Degree-Granting Programs

Name of Department: BUSINESS

Complete a separate template for every degree & certificate.

UPON COMPLETION OF THIS CERTIFICATE, STUDENTS ARE ABLE TO PERFOM A VARIETY OF FUNCITONS IN AN ACCOUNTING DEPARTMENT, INCLUDING USING ACCOUNTING SOFTWARE TO ANALYZE AND RECORD FINANCIAL TRANSACTION, ANALYZE PAYROLL TRANSACTIONS, PREPARE A TRIAL BALANCE, FILE PAYROLL TAX RETURNS, PREPARE AND ANALYZE INVOICE, CALCULATE INTEREST RATES, SHIPPING INVOICES AND PREPARE FINANCIAL STATEMENTS

	Year 1 (2020-21)		Year 2 (2021-22)		Year 3 (2022-23)	
Book-Keeping	Fall	Spring	Fall	Spring	Fall	Spring
Course	PSLO	PSLO	PSLO	PSLO	PSLO	PSLO
BUSN 1A	X	X	X	X	X	X
BUSN 30	X	X	X	X	X	X
BUSN 51	X	X	X	X	X	X
BUSN 52	X	X	X	X	X	X
BUSN 55	X	X	X	X	X	X
BUSN 61	X	X	X	X	X	X