



LAS POSITAS

COLLEGE

Student Services Monthly Newsletter

December 2020



NEW SENIOR ADMINISTRATIVE ASSISTANT

I am pleased to announce that Gina Oldenburg was hired to serve as our new Senior Administrative Assistant for the Student Services Division. Gina comes to Las Positas College having served for over twenty years as a Secretarial Coordinator, Administrative Assistant, and Human Resources Assistant for various law firms. Gina earned her Bachelor of Arts degree in Government and Politics from the University of Maryland, College Park. Gina began her new position on Wednesday, November 18, 2020. Please join me in welcoming Gina to the Student Services team.

NEW TRANSFER GUARANTEE FLYER

The Student Services Division working in collaboration with Outreach Services and the Chabot-Las Positas Community College District's Office of Public Relations, Marketing, and Government Relations has updated the Transfer Guarantee flyer. The flyer highlights the transfer guarantee programs to California State University, University of California, private and out-of-state universities, and Historically Black Colleges & Universities. The flyer has been posted online and has been produced in hardcopy. Thank you to Elizabeth David, Miguel Alvarez, and Mujeeb Dadgar for their work on this important project.

DEGREEWORKS SOFTWARE UPGRADE

Information Technology Services (ITS) has completed the DegreeWorks software upgrade. DegreeWorks is our college's degree audit and online student educational plan software. Training has been provided to personnel and training sessions will be provided to students once data has been entered and verified for accuracy. The new web-based software empowers students to keep track of their progress towards completion of a certificate or degree, allows students to view their student educational plans on demand, and explore "What If" scenarios when considering changes to educational programs. Congratulations to Jesus Bravo-Morales for his dedication and leadership on this project.

IMPORTANT DATES & DEADLINES

- **December 8th**
Drop for Non-Payment
Deadline
- **December 11th**
Last Day of Instruction
- **December 12th-18th**
Finals
- **December 15th**
The Market



TENTATIVE PLAN FOR VPSS RECRUITMENT

The tentative plan to hire a new Vice President of Student Services is to initiate a recruitment sometime in spring 2021 to allow for a comprehensive and inclusive selection committee to be formed with the participation of faculty, classified professionals, administrators, and students. If all goes well with the recruitment, it is anticipated that the permanent position will be filled on or around July 1, 2021. This plan is subject to change based on college needs, the budget, and other institutional needs and requirements.

TEMPORARY REORGANIZATION IN STUDENT SERVICES

In the absence of an acting, interim, and permanent Vice President of Student Services, a temporary reorganization within Student Services has been approved by the College President. The following is a brief overview of the temporary reorganization:

Campus Safety & Security

Reassigned to Anette Raichbart, Vice President of Administrative Services

Outreach Services

Reassigned to Shawn Taylor, Director of Student Equity & Success

Student Discipline

Reassigned to Elizabeth David, Dean of Student Services

Student Grievance Officer

Reassigned to Shawn Taylor, Director of Student Equity & Success

Student Health & Wellness Center

Reassigned to Anette Raichbart, Vice President of Administrative Services

Student Life Office

Reassigned to Shawn Taylor, Director of Student Equity & Success

The Market (monthly free food distribution)

Reassigned to Anette Raichbart, Vice President of Administrative Services

Title IX Coordinator

Reassigned to Anette Raichbart, Vice President of Administrative Services

William L. Garcia
Vice President of Student Services

