



LAS POSITAS

COLLEGE

Student Services Monthly Newsletter

September 2018

FALL PREVIEW DAY METRICS

On August 8, 2018, Las Positas College hosted Fall Preview Day for prospective and returning students and their families. Although student turnout was lower than anticipated, Student Services is happy to report that on Fall Preview Day, 41 students submitted an admission application, 7 students completed the in-person orientation, 25 students completed assessment testing, 12 students had an abbreviated educational plan developed by a Counselor, and 234 students registered for at least one class. A big thank you to all college employees who participated in the event.

INTERNATIONAL TRAVEL

The Las Positas College Community Education program has agreed to serve as the repository and as a resource for college employees and entities that wish to travel internationally. International trips must be approved under a travel agreement that Community Education has with Collette. Requests to advertise must be submitted by college personnel and go through the regular approval process. For additional information, please visit the following webpage at <http://laspositascollege.edu/communityed/index.php> and click on the "International Travel" icon. Thank you to Frances DeNisco for taking the leadership on this initiative.

PARKING PERMIT MACHINE UPDATE

The Las Positas College Campus Safety & Security Office is happy to announce that the parking permit machines located in the various parking lots on-campus now accept credit cards and debit cards. The parking permit machines sell daily permits for \$3.00. Students may purchase semester/term parking permits online via CLASS-Web. Students will need the following information in order to purchase a semester/term parking permit: (1) student identification number; (2) vehicle license plate number; (3) make, model, and color of the vehicle; and (4) access to a printer in order to print a temporary parking permit until the permanent arrives via U.S. mail.



IMPORTANT DATES & DEADLINES

- **September 4th**
Census Day
- **September 12th**
Blood Drive
- **September 17th**
Constitution Day
- **September 24th**
Transfer Day



NEW CAREER/TRANSFER/EMPLOYMENT CENTER COORDINATOR

Ana Maciel has been hired as the new Career/Transfer/Employment Center Coordinator at Las Positas College. Ana will be responsible for helping coordinate the annual transfer day, host four-year university representatives, provide informational sessions to students on the resources available within the Career & Transfer Center, update publications and webpages, and refer students to appropriate on and off-campus resources. Ana will be assigned to work in the Career & Transfer Center located on the first floor of the Student Services & Administration Building, Room 1604. Ana's first day of work will be September 4, 2018. Please join me in welcoming Ana to Las Positas College.

STUDENT HEALTH & WELLNESS CENTER REMINDER

The Las Positas College Student Health & Wellness Center provides high quality integrated healthcare services that promote physical and psychological well-being, treats minor health issues, helps students navigate the healthcare and insurance systems, and empowers students to have a healthy and successful academic experience. The vast majority of services and over-the-counter medications and first aid are only available to college students who pay the health fee. The two primary exceptions include: (1) Tuberculosis (TB) skin tests per the Chabot-Las Positas Community College District policy every 4 years – if a QuantiFERON Gold blood test is needed, college employees must see their primary care physician; and (2) annual Influenza vaccinations for a fee of \$25.00.

CAREER CERTIFICATES AND DEGREEWORKS

The Admissions & Records Office will soon be adding career certificates to DegreeWorks. This will allow the Student Records Evaluators to perform degree audits and for students to track their progress towards the completion of their career certificate. Protocol for processing career certificates is being revised to align with how requests are submitted and processed, information is recorded in Banner, and how certificates and degrees are printed. The California Community Colleges Chancellor's Office recently provided guidance that career certificates that require eight (8) units or greater are approved to be notated on academic transcripts as of August 24, 2018. Thank you to our Admissions & Records team for making this happen.

RAC AND FACULTY HIRING PRIORITIZATION REMINDER

Student Services entities that would like to submit a request for "Instructional Equipment" will need to submit a request form to the Resource Allocation Committee (RAC) for consideration. The submission deadline to deans is fast approaching – September 12, 2018. Refer to the 2018-2019 RAC Calendar and the 2018-2019 RAC Instructional Equipment Request Form available online for additional information. The Faculty Hiring Prioritization Committee is also accepting request forms for full-time faculty for the 2019-2020 Academic Year. Request forms are due to division deans by September 15, 2018.

NEWS FROM THE TEAM

Do you have an upcoming event, a new initiative, or news that you would like to share with our Student Services team? I am happy to consider your recommendations for future issues of our newsletter. Please e-mail your information to wgarcia@laspositascollege.edu.

William L. Garcia
Vice President of Student Services



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