

## SIX STEPS TO SUCCESS



STEP 01

Apply For Admission.



STEP 02

Apply For Financial Assistance.



STEP 03

Complete An Online Orientation.



STEP 04

Complete Assessment.



STEP 05

Complete Your Student Educational Plan.



STEP 06

Register For Classes. Pay Fees!

### Admissions & Records Office

Student Services & Administration Building 1600, Room 1670  
(925) 424-1500  
[www.laspositascollege.edu/admissions](http://www.laspositascollege.edu/admissions)

The Admissions & Records Office assists students with admission to the college, course registration, academic records and grades, residency determination, evaluation of transcripts, enrollment verifications, and official transcripts.

### Financial Aid & Scholarships Office

Student Services & Administration Building 1600, Room 1650  
(925) 424-1580  
[www.laspositascollege.edu/financialaid/](http://www.laspositascollege.edu/financialaid/)

The Financial Aid & Scholarship Office assists students with helping determine eligibility and awarding federal, state, and local financial assistance to students. Financial assistance includes grants, fee waivers, scholarships, loans, and work-study to assist with the cost of attendance.

### Orientation

Student Services & Administration Building, Room 1616  
(925) 424-1400  
[www.laspositascollege.edu](http://www.laspositascollege.edu)

Students are encouraged to view the online orientation or participate in an in-person orientation to learn of academic and student support services, degrees and certificates, important dates and timelines, student life, and general information about the college.

### Assessment Center

Student Services & Administration Building 1600, Room 1642  
(925) 424-1475  
[www.laspositascollege.edu/assessmentcenter](http://www.laspositascollege.edu/assessmentcenter)

The Assessment Center guides students through self-placement into first level, transfer-level English and mathematics courses and assesses students seeking placement beyond the first level, transfer-level, English as a Second Language (ESL), Chemistry, and foreign languages.

### Counseling Department

Student Services & Administration Building 1600, Room 1616  
(925) 424-1400  
[www.laspositascollege.edu/counseling/index.php](http://www.laspositascollege.edu/counseling/index.php)

The Counseling Department provides academic, career, and personal counseling to students. Academic counselors help develop student educational plans, advise students on how to select majors, and help complete documentation related to graduation and transfer to four-year universities.

### Cashier's Office

Student Services & Administration Building 1600, Room 1670  
(925) 424-1500  
[www.laspositascollege.edu/cashier](http://www.laspositascollege.edu/cashier)

The Cashier's Office is responsible for collecting and processing tuition and student fees along with other miscellaneous fee payments. The Cashier's Office manages third party invoicing, the collection of outstanding balances due to the College, and processes refunds due to over payments, class withdrawals, unit reductions, and residency status changes.

## Academic and Student Support Services



3000 Campus Hill Drive

Livermore, CA 94551-7623

Tel: (925) 424-1500

[www.laspositascollege.edu](http://www.laspositascollege.edu)





## LEARNING COMMUNITIES

### Engineering Technology

Classroom Building 1000, Room 1018  
(925) 424-1254  
[www.laspositascollege.edu/engineering/eng-tech.php](http://www.laspositascollege.edu/engineering/eng-tech.php)

Engineering Technology provides students with foundational knowledge in mathematics, critical thinking, problem solving, and engineering design, as well as skills in manufacturing, fabrication, and welding so that students are able to adapt to the ever-changing modern industrial workplace. Graduates of the program may assume employment as mechanical technicians, mechanical technologists, stationary engineers, or in other applied engineering fields and collaborate with scientists, engineers, designers, and manufacturing professionals.

### Gateway to Success

Classroom Building 1000, Room 1018  
(925) 424-1414  
[www.laspositascollege.edu/hsi](http://www.laspositascollege.edu/hsi)

Gateway to Success provides students with a learning community that encourages the completion of certificates and degrees in the area of Science, Technology, Engineering, and Math (STEM) especially for first generation and low-income students. Students are placed in a cohort learning community model and are provided with major and career exploration opportunities, job and internship placement, student success workshops, and mentor panels. Graduates of the program are encouraged to transfer to four-year colleges and universities.

### Puente Project

Classroom Building 1000, Room 1018  
(925) 424-1414  
[www.laspositascollege.edu/puente](http://www.laspositascollege.edu/puente)

The Puente Project is national-award winning program aimed to increase the transfer-going rate of educationally disadvantaged students. The Puente Project combines accelerated instruction, intensive academic counseling, and mentoring by members of the community. Graduates of the program are encouraged to transfer to four-year colleges and universities and return to their communities as leaders and mentors for future generations.

### Umoja Program

Classroom Building 1000, Room 1018  
(925) 424-1437  
[www.laspositascollege.edu/umoja](http://www.laspositascollege.edu/umoja)

The Umoja Program is a two-semester college success program and learning community that provides a dedicated support system to help students reach their academic goals and find their life purpose. Students are introduced to English curriculum focused on the African-American experience through literature, history, and artistic modalities. Graduates of the program are encouraged to transfer to four-year colleges and universities and return to their communities as leaders and mentors for future generations.

## SUPPORT PROGRAMS

### California Work Opportunity And Responsibility To Kids (CalWORKs)

Student Services & Administration Building 1600, Room 1668,  
(925) 424-1459  
[www.laspositascollege.edu/calworks](http://www.laspositascollege.edu/calworks)

The CalWORKs Program provides students currently receiving Temporary Assistance for Needy Families (TANF) cash aid with coordinated student support services including, but not limited to, counseling, work-study, childcare, and self-advocacy. The goal is to help students achieve long-term self-sufficiency.

### Career Center

Student Services & Administration Building 1600, Room 1604,  
(925) 424-1487  
[www.laspositascollege.edu/careercenter](http://www.laspositascollege.edu/careercenter)

The Career Center helps students select a major or educational goal that aligns with their professional interests. Students receive assistance with cover letters and resumes, learn interview techniques, and referrals to internships and employment opportunities through job fairs at the College.

### Cooperative Agencies Resources For Education (CARE)

Student Services & Administration Building 1600, Room 1668,  
(925) 424-1598  
[www.laspositascollege.edu/eops/care.php](http://www.laspositascollege.edu/eops/care.php)

The CARE Program serves Extended Opportunity Programs and Services (EOPS) students who are single head of household receiving Temporary Assistance for Needy Families (TANF) cash aid with a child under the age of 14. CARE provides students with counseling, peer support, resource information, advocacy, and other support services with the goal to help students achieve long-term self-sufficiency.

### Disabled Student Programs & Services (DSPS)

Student Services & Administration Building 1600, Room 1615,  
(925) 424-1510  
[www.laspositascollege.edu/dsps/index.php](http://www.laspositascollege.edu/dsps/index.php)

The DSPS Program supports and encourages students with a disability to attain their educational goals. Accessibility in classes, campus facilities, and all educational services is the primary objective. DSPS strives to ensure that each student is afforded the opportunity to have a successful and enriching experience while attending the College.

### Extended Opportunity Programs & Services (EOPS)

Student Services & Administration Building 1600, Room 1668  
(925) 424-1598  
[www.laspositascollege.edu/eops/](http://www.laspositascollege.edu/eops/)

The EOPS Program assists low income and educationally disadvantaged students to achieve their educational and career goals. EOPS is a support program available for the full-time student who can benefit from a variety of extra services that promote academic success and personal growth.

### Student Health & Wellness Center

Building 1700, Room 1701  
(925) 424-1830  
[www.laspositascollege.edu/healthcenter](http://www.laspositascollege.edu/healthcenter)

The Student Health & Wellness Center provides medical, behavioral and mental health, and public health professionals to provide high quality integrated healthcare services that promote the physical and psychological well-being of students, treats minor health issues, help navigate the healthcare and insurance systems, and strives to empower students to have a healthy and successful academic experience at the College.

### Transfer Center

Student Services & Administration Building 1600, Room 1604,  
(925) 424-1423  
[www.laspositascollege.edu/transfercenter](http://www.laspositascollege.edu/transfercenter)

The Transfer Center assists students seeking to transfer to a four-year college or university. The College provides guarantee admission to various California State University (CSU) campuses, University of California (UC) campuses, and private in state and out-of-state private/independent colleges to students who meet specific requirements.

### Veterans First Program

Building 1300, Room 1310  
(925) 424-1571  
[www.laspositascollege.edu/veterans/index.php](http://www.laspositascollege.edu/veterans/index.php)

The Veterans First Program provides support services to those who have served in the armed forces, those currently serving in the armed forces, and also dependents and spouses of Veterans. The Veterans First Program is primarily responsible for the administration of Veterans educational benefits and provides other resources and referrals, such as career planning, financial aid, transition counseling services, and other needed services for returning Veterans.



## TUTORIAL & LEARNING RESOURCE SUPPORT

### Integrated Learning Center

Building 600, Room 601  
(925) 424-1182  
[www.laspositascollege.edu/ILC](http://www.laspositascollege.edu/ILC)

The Integrated Learning Center provides academic support to students enrolled in English as a Second Language (ESL) and mathematics courses facilitated by faculty. The Integrated Learning Center houses two primary activities including the Mathematics Learning Center and the ESL Lab.

### Library

Learning Resource Center, Building 2000  
(925) 424-1150  
[www.laspositascollege.edu/library/index.php](http://www.laspositascollege.edu/library/index.php)

The Library supports the College's educational programs, curriculum, and instructional philosophy. The Library has developed a program that provides reference and public services, research skills classes, and access to a collection of print and electronic resources. The Library collaborates with faculty and appropriate college groups to ensure that the Library supports the learning needs and styles of a diverse student population.

### Mathematics Learning Center

Building 600, Room 601  
(925) 424-1182  
[www.laspositascollege.edu/ILC](http://www.laspositascollege.edu/ILC)

The Mathematics Learning Center offers free drop-in help to students enrolled in mathematics courses. Students enrolled in a mathematics course that includes a "to be announced" (TBA) lab hour may satisfy their lab requirement in the Mathematics Learning Center. Mathematics instructors staff the Mathematics Learning Center.

### Reading & Writing Center

Multi-Disciplinary Building 2400, Room 2401  
(925) 424-1249  
[www.laspositascollege.edu/RAW](http://www.laspositascollege.edu/RAW)

The Reading & Writing Center provides students reading and writing assistance from English and English as a Second Language (ESL) instructors. Students may receive assistance with writing and reading assignments for any class and receive assistance with four-year college or university transfer statements and scholarship essays.

### Tutorial Center

Multi-Disciplinary Building 2400, Room 2401  
(925) 424-1450  
[www.laspositascollege.edu/tutorialcenter](http://www.laspositascollege.edu/tutorialcenter)

The Tutorial Center is dedicated to students' educational success by providing quality learning support relevant to their individual needs. The Tutorial Center seeks to provide services that will help students become independent learners and function successfully in an academic environment. The Tutorial Center strives to create a positive and encouraging atmosphere for all students.

## EXTRACURRICULAR

### Athletics

Physical Education Complex, Building 2500  
(925) 424-1274  
<http://athletics.laspositascollege.edu/landing/index>

Athletics empowers student athletes to achieve their academic goals and refine their athletic talents, by providing equitable athletic opportunities, leadership skills, teamwork, hard work, accountability, and symmetry. Athletics provides exceptional opportunities to students interested in competing in intercollegiate athletics, and to promote success both on and off the court or field through athletic competition and training.

### Inter-Club Council

Student Services & Administration Building 1600, Room 1643  
(925) 424-1494  
[www.laspositascollege.edu/studentclubs/index.php](http://www.laspositascollege.edu/studentclubs/index.php)

The Inter-Club Council (ICC) is the representative body that coordinates inter-club activities and funds, and promotes communication and cooperation among student clubs and organizations on-campus. ICC consists of over 30 active student clubs and organizations based on common academic, cultural, educational, social, honorary, recreational, or other interests.

### Student Government

Student Services & Administration Building 1600, Room 1643  
(925) 424-1494  
[www.laspositascollege.edu/student-gov/index.php](http://www.laspositascollege.edu/student-gov/index.php)

The Las Positas College Student Government (LPCSG) is a non-partisan organization focused on promoting student involvement on-campus and advocating for student interests. LPCSG is committed to removing barriers to access, promoting student success, and providing an atmosphere for better learning and personal growth.

### Student Life

Student Services & Administration Building 1600, Room 1643  
(925) 424-1494  
[www.laspositascollege.edu/students](http://www.laspositascollege.edu/students)

Student Life provides the administrative support for the Las Positas College Student Government (LPCSG), the Inter-Club Council (ICC), and over 30 active student clubs and organizations. Student Life helps host events on-campus including, but not limited to, guest speakers, food pantry/distribution, campfires, and other social events.