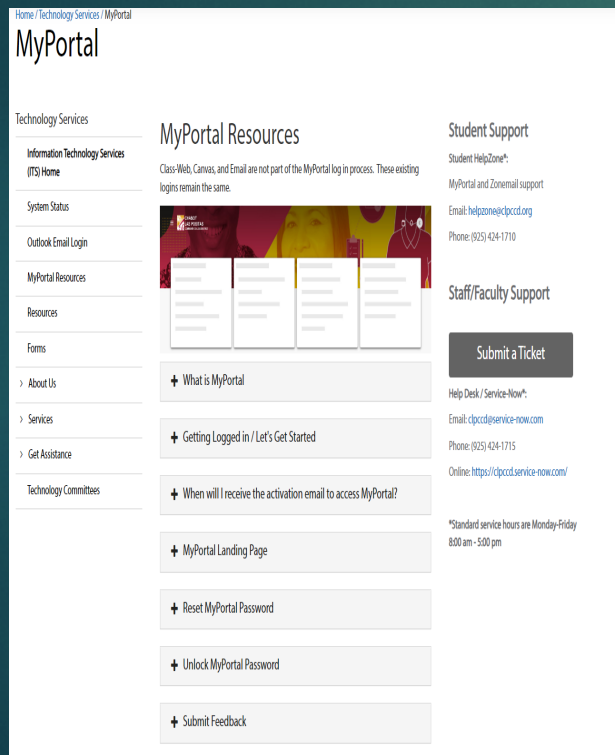


Accommmmmmodate With Symmplicity

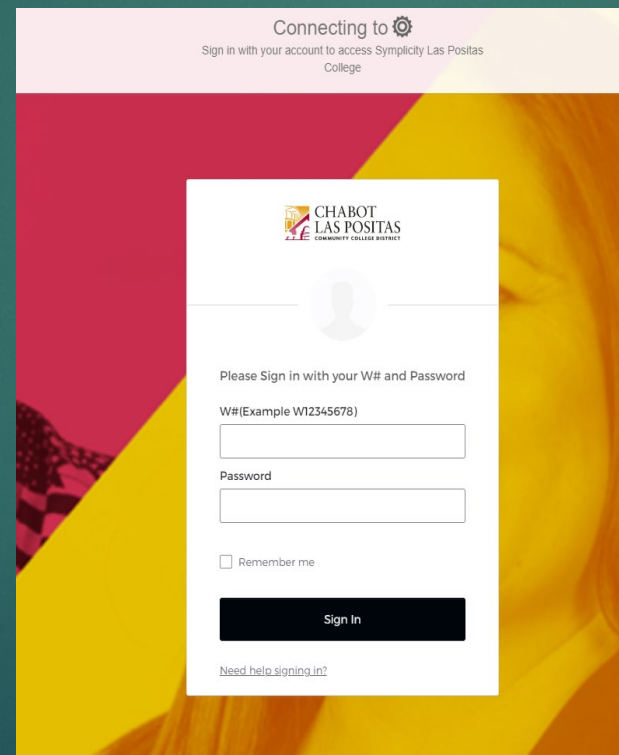
LPC DSPS

My Portal

First step is to set up my portal if you have done so already. You should have received an email with instructions and temporary password.



Once your account is set up you should see this page.

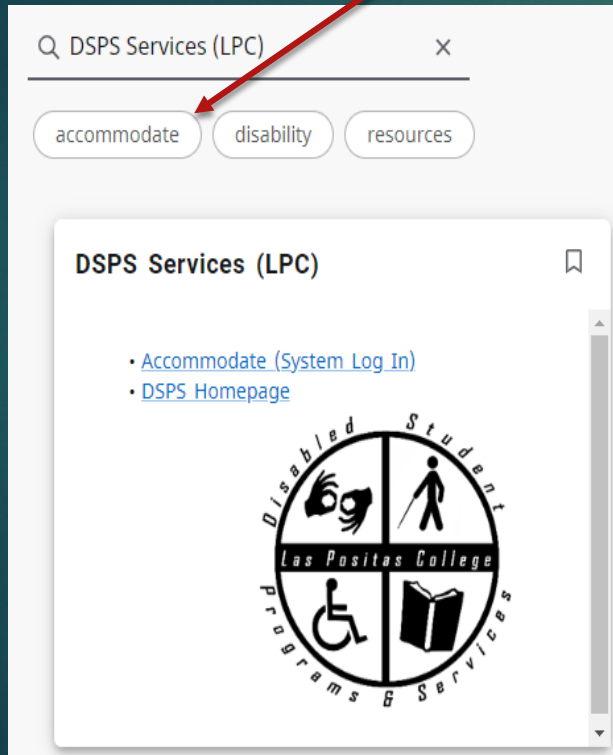


After signing in you will see this place card. Click on the three horizontal lines in the upper left corner then Discover. Start typing DSPS and click on DSPS Services (LPC)

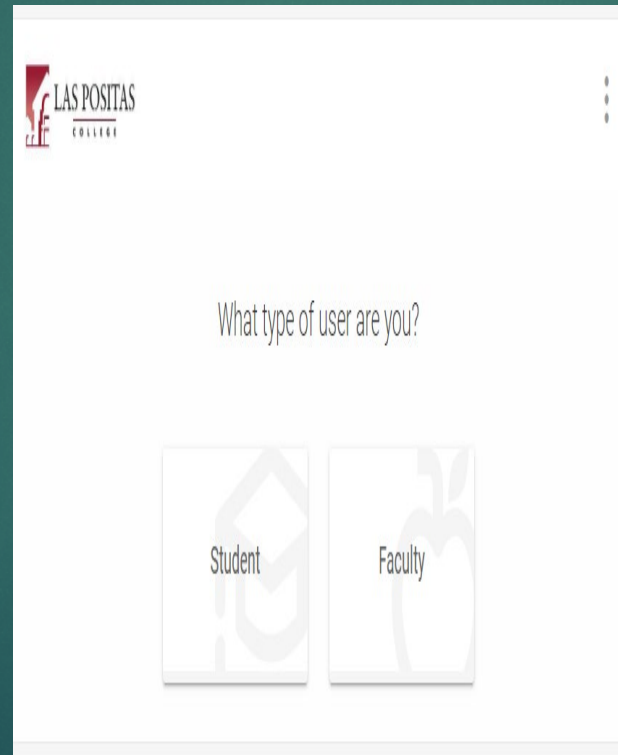


DSPS Services (LPC) in MyPortal

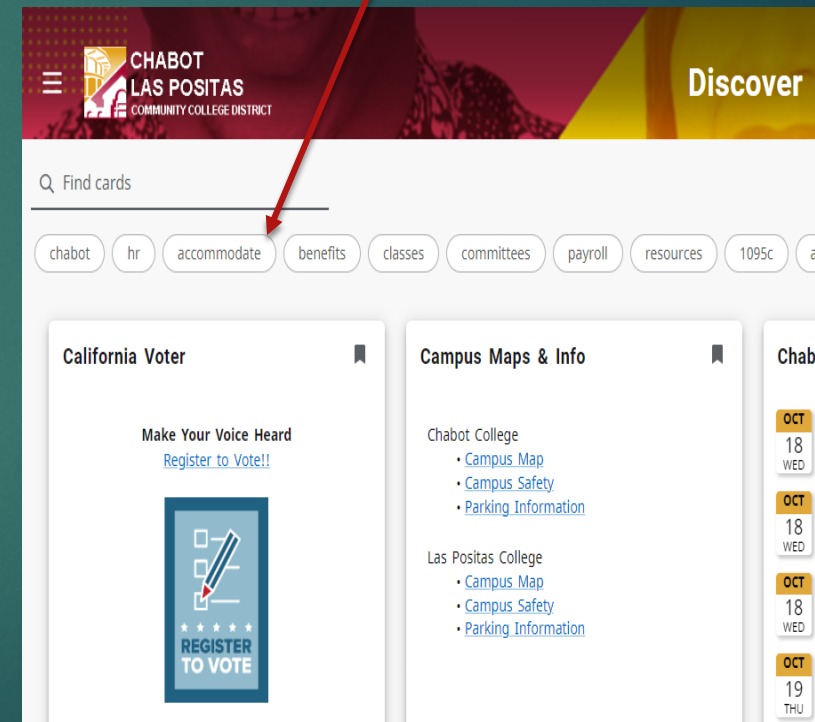
After clicking DSPS Services (LPC) you will see the place card for Accommodate



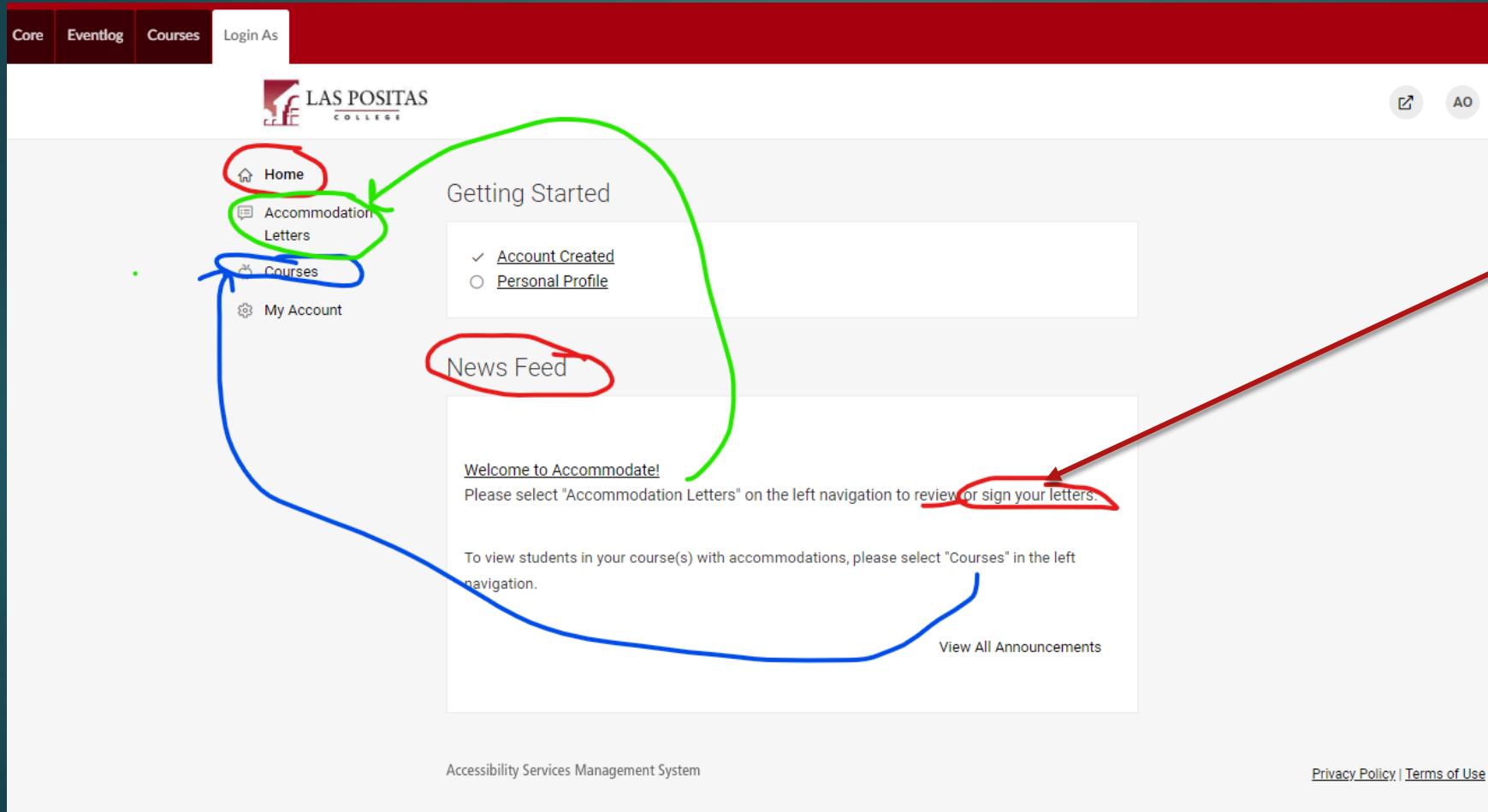
Click on Accommodate (system Log In)



You can also click "accommodate" to find our DSPS card

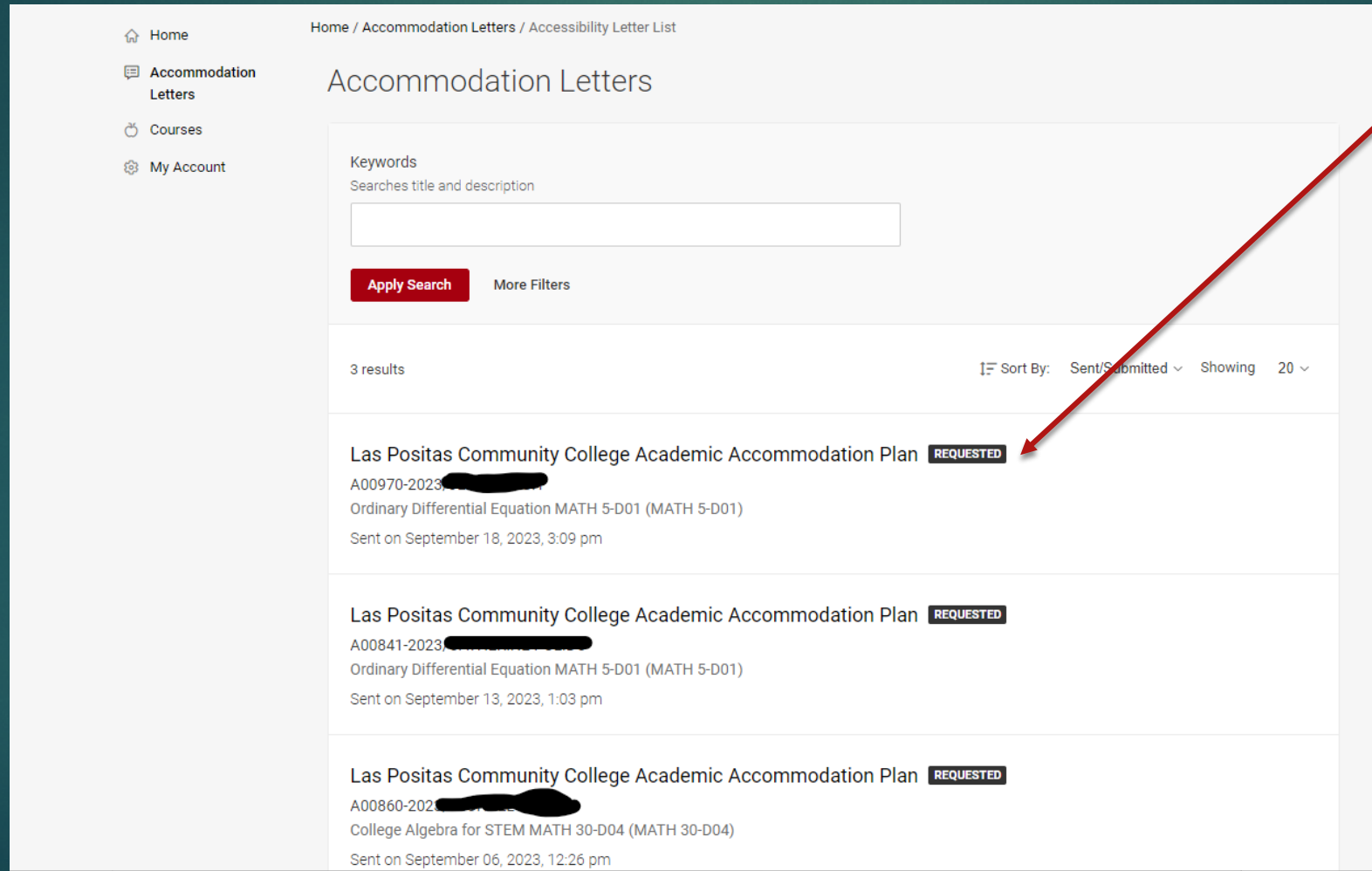


Your Accommodate Home Page



FYI You do not have to “sign” your letter- it is only for your review.

Accommodation Letters



Home / Accommodation Letters / Accessibility Letter List

Home
Accommodation Letters
Courses
My Account

Accommodation Letters

Keywords
Searches title and description

Apply Search More Filters

3 results Sort By: Sent/Submitted Showing 20

Las Positas Community College Academic Accommodation Plan **REQUESTED**
A00970-2023-██████████
Ordinary Differential Equation MATH 5-D01 (MATH 5-D01)
Sent on September 18, 2023, 3:09 pm

Las Positas Community College Academic Accommodation Plan **REQUESTED**
A00841-2023-██████████
Ordinary Differential Equation MATH 5-D01 (MATH 5-D01)
Sent on September 13, 2023, 1:03 pm

Las Positas Community College Academic Accommodation Plan **REQUESTED**
A00860-2023-██████████
College Algebra for STEM MATH 30-D04 (MATH 30-D04)
Sent on September 06, 2023, 12:26 pm

This is what you see when a student makes a semester request (an alert should come to your email)

The screenshot shows the 'Accessibility Letter sent at 2023-09-18 18:09:18' page. At the top, there are buttons for 'Save', 'Print Letter', 'Generate PDF', and 'Cancel'. Below these is a 'Send Notification' section with a subject line: 'Las Positas Community College Academic Accommodation Plan'. The main content area lists recommended accommodations for 'Fall 2023' under three categories: 'Registration Assistance/Priority Registration', 'Tests/Reduced Distraction', and 'Tests/Extended Time 1.5x'. Each category lists 'Ordinary Differential Equation MATH 5-D01 (MATH 5-D01)'. Under 'Disability Related Counseling', there are two bullet points: 'I have actively participated in the formulation of this Academic Accommodation Plan (AAP)' and 'I agree to abide by the DSPS policies and procedures, the Student Code of Conduct, and Academic Honesty'. A note states: 'You must submit a semester request each semester to continue receiving services.' The sender is identified as Jennifer Tonn, dated September 18, 2023. At the bottom, there is a 'Recipient Signature' section with a text box labeled 'Your Signature *' and a red arrow pointing to it.

This is what you'll see..

Your signature is your receipt..

This is what it looks like When you generate pdf

The PDF document features the Las Positas Community College logo at the top center. Below the logo, the text reads: 'LAS POSITAS COMMUNITY COLLEGE', 'DSPS Academic Accommodation Plan', and 'Academic Year 2023/2024'. The recipient's name is listed as 'Name: JESSE SINGH W# W10766171'. The document lists 'Recommended Accommodations:' under three categories: 'Registration Assistance/Priority Registration', 'Tests/Reduced Distraction', and 'Tests/Extended Time 1.5x'. Each category lists 'Fall 2023' and 'Ordinary Differential Equation MATH 5-D01 (MATH 5-D01)'. Under 'Disability Related Counseling', there are two bullet points: 'I have actively participated in the formulation of this Academic Accommodation Plan (AAP)' and 'I agree to abide by the DSPS policies and procedures, the Student Code of Conduct, and Academic Honesty'. A note states: 'You must submit a semester request each semester to continue receiving services.' The sender is identified as Jennifer Tonn, dated September 18, 2023.

Your Courses

LAS POSITAS COLLEGE

Home / Course / Course Catalog

Course

Course Catalog Past Courses

Keywords

Semester

Apply Search Clear More Filters

5 results Sort By: Title Showing 20

Calculus II MATH 2-HF1
MATH 2-HF1
Date: December 31, 2023 - December 31, 2023
Time: 9:30 am - 10:55 am

College Algebra for STEM MATH 30-D04
MATH 30-D04
Date: December 31, 2023 - December 31, 2023
Date: December 31, 2023 - December 31, 2023
Time: 9:30 am - 11:45 am

Concurrent Support BSTEM Math MATH 101C-D04
MATH 101C-D04
Date: August 16, 2023 - December 19, 2023
Time: 11:55 am - 1:10 pm

Concurrent Support BSTEM Math NMAT 201C-D04
NMAT 201C-D04
Date: December 31, 2023 - December 31, 2023
Time: 11:55 am - 1:10 pm

Ordinary Differential Equation MATH 5-D01
MATH 5-D01
Date: August 16, 2023 - December 19, 2023
Time: 11:00 am - 12:50 pm

What you'll see..

Home / Course / Course Details

Calculus II MATH 2-HF1 (MATH 2-HF1)

Course Details Enrolled Students Alternative Test Room Bookings Exam

Cancel

Course

Title
Calculus II MATH 2-HF1

Instructors
ALAIN OLAVARRIETA (aolavarrieta@laspositascollege.edu)

Code
MATH 2-HF1

Days
Monday, Wednesday, Friday

Semester
Fall 2023

Start Date
December 31, 2023

End Date
December 31, 2023

Course Info
Modified: October 16, 2023, 12:00 am

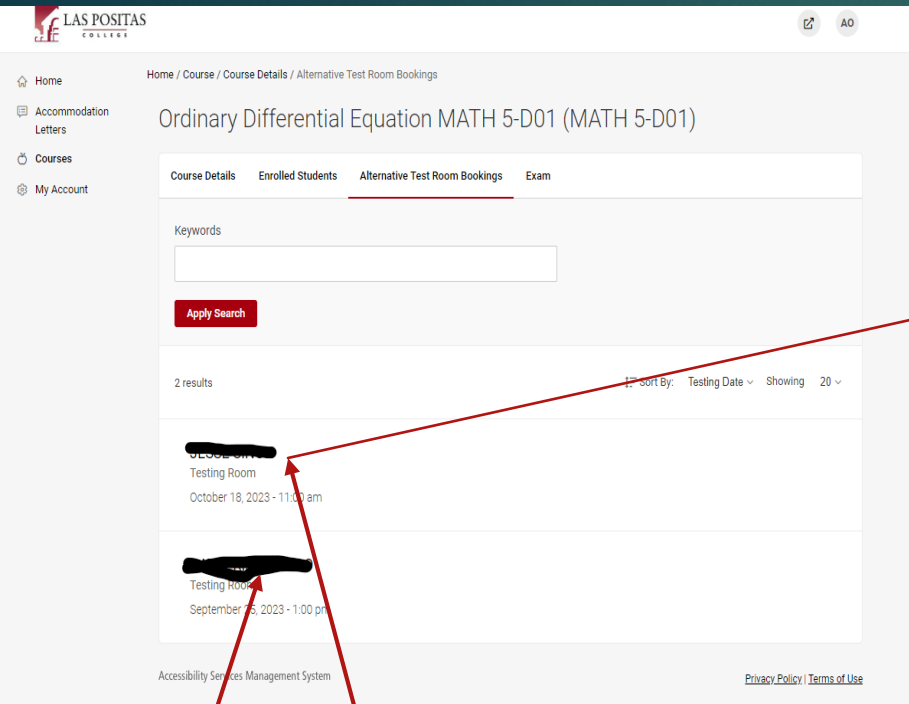
Your enrolled students...

The screenshot shows a web interface for a course titled "Ordinary Differential Equation MATH 5-D01 (MATH 5-D01)". The "Enrolled Students" tab is active. A search bar with "Keywords" and an "Apply Search" button is visible. Below the search bar, it says "21-33 of 33 results" and "Sort By: Last Name" and "Showing 20". Three student entries are shown, each with a red circle around the "Accommodations" section. The first student's accommodations are: Tests/Extended Time 2x, Disability Related Counseling, Tests/Reduced Distraction, and Registration Assistance/Priority Registration. The other two students have "Accommodations : No Course Accommodations".

What you'll see if a student has submitted a semester request

What you'll see if a student has: not submitted a semester request, do not want you to see their accommodations, or are not in DSPS

Test Room Booking

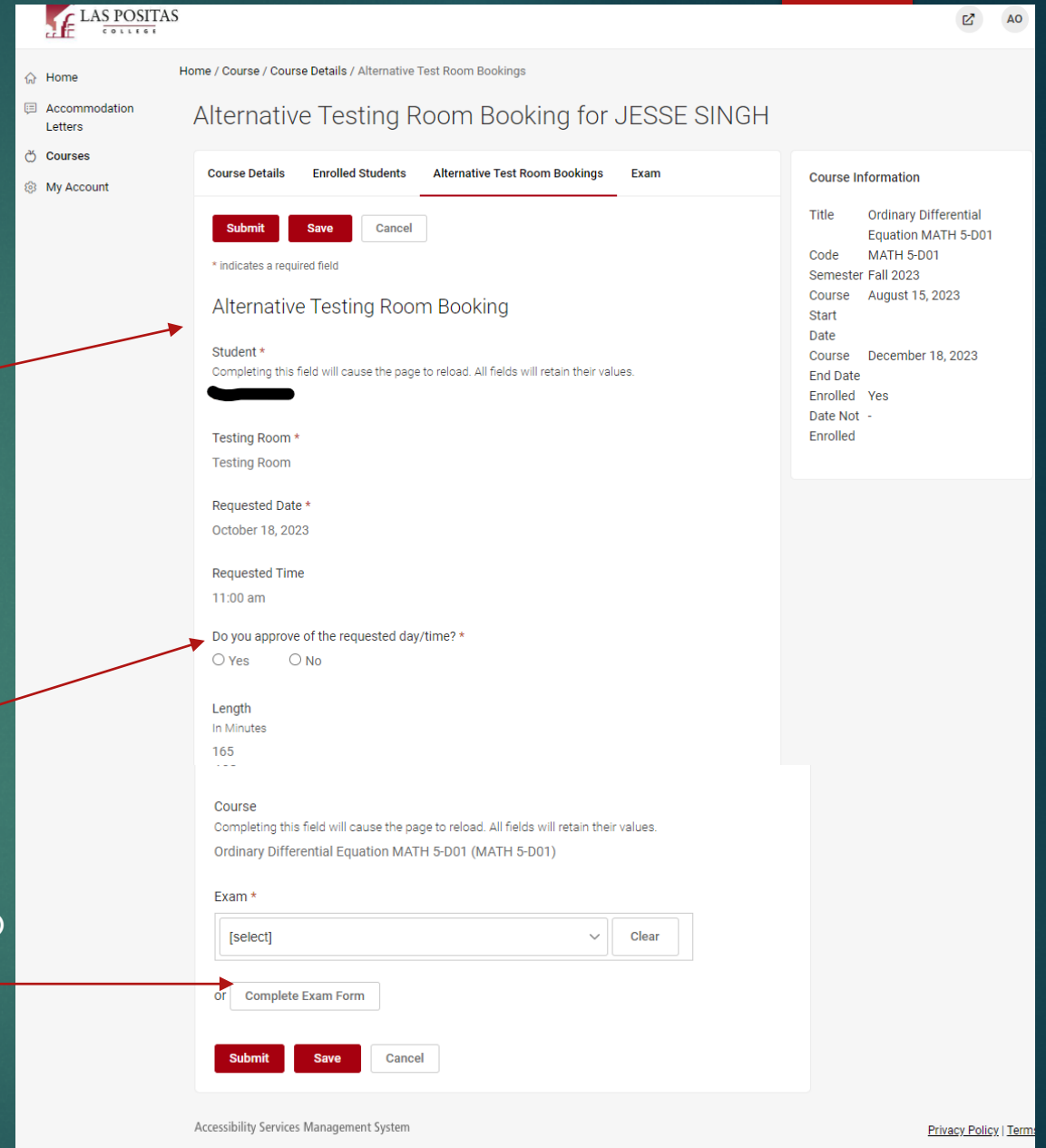


These students have made a test room booking request for a specific date at a specific time for a specific test.

What you'll see for each student request

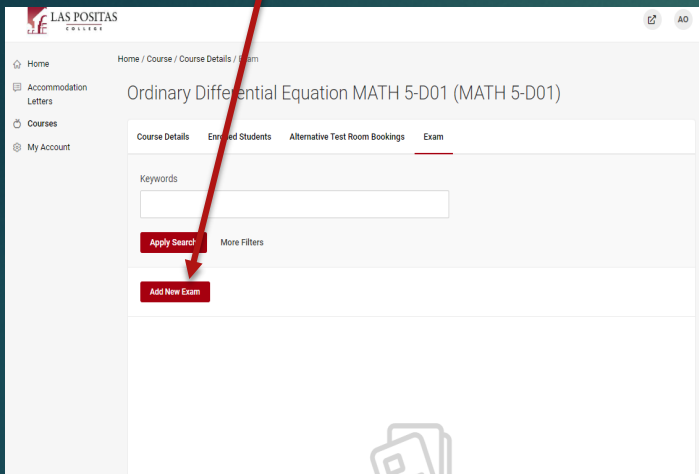
You can approve and submit from here!

You can also do it the "old school" way.



What you'll see

Adding Exams

A screenshot of the 'Exam' form in the Las Positas College system. The page title is 'Home / Course / Course Details / Exam'. The navigation menu includes Home, Accommodation Letters, Courses, and My Account. The 'Exam' tab is active. The form has a title '[new record]' and buttons for 'Submit', 'Save', 'Cancel', and 'Delete'. Below the buttons, there is a note '* indicates a required field'. The form fields include: 'Course *' (Calculus II MATH 2-HF1 (MATH 2-HF1)), 'Title *' (text input), 'Amount of regular class time allotted for exam *' (dropdown menu), 'Open Book *' (radio buttons for Yes/No), 'Open Notes *' (radio buttons for Yes/No), 'Other materials: *' (checkboxes for Calculator, Dictionary/Thesaurus, Internet Access, Periodic Table of Elements, Scratch Paper, Use of student's personal computer, Student will need a Green Book, Student will need a Scantron®, and None of the above), 'Return scratch paper?' (radio buttons for Yes/No), 'Return notecard(s)?' (radio buttons for Yes/No), and a text area for 'Please provide any additional instructions or materials that are not listed above, if applicable'. A red arrow points from the 'Add New Exam' button in the previous screenshot to the 'Exam' tab in this screenshot.

A word on "approved note cards"

A screenshot of the 'Exam' form in the Las Positas College system, showing the 'Student will need to write in' section. The page title is 'Home / Course / Course Details / Exam'. The navigation menu includes Home, Accommodation Letters, Courses, and My Account. The 'Exam' tab is active. The form has a title '[new record]' and buttons for 'Submit', 'Save', 'Cancel', and 'Delete'. Below the buttons, there is a note '* indicates a required field'. The form fields include: 'Student will need to write in *' (checkboxes for Pen, Pencil, and No Preference), 'Delivery of exam *' (dropdown menu), 'Return of exam *' (dropdown menu), 'Start Date *' (text input with calendar and refresh icons, and a note 'Please enter the date the class is taking the exam for both the start and end date.'), 'End Date *' (text input with calendar and refresh icons), 'Apply to all records *' (radio buttons for Yes/No, and a note 'Please select yes'), 'Faculty Email *' (text input, and a note 'Email we can reach you at, if exam has not been received'), 'Faculty Phone *' (text input, and a note 'Phone number we can reach you at, if exam has not been received'), 'Faculty signature' (text input), 'Date' (text input with calendar and refresh icons, and a note '2023-10-18'), and 'Approved Notecard Accommodation' (checkbox, and a note 'If a student has the Approved Notecard accommodation, they are responsible for discussing their notecard with you and receiving your approval of its contents.'). A red arrow points from the 'Approved Notecard Accommodation' checkbox in this screenshot to the text 'A word on "approved note cards"' in the previous screenshot.

Approved Notecard Accommodation
If a student has the Approved Notecard accommodation, they are responsible for discussing their notecard with you and receiving your approval of its contents.

<https://forms.gle/2WVyUE5yNiNBTEyj9>

Questions?

Comments?

Concerns?

Thank you!

